

Academic Year 2022-2023 Bi-Weekly Pay Schedule

Check #	Payroll #	Pay Period Dates	PAF Deadline to HR	Timesheet Due Date	Approver Due Date	Pay Date	Notes
1	BW-18	8/20/2022 – 9/2/2022	8/24/2022	9/1/2022	9/2/2022	9/9/2022	PAF Deadline for Full-Time Faculty appointments; Due dates changed for Labor Day holiday
2	BW-19	9/3/2022 – 9/16/2022	9/6/2022	9/16/2022	9/19/2022	9/23/2022	FLAC/PAF Deadline for Part-time Faculty & Overloads
3	BW-20	9/17/2022 – 9/30/2022	9/28/2022	9/30/2022	10/3/2022	10/7/2022	
4	BW-21	10/1/2022 – 10/14/2022	10/12/2022	10/14/2022	10/17/2022	10/21/2022	
5	BW-22	10/15/2022 – 10/28/2022	10/21/2022	10/28/2022	10/31/2022	11/4/2022	FLAC/PAF Deadline for Part-time Faculty & Overloads
6	BW-23	10/29/2022 – 11/11/2022	11/9/2022	11/11/2022	11/14/2022	11/18/2022	
7	BW-24	11/12/2022 – 11/25/2022	11/18/2022	11/23/2022	11/28/2022	12/2/2022	Due dates changed due to Thanksgiving holiday
8	BW-25	11/26/2022 – 12/9/2022	12/7/2022	12/8/2022	12/9/2022	12/16/2022	Due dates changed due to Christmas break
9	BW-26	12/10/2022 – 12/23/2022	12/7/2022	12/8/2022	12/9/2022	12/30/2022	Deduction holiday; Due dates changed for Christmas break
10	BW-01	12/24/2022 – 1/6/2023	1/4/2023	1/6/2023	1/9/2023	1/13/2023	
11	BW-02	1/7/2023 – 1/20/2023	1/10/2023	1/20/2023	1/23/2023	1/27/2023	FLAC Deadline for Winter Session
12	BW-03	1/21/2023 – 2/3/2023	1/25/2023	2/3/2023	2/6/2023	2/10/2023	FLAC/PAF Deadline for Spring Full & Spring 1 st terms
13	BW-04	2/4/2023 – 2/17/2023	2/13/2023	2/14/2023	2/15/2023	2/24/2023	Due dates changed due to Mardi Gras break
14	BW-05	2/18/2023 – 3/3/2023	3/1/2023	3/3/2023	3/6/2023	3/10/2023	
15	BW-06	3/4/2023 – 3/17/2023	3/15/2023	3/17/2023	3/20/2023	3/24/2023	
16	BW-07	3/18/2023 – 3/31/2023	3/23/2023	3/29/2023	3/30/2023	4/6/2023	FLAC Deadline for Spring 2 nd term; Due dates & pay date changed due to Good Friday
17	BW-08	4/1/2023 – 4/14/2023	4/12/2023	4/14/2023	4/17/2023	4/21/2023	Spring Break Week--Don't forget to submit timesheet!
18	BW-09	4/15/2023 – 4/28/2023	4/26/2023	4/28/2023	5/1/2023	5/5/2023	
19	BW-10	4/29/2023 – 5/12/2023	5/10/2023	5/12/2023	5/15/2023	5/19/2023	Last pay date for 9-month salary schedule
20	BW-11	5/13/2023 – 5/26/2023	5/22/2023	5/24/2023	5/25/2023	6/2/2023	Due dates changed due to Memorial Day holiday
21	BW-12	5/27/2023 – 6/9/2023	6/6/2023	6/7/2023	6/8/2023	6/15/2023	Due dates & pay date changed due to Juneteenth closure
22	BW-13	6/10/2023 – 6/23/2023	6/21/2023	6/23/2023	6/26/2023	6/30/2023	
23	BW-14	6/24/2023 – 7/7/2023	7/5/2023	7/7/2023	7/10/2023	7/14/2023	
24	BW-15	7/8/2023 – 7/21/2023	7/19/2023	7/21/2023	7/24/2023	7/28/2023	
25	BW-16	7/22/2023 – 8/4/2023	8/2/2023	8/4/2023	8/7/2023	8/11/2023	
26	BW-17	8/5/2023 – 8/18/2023	8/16/2023	8/18/2023	8/21/2023	8/25/2023	Last day for salary deferral

***Timesheets must be submitted by 12:00 PM on due date**

***Approvers must approve by 12:00 PM on due date**

***Dates are subject to change based on our academic schedule**