

# 2013-14 ULM COMMENCEMENT COMMITTEE

## End-of-Year Report

April 7, 2014

### I. Committee Meeting and Work Dates

- A. Fall 2013 Commencement
  - a. November 18, 2013 (meeting date)
  - b. December 5, 2013 (work date – venue preparation)
  - c. December 6, 2013 (work date – rehearsal)
  - d. December 7, 2013 (work date – ceremony)
- B. Spring 2014 Commencement
  - a. April 14, 2014 (tentative meeting date)
  - b. May 8, 2014 (tentative work date – venue preparation)
  - c. May 9, 2014 (work date – rehearsal)
  - d. May 10, 2014 (work date – ceremony)

### II. Issues Addressed/Actions Taken

- A. Continued to refine all processes and procedures to ensure smooth operation of the rehearsal and ceremony.
- B. Continued to enhance written communication with candidates in preparation for rehearsal and ceremony.
- C. In response to budgetary as well as time constraints, the *special music* feature (i.e., soloist and accompanist) has been removed from the commencement ceremony effective Spring 2014.

Respectfully Submitted,



Karen A. Crowley

2013-14 Commencement Committee Chair