

THE UNIVERSITY OF LOUISIANA AT MONROE

Commencement Committee Minutes November 19, 2012

Members Present: J. Anderson, S. Burchfield, P. Calk, C. Campbell, S. Chenoweth, L. Clark, K. Crowley, G. Dahl, T. Doke, D. Glaze, D. Goleman, R. Hayes, L. Hopper, C. Hummel, D. Lanham, T. Mullone, C. Murphy, J. Pope, C. Smith, R. Stewart, M. Thomas

Members Absent: L. Anderson, J. Boldin, P. Bowers, M. Caldwell, Y. Camper, J. Cottingham, D. Davis, E. El Giar, L. Ellerman, F. Gregory, A. Hill, S. Humes, T. Jacobus, C. Lee, A. Malta, C. Mapp, M. Maroun, U. Ograk, S. Owens, K. Parker, P. Roshto, L. Sampognaro, A. Sharma, G. Smith, D. Stokes, N. White, K. Whorton, A. Wiedemeier, E. Williamson, R. Williamson, M. Wortham, K. Zimmerman

The November 19, 2012, meeting of the Commencement Committee (CC), held in Student Center 170, was called to order at 3:31 p.m. by Committee Chair Karen Crowley. The meeting was comprised of the following agenda items:

1. Welcome and Introduction of Members

Ms. Crowley welcomed members of the committee, thanked them for their attendance, and discussed the committee's mission and purpose.

2. Review of Minutes – April 30, 2012

Minutes from the April 30, 2011, committee meeting were reviewed and approved (motion, Ms. Roshto; second, Dr. Smith).

3. Overview of 2012 Fall Commencement

Ms. Crowley made the following remarks about the 2012 Fall Commencement:

- As of this date, we will award 657 degrees, with 496 planning to walk; however, we can expect those numbers to change when we remove those who did not meet degree requirements and identify additional students who will graduate *in absentia*.
- State Representative Katrina Jackson will deliver the commencement address.
- Dr. Chris Michaelides will be the announcer for the ceremony.
- Dr. Claire Vangelisti will be the soloist.

4. Rehearsal and Ceremony Dates/Times

Ms. Crowley called Committee members' attention to the following dates and times for the 2012 Fall rehearsal and ceremony:

- Rehearsal - Friday, December 7, 2012, 9:00 a.m.; all committee members report to Coliseum 43 at 8:30 a.m.
- Ceremony – Saturday, December 8, 2012, 10:00 a.m.; all committee members report to Coliseum 43 at 9:00 a.m.

5. Preparation for Rehearsal and Ceremony

The following items were discussed in preparation for the upcoming rehearsal and ceremony:

- **Candidate/guest information:** Informational documents for students and guests are posted on the [Registrar's page](#) under the *Commencement* link.
- **Review of instructions and assignments:** In Ms. Williamson's absence, Ms. Crowley directed committee members to the *Practice and Commencement Instructions for Marshals* handout and the Fant-Ewing diagram on which assignments are indicated.
- **Live web-cast of ceremony:** We will again offer a live web-cast of the commencement ceremony.

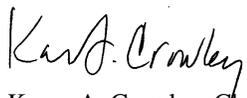
6. Other Business

Several committee members noted that instituting earlier rehearsal and ceremony dates will cause them to miss rehearsal because they are giving finals during rehearsal. Currently, there is no alternative.

7. Adjournment

The meeting was adjourned at 4:13 p.m.

Respectfully submitted,



Karen A. Crowley, Chair
19 November 2012