

Minutes of the Electronic Learning Committee Meeting
Monday, November 18, 2013
Rm 106, University Library, ULM Campus
1:00 – 2:00 p.m.

Meeting Type: Regular
Chair: Paula Thornhill
Secretary: Karen Niemla

Members Present:

Andy Allen
Shannon Banks
Karen Frye
Katie Dawson
Karen Niemla
Jack Palmer
Tammy Parker
Adam Pate
Arturo Rodriguez
Shalanda Stanley
Paula Thornhill
Sean Chenoweth
Sheau Yun Choo
Claudia Grinnell
Chris Mapp
John Rodriguez

Committee Chair Thornhill **called the meeting to order**, at 1 p.m.

Agenda Items:

1. Welcome
2. Category Assignments
3. Method for Policy Development

Discussion Topics:

- Members volunteered to develop the various categories;
- Committee decided to utilize Moodle for subcommittee policy discussion and to determine on their own if their subcommittee needs to meet;

Conclusions:

- Project completion goal: end of the spring 2014 semester
- The previous policy draft from 2010 will be used a foundation for the new policy
- Policy categories and subcommittee members:
 - **Academic:** Tammy Parker, Karen Frye

- **Philosophical:** Claudia Grinnell, Chris Mapp, John Rodriguez
- **Fiscal, Geographic, Governance:** Sean Chenoweth, Shannon Banks
- **Faculty:** Arturo Rodriguez, Katie Dawson
- **Student:** Shalanda Stanley, Jack Palmer
- **Technical:** Andy Allen, Karen Niemla, Sheau Yun Choo
- **Legal:** Paula Thornhill, Adam Pate

Action Items:

- Committee members will be added to the project's Moodle site

The meeting was **adjourned** at 2:00 p.m.

Respectfully submitted,
Karen Niemla, Electronic Learning Committee Secretary