



ULM | The University of Louisiana at Monroe

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Banner Student Module User Information

April 2010

User Group: Staff



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Questions about Banner should be directed to . . .

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Basic Banner Information

► *Banner Course Reference Numbers (CRNs)*

Banner uses *Course Reference Numbers (CRNs)* rather than section numbers. The first two digits of the five-digit CRN indicate the term during which the course is scheduled to be taught (i.e., 40 = fall, 60 = spring, 80 = summer).

► *Banner Course Numbers*

Course numbers in Banner consist of four digits. To convert an old course number to a Banner number, place a zero between the first and second digits of the old course number. Some exceptions exist.

Course Number Examples

ENGL 101	=	ENGL 1001
BIOL 215	=	BIOL 2015
ECON 202	=	ECON 2002
ACCT 430	=	ACCT 4030
SOCW 405	=	SOCW 4005
AVIA 110	=	AVIA 1010

► *Banner Term Codes*

Term codes in Banner consist of six digits, the first four being the year and the last two the term. All terms of an academic year (i.e., fall, spring, summer) use the same year digits – those which represent the end of that academic year (e.g., AY 2010-**2011**). The term digits are stable, as indicated below:

YYYY40 = fall
 YYYY60 = spring
 YYYY80 = summer

YYYY41 = wintersession (not used after Winter 2009)
 YYYY61 = first summer (not used after Summer I 2010)
 YYYY62 = second summer (not used after Summer II 2010)

Banner Term Examples

201140 = 2010 Fall	2010-2011 AY
201160 = 2011 Spring	
201180 = 2011 Summer	
201240 = 2011 Fall	2011-2012 AY
201260 = 2012 Spring	
201280 = 2012 Summer	
201340 = 2012 Fall	2012-2013 AY
201360 = 2013 Spring	
201380 = 2013 Summer	

000000 = beginning of time
 999999 = end of time



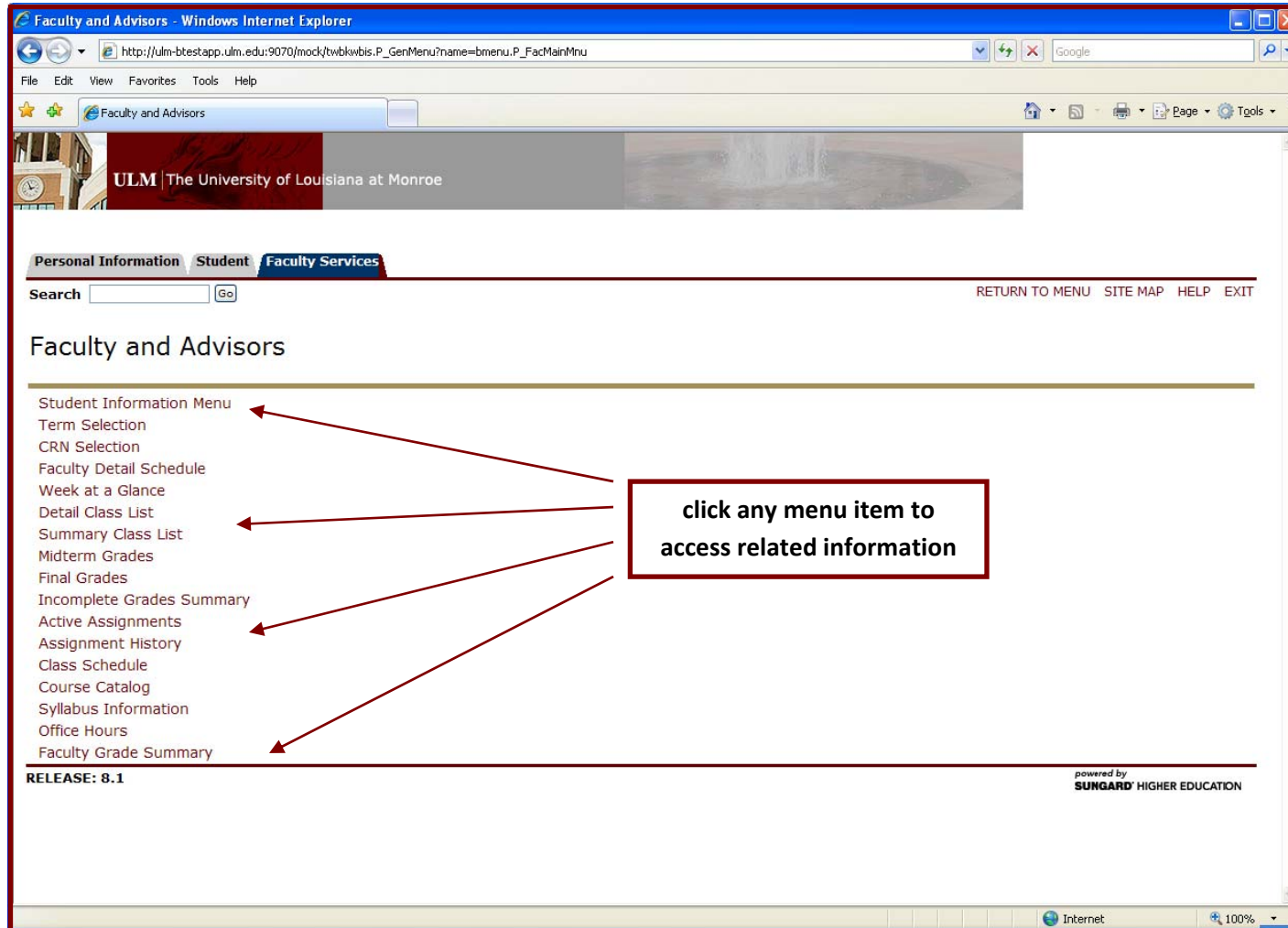
[return to Table of Contents](#)

Basic Banner Self Service (SS) Information

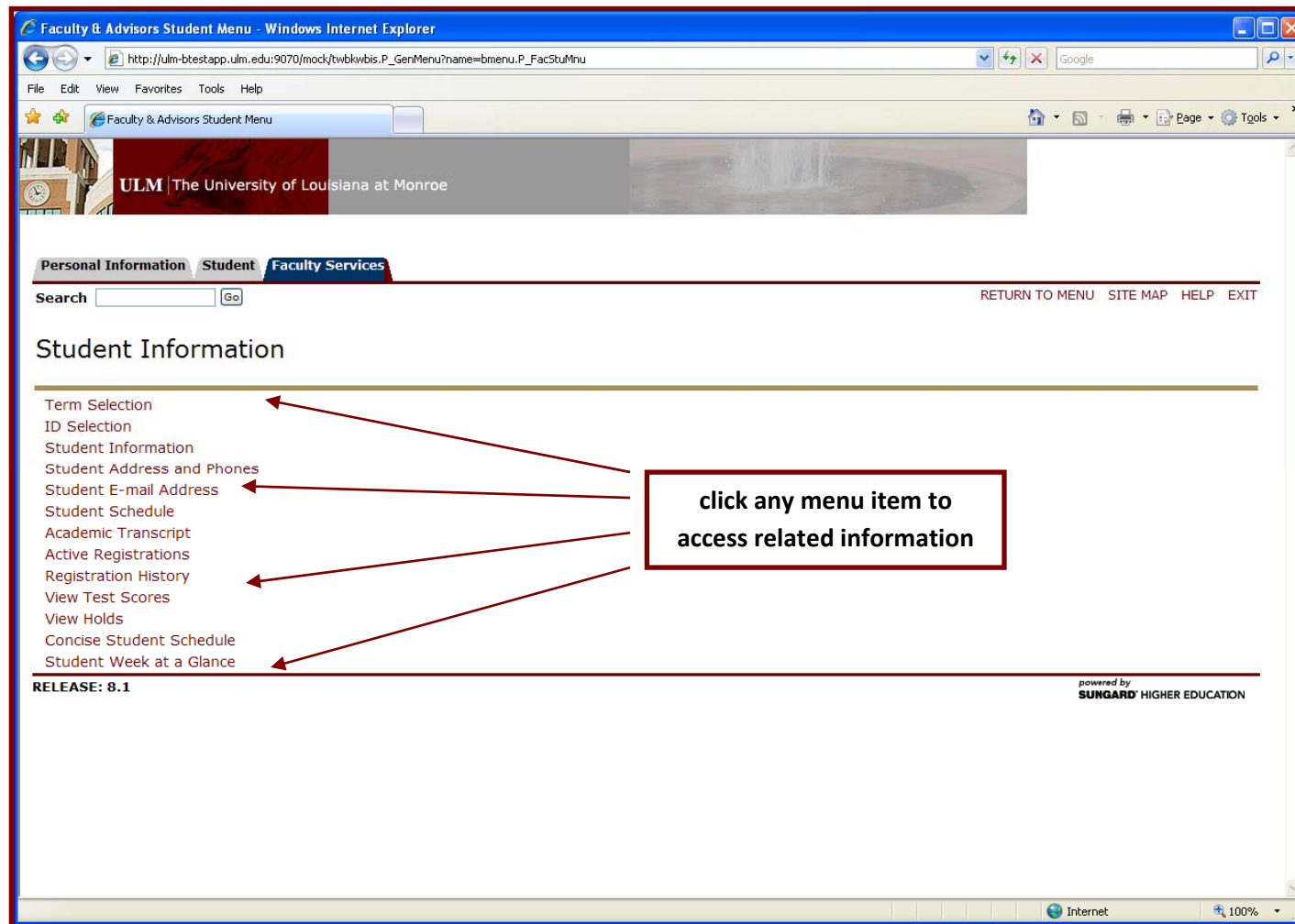
Self Service Main Menu

The screenshot shows a web browser window titled "Main Menu - Windows Internet Explorer". The address bar contains the URL: http://ulm-btestapp.ulm.edu:9070/mock/twblkbis.P_GenMenu?name=bmenu.P_MainMnu&msg=WELCOME+Welcome,+Karen+A,+Crowley,+to+the+WWW+Informator. The page header features the ULM logo and the text "ULM The University of Louisiana at Monroe". Below the header are navigation tabs for "Personal Information", "Student", and "Faculty Services". A search bar is present with a "Go" button. The main content area displays a welcome message: "Welcome, Karen A. Crowley, to the WWW Information System! Last web access on Mar 01, 2010 at 08:50 am". Underneath, there are three sections: "Personal Information" (with sub-links for updating addresses, contact info, marital status, name, social security number, PIN, and directory profile), "Student" (with sub-links for admission, registration, and academic records), and "Faculty and Advisors" (with sub-links for grades, registration overrides, class lists, and student information). The "Faculty and Advisors" link is circled in red. A red callout box with the text "click here to enter faculty and advisors area" points to this link. At the bottom left, it says "RELEASE: 8.2" and at the bottom right, it says "powered by SUNGARD HIGHER EDUCATION". The browser status bar at the bottom shows "Done" and "Internet" with a 100% zoom level.

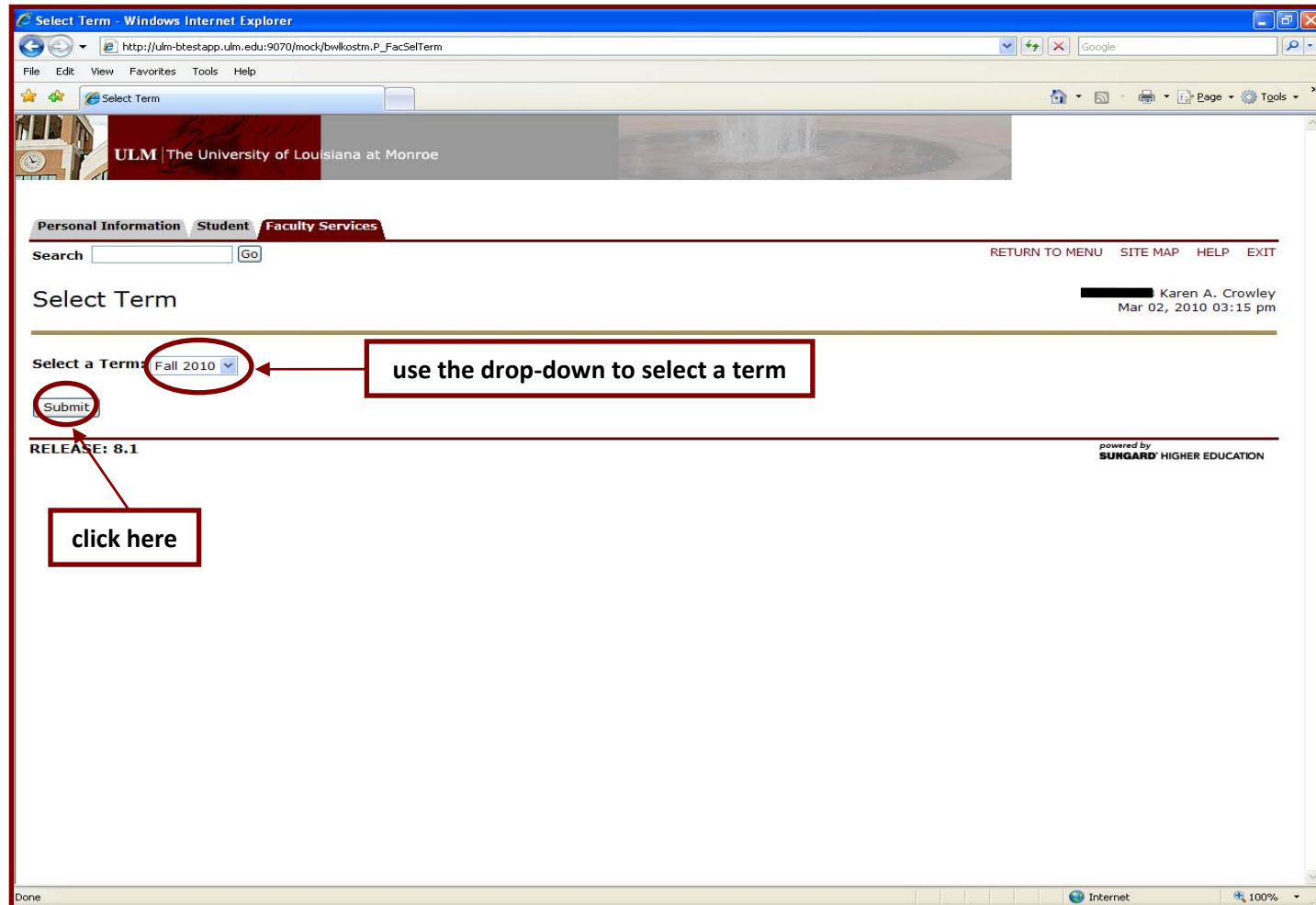
Viewing the Faculty and Advisors Menu



Viewing the Student Information Menu



Selecting a Term



Finding a Student

The image consists of three overlapping screenshots of a web application interface, illustrating the steps to find a student. Each screenshot is framed with a red border.

- First Screenshot (Left):** Shows the 'Faculty & Advisors Student Menu'. The 'Student' tab is selected. In the 'Student Information' section, the 'ID Selection' link is circled in red. A red callout box with the text 'click here to search by CWID or name' points to this link.
- Second Screenshot (Middle):** Shows the 'Student and Advisee ID Selection' page. The 'Student or Advisee ID:' input field is circled in red. Below it, the 'Last Name:' and 'First Name:' input fields are also circled in red. The 'Submit' button at the bottom is circled in red. A red callout box with the text 'click here' points to the 'Submit' button. Another red callout box with the text 'click here to verify selection' points to the 'Submit' button.
- Third Screenshot (Right):** Shows the 'Student Verification' page. The 'Submit' button is circled in red. A red callout box with the text 'click here to verify selection' points to this button. The 'ID Selection' link at the bottom is circled in red. A red callout box with the text 'click here to try again' points to this link.

Viewing a Student's Current Major

The image shows three overlapping screenshots of a web application interface for The University of Louisiana at Monroe. The screenshots illustrate the steps to view a student's current major:

- First Screenshot (Faculty and Advisors):** Shows the 'Faculty and Advisors' page. The 'Student Information Menu' link is circled in red, with a red arrow pointing to a box labeled 'select'.
- Second Screenshot (Faculty & Advisors Student Menu):** Shows the 'Student Information' page. The 'Student Information' link in the left-hand menu is circled in red, with a red arrow pointing to a box labeled 'select'.
- Third Screenshot (General Student Information):** Shows the 'General Student Information' page for a student named Karen A. Crowley. The 'Curriculum Information' link is circled in red, with a red arrow pointing to it.

General Student Information Data:

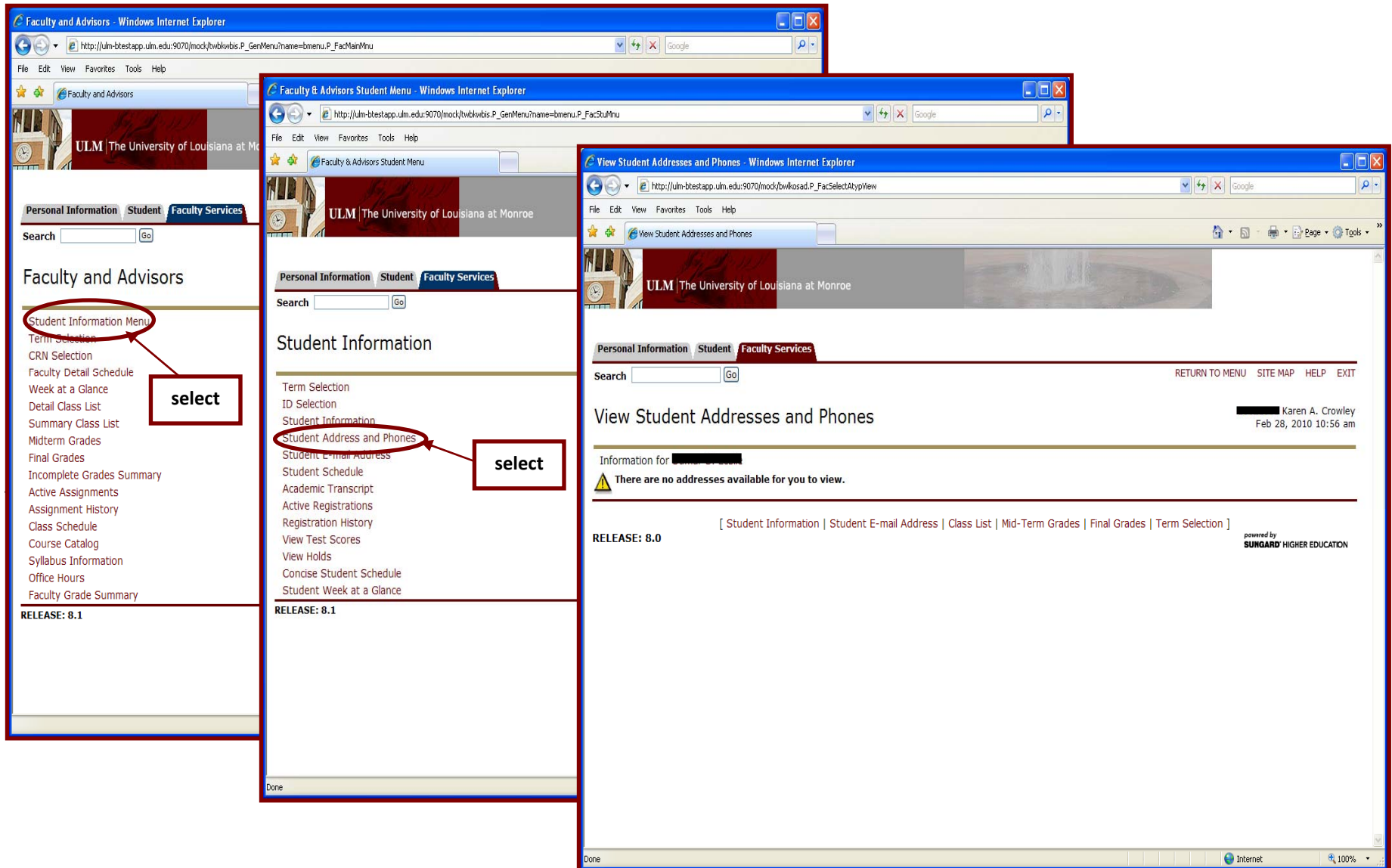
Information for [Redacted]
Student Information effective from Fall 2010 to The End of Time

Registered for Term:	Yes
First Term Attended:	Fall 2005
Last Term Attended:	Fall 2009
Status:	Active
Matric Term:	Spring 2009
Residence:	Louisiana Resident
Citizenship:	Citizen
Student Type:	Continuing
Class:	Senior
Primary Advisor:	Karen A. Crowley
Expected Graduation Term:	Spring 2011
Expected Graduation Year:	2010

Curriculum Information

Current Program	
Bachelor of Arts	
Level:	Undergraduate
Program:	BA in Communication Studies
Admit Term:	Spring 2009
Admit Type:	Undergraduate Readmit

Viewing a Student's Addresses and Telephone Numbers



Viewing a Student's E-Mail Addresses

The image consists of three overlapping screenshots of a web application interface, demonstrating the steps to view a student's email address. The browser used is Windows Internet Explorer.

- Top-left screenshot:** Shows the "Faculty and Advisors" page. The "Student" tab is selected. In the left-hand navigation menu, "Student Information Menu" is circled in red. A red arrow points from this menu item to a red-bordered box containing the word "select".
- Top-middle screenshot:** Shows the "Faculty & Advisors Student Menu" page. The "Student" tab is selected. In the left-hand navigation menu, "Student Address and Phones" is circled in red. A red arrow points from this menu item to a red-bordered box containing the word "select".
- Bottom-right screenshot:** Shows the "Select Student E-Mail Address to View" page. The "Student" tab is selected. In the left-hand navigation menu, "E-mail Addresses" is circled in red. Below it, the "Student E-mail Address" section is visible, showing an email address: [redacted]@warhawks.ulm.edu Preferred.

At the bottom of the screenshots, there are navigation links: [Student Information | Student Address and Phones | Class List | Mid-Term Grades | Final Grades | Term Selection | Summary Class List] and a footer that reads "RELEASE: 8.0" and "powered by SUNGARD HIGHER EDUCATION".

Viewing a Student's Schedule

The following steps illustrate the navigation process:

- Faculty and Advisors:** In the 'Student Information Menu', select **Student Information Menu**.
- Student Information:** In the 'Student Information' list, select **Student Schedule**.
- View Student Schedule:** The page displays student information and a list of courses.

Type	Time	Days Where	Date Range	Schedule Type	Instructors
Class	1:00 pm - 3:00 pm	T	TO BE ANNOUNCED	TBA	TBA

Viewing a Transcript

The screenshots illustrate the following steps:

- Step 1:** Access the 'Student Information Menu' from the 'Faculty and Advisors' page.
- Step 2:** Select 'Academic Transcript' from the 'Student Information' menu.
- Step 3:** Select the transcript level and type using the dropdown menus.
- Step 4:** Click 'Display Transcript' to view the transcript details.

Transcript Data:

Information for: [Redacted] Karen A. Crowley
 Mar 01, 2010 02:22 pm

This is not an official transcript. Courses which are in progress may also be included on this transcript.

Information for: [Redacted]
 Institution Credit Transcript Totals

Transcript Data

STUDENT INFORMATION

Birth Date: [Redacted]
 Student Type: Continuing
Curriculum Information

Current Program
 Bachelor of Business Admin
Program: BBA in Marketing
College: Business Administration
Campus: Main Campus
Major and Department: Marketing, Marketing

***Transcript type:OFF is NOT Official ***

INSTITUTION CREDIT -Top-

Fall 2009

College: Pharmacy
Major: Pre-Pharmacy
Student Type: First Time Freshman

Academic Standing:

Subject	Course	Campus	Level	Title	Grade	Credit Hours	Quality Points	Start and End Dates	R
BIOL	120	UG	UG	PRINCIPLES OF BIOLOGY I	D	3.000	3.000		
BIOL	121	UG	UG	PRINC OF BIOL I LAB	A	1.000	4.000		
ENGL	101	UG	UG	COMPOSITION I	B	3.000	9.000		
HIST	201	UG	UG	UNITED STATES HIST	D	3.000	3.000		
MATH	111	UG	UG	COLLEGE ALGEBRA	C	3.000	6.000		
MUSC	101	UG	UG	ENJOYMENT	A	3.000	12.000		

Viewing a Student's Active Registrations

The image shows three overlapping screenshots of the ULM Banner system interface, illustrating the steps to view a student's active registrations.

Left Screenshot: Faculty and Advisors Menu
 The "Faculty Services" tab is selected. In the "Student Information Menu" list, "Active Registrations" is circled in red. A red box labeled "select" points to this option.

Middle Screenshot: Student Information Menu
 The "Active Registrations" option is circled in red. A red box labeled "select" points to this option.

Right Screenshot: Active Registrations Page
 The page displays "Active Registrations for [redacted]". It lists three courses with their details:

Course Name	Associated Term	CRN	Status	Schedule Type	Instructional Method	Campus	Credits	Grade Mode	Course Level	Midterm Grade	Grade Detail	Associated Instructor	Course URL
Fund Anat & Phys Lab I - BIOL 1016 - 0	Fall 2010	40103	**Web Registered** Feb 19, 2010	Lab	N/A	Main Campus	1.000	Standard	Undergraduate				
Genetics Laboratory - BIOL 3006 - 0	Fall 2010	40168	**Web Registered** Feb 19, 2010	Lab	N/A	Main Campus	1.000	Standard	Undergraduate				
Quantitative Analysis - CHEM 2040 - 0	Fall 2010	40267	**Web Registered** Feb 19, 2010	Lecture	N/A	Main Campus	3.000	Standard	Undergraduate			Harry O. Brotherton	

Viewing a Student's Registration History

The image shows three overlapping screenshots of the Banner Self Service website interface, illustrating the steps to view a student's registration history. Red boxes and arrows highlight the navigation path.

- Top Screenshot (Faculty and Advisors):** Shows the main navigation menu. The "Student Information Menu" is circled in red, with a red arrow pointing to a "select" box.
- Middle Screenshot (Faculty & Advisors Student Menu):** Shows the "Student Information" menu. "Registration History" is circled in red, with a red arrow pointing to a "select" box.
- Bottom Screenshot (Registration History):** Shows the "Registration History for [Redacted Name]" page. The page displays a table of registration records for Karen A. Crowley on Feb 26, 2010.

Registration History Table:

Associated Term	CRN	Course	Course Title	Credits	Level	Status	Midterm Grade	Final Grade
Fall 2010	40103	BIOL 1016	Fund Anat & Phys Lab I	1.000	Undergraduate	**Web Registered**	Feb 19, 2010	
Fall 2010	40168	BIOL 3006	Genetics Laboratory	1.000	Undergraduate	**Web Registered**	Feb 19, 2010	
Fall 2010	40267	CHEM 2040	Quantitative Analysis	3.000	Undergraduate	**Web Registered**	Feb 19, 2010	
Fall 2010	40555	ENGL 0090	Grammar & Composition	5.000	Undergraduate	**Web Registered**	Feb 19, 2010	
Fall 2010	40780	HIST 3005	Louisiana History	3.000	Undergraduate	**Web Registered**	Feb 19, 2010	

RELEASE: 8.0 [Active Registration | Look Up Classes | Academic Transcript]

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Viewing a Student's Test Scores

The image illustrates the steps to view a student's test scores through a web application. It consists of three overlapping screenshots of a browser window.

First Screenshot: Faculty and Advisors
The browser window shows the URL `http://ulm-btestapp.ulm.edu:9070/mock/twblvibis.P_GenMenu?name=bmenu.P_FacMainMnu`. The page title is "Faculty and Advisors". The navigation tabs are "Personal Information", "Student", and "Faculty Services". A search bar is present. The "Student Information Menu" is circled in red, and a red arrow points to a box containing the word "select".

Second Screenshot: Student Information
The browser window shows the URL `http://ulm-btestapp.ulm.edu:9070/mock/twblvibis.P_GenMenu?name=bmenu.P_FacStuMnu`. The page title is "Student Information". The navigation tabs are "Personal Information", "Student", and "Faculty Services". A search bar is present. The "View Test Scores" option is circled in red, and a red arrow points to a box containing the word "select".

Third Screenshot: Test Scores
The browser window shows the URL `http://ulm-btestapp.ulm.edu:9070/mock/twblvibis.P_FacDispTest`. The page title is "Test Scores". The navigation tabs are "Personal Information", "Student", and "Faculty Services". A search bar is present. The page content includes:
- "RETURN TO MENU SITE MAP HELP EXIT"
- Student name: Karen A. Crowley
- Term: Fall 2010
- Date: Feb 26, 2010 12:58 pm
- Message: "This page lists the test scores for this student if the student is registered for the selected term."
- Information for Melissa Mitcham
- Warning: "No test scores available."
- Footer: "Return to Previous", "RELEASE: 8.1", and "powered by SUNGARD HIGHER EDUCATION".

Viewing a Student's Holds

The image consists of three overlapping screenshots of a web application interface, demonstrating the steps to view a student's holds.

First Screenshot: Faculty and Advisors
The browser window title is "Faculty and Advisors - Windows Internet Explorer". The URL is http://ulm-btestapp.ulm.edu:9070/mock/tvibkvbis.P_GenMenu?name=bmenu.P_FacMainMnu. The page shows a navigation menu with "Personal Information", "Student", and "Faculty Services". Under "Faculty Services", the "Student Information Menu" is circled in red, and a red box labeled "select" points to it.

Second Screenshot: Student Information
The browser window title is "Faculty & Advisors Student Menu - Windows Internet Explorer". The URL is http://ulm-btestapp.ulm.edu:9070/mock/tvibkvbis.P_GenMenu?name=bmenu.P_FacStuMnu. The page shows a navigation menu with "Personal Information", "Student", and "Faculty Services". Under "Student", "View Holds" is circled in red, and a red box labeled "select" points to it.

Third Screenshot: View Holds
The browser window title is "View Holds - Windows Internet Explorer". The URL is http://ulm-btestapp.ulm.edu:9070/mock/bwllgstu.P_ViewHold. The page shows a navigation menu with "Personal Information", "Student", and "Faculty Services". The "View Holds" page displays information for a student (redacted) and a table of holds. The table is circled in red.

Hold Type	From Date	To Date	Amount	Reason	Originator	Processes Affected
Registration Hold	Feb 28, 2010	Dec 31, 2099		Converted from Legacy System Registration		

Return to Previous

[ID Selection | Term Selection]

RELEASE: 8.1

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Viewing a Student's Concise Schedule

The screenshots show the following navigation steps:

- Faculty and Advisors**: The 'Student Information Menu' is highlighted with a red box and an arrow pointing to the word 'select'.
- Faculty & Advisors Student Menu**: The 'Concise Student Schedule' option is highlighted with a red box and an arrow pointing to the word 'select'.
- Concise Student Schedule**: The final page displaying the student's schedule details.

Concise Student Schedule Details:

Information for [Redacted]

Classification: Senior
Level: Undergraduate
College: Arts & Sciences
Major and Department: Communication Studies, Communication

CRN	Course	Title	Campus	Credits	Level	Start Date	End Date	Days	Time	Location	Instructor
40103	BIOL 1016 0	Fund Anat & Phys Lab I	Main Campus	1.000	UG	Aug 23, 2010	Dec 10, 2010	T	1:00 pm - 3:00 pm	TO BE ANNOUNCED	TBA
40168	BIOL 3006 0	Genetics Laboratory	Main Campus	1.000	UG	Aug 23, 2010	Dec 10, 2010	M	3:30 pm - 6:30 pm	TO BE ANNOUNCED	TBA
40267	CHEM 2040 0	Quantitative Analysis	Main Campus	3.000	UG	Aug 23, 2010	Dec 10, 2010	MWF	9:00 am - 9:50 am	CHEM & NAT SCIENCE BLDG 243	Brotherton
40555	ENGL 0090 0	Grammar & Composition	Main Campus	5.000	UG	Aug 23, 2010	Dec 10, 2010	MTWRF	11:00 am - 11:50 am	BROWN HALL 223	McKinnie
40780	HIST 3005 0	Louisiana History	Main Campus	3.000	UG	Aug 23, 2010	Dec 10, 2010	TR	8:00 am - 9:15 am	ADMINISTRATION BLDG 3-95	Jones
Total Credits:				13.000							

RELEASE: 8.0.1

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Viewing a Student's Week-at-a-Glance Schedule

The image shows three overlapping screenshots of a web browser window, illustrating the steps to view a student's week-at-a-glance schedule. Red boxes and arrows highlight the specific menu items to be selected.

Step 1: Faculty and Advisors
 The first screenshot shows the 'Faculty and Advisors' page. The 'Student Information Menu' is highlighted with a red box, and a red arrow points to it with the word 'select' in a red box.

Step 2: Student Information
 The second screenshot shows the 'Student Information' page. The 'Student Week at a Glance' option is highlighted with a red box, and a red arrow points to it with the word 'select' in a red box.

Step 3: Student Week at a Glance
 The third screenshot shows the 'Student Week at a Glance' page for a student named Karen A. Crowley. The page displays a table of classes for the week of August 23, 2010.

Previous Week	Week of Aug 23, 2010 (1 of 16)							Next Week
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
8am		HIST 3005-0 40780 Class 8:00 am-9:15 am ADMINISTRATION BLDG 3-95		HIST 3005-0 40780 Class 8:00 am-9:15 am ADMINISTRATION BLDG 3-95				
9am	CHEM 2040-0 40267 Class 9:00 am-9:50 am CHEM & NAT SCIENCE BLDG 243		CHEM 2040-0 40267 Class 9:00 am-9:50 am CHEM & NAT SCIENCE BLDG 243		CHEM 2040-0 40267 Class 9:00 am-9:50 am CHEM & NAT SCIENCE BLDG 243			
10am								
11am	ENGL 0090-0 40555 Class 11:00 am-11:50 am BROWN HALL 223	ENGL 0090-0 40555 Class 11:00 am-11:50 am BROWN HALL 223	ENGL 0090-0 40555 Class 11:00 am-11:50 am BROWN HALL 223	ENGL 0090-0 40555 Class 11:00 am-11:50 am BROWN HALL 223	ENGL 0090-0 40555 Class 11:00 am-11:50 am BROWN HALL 223			
12pm								

Searching the Class Schedule

The image shows three overlapping screenshots of the ULM Banner system interface, illustrating the steps to search for a class schedule. Red boxes and arrows highlight key elements and instructions:

- Faculty and Advisors:** The "Student Information Menu" is highlighted with a red box and labeled "select".
- Select Term:** The "Fall 2010" term is selected in a dropdown menu, labeled "select". The "Submit" button is also highlighted and labeled "click".
- Class Schedule Search:** The "Subject" dropdown menu is highlighted with a red box and labeled "select at least one subject". A separate box provides instructions: "▶ select at least one subject", "▶ Ctrl + left click to select more than one subject", and "▶ cannot search all subjects at once".
- Refinement:** A separate box states: "if desired, refine search by applying additional criteria before clicking Submit".

Searching the Course Catalog

The image shows three overlapping screenshots of the ULM course catalog search process, illustrating the steps from the Faculty and Advisors page to the Course Catalog Search page. Red boxes and arrows highlight key actions and options.

- Faculty and Advisors:** The "Student Information Menu" is circled, and a red box labeled "select" points to it.
- Catalog Term:** The "Search by Term:" dropdown is set to "Fall 2010" and circled, with a red box labeled "select" pointing to it. The "Submit" button is also circled, with a red box labeled "click" pointing to it.
- Course Catalog Search:** The "Subject:" dropdown is set to "Linguistics" and circled, with a red box containing instructions: "select at least one subject", "Ctrl + left click to select more than one subject", and "cannot search all subjects at once". The "Level:" dropdown is set to "All", and the "Schedule Type:" dropdown is set to "All", with a red box labeled "if desired, refine search by applying additional criteria before clicking Get Courses" pointing to them. The "Get Courses" button is circled, with a red box labeled "click" pointing to it.

CRN Selection

The image displays two overlapping browser windows from the Banner self-service system. The left window, titled 'Faculty and Advisors', shows a navigation menu where 'CRN Selection' is circled in red. A red box labeled 'select' has an arrow pointing to this menu item. The right window, titled 'CRN Selection', shows a form titled 'Select a CRN'. A dropdown menu is open, showing a list of courses: 'Composition I - 40563', 'Composition I - 40563', and 'Prof Writing & Comm: Hlth Sci - 40664'. A red box labeled 'click drop-down to select the course of interest from a list of those you are teaching' has an arrow pointing to the dropdown. Below the dropdown is a 'Submit' button, which is also circled in red. A red box labeled 'click' has an arrow pointing to the 'Submit' button. The interface includes a search bar, navigation tabs for 'Personal Information', 'Student', and 'Faculty Services', and a user profile for Karen A. Crowley. The bottom of the page indicates it is powered by SUNGARD HIGHER EDUCATION.

Faculty Detail Schedule

The image shows two overlapping browser windows from the University of Louisiana at Monroe's Banner system. The left window shows the 'Faculty and Advisors' main page with a navigation menu. The right window shows the 'Faculty Detail Schedule' page for a specific course and instructor, with several callout boxes pointing to specific elements.

Faculty and Advisors Page:

- Navigation tabs: Personal Information, Student, Faculty Services
- Search: [] [Go]
- Section: Faculty and Advisors
- Student Information Menu
 - Term Selection
 - CRN Selection
 - Faculty Detail Schedule** (circled in red)
 - Week at a Glance
 - Detail Class List
 - Summary Class List
 - Midterm Grades
 - Final Grades
 - Incomplete Grades Summary
 - Active Assignments
 - Assignment History
 - Class Schedule
 - Course Catalog
 - Syllabus Information
 - Office Hours
 - Faculty Grade Summary
- RELEASE: 8.1

Faculty Detail Schedule Page:

- Navigation tabs: Personal Information, Student, Faculty Services
- Search: [] [Go]
- RETURN TO MENU SITE MAP HELP EXIT
- Faculty Detail Schedule
- Instructor: Karen A. Crowley, Fall 2010, Mar 03, 2010 02:41 pm
- Course: Composition I - 40563 - ENGL 1001 - 0
- Buttons: Add, Classlist, Add (circled in red)
- Enrollment Counts
 - Maximum Actual Remaining
 - Enrollment: 0 (circled in red)
 - Cross List: 0
- Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	TBA		HARRISONBURG LA HS	Aug 23, 2010 - Jan 07, 2011	Lecture	John E. Meyers (P), Karen A. Crowley, Rhonda A. Jones, Marilyn B. McIntosh
- Prof Writing & Comm: Hlth Sci - 40664 - ENGL 3021 - 0

Faculty Week-at-a-Glance Schedule

The image consists of two side-by-side screenshots of a web browser window showing the Banner self-service interface for ULM (The University of Louisiana at Monroe).

Left Screenshot: Faculty and Advisors

- Browser title: Faculty and Advisors - Windows Internet Explorer
- URL: http://ulm-btestapp.ulm.edu:9070/mock/bwib/bis_P_GerMenu?name=bmenu.P_FacMainMnu
- Navigation tabs: Personal Information, Student, Faculty Services
- Search bar with a "Go" button.
- Section: Faculty and Advisors
- Student Information Menu
 - Term Selection
 - CRN Selection
 - Faculty Detail Schedule
 - Week at a Glance** (circled in red)
 - Detail Class List
 - Summary Class List
 - Midterm Grades
 - Final Grades
 - Incomplete Grades Summary
 - Active Assignments
 - Assignment History
 - Class Schedule
 - Course Catalog
 - Syllabus Information
 - Office Hours
 - Faculty Grade Summary
- RELEASE: 8.1

Annotation: A red box labeled "select" has an arrow pointing to the "Week at a Glance" menu item.

Right Screenshot: Week at a Glance

- Browser title: Week at a Glance - Windows Internet Explorer
- URL: http://ulm-btestapp.ulm.edu:9070/mock/bwll/ac.P_FacDaySched
- Navigation tabs: Personal Information, Student, Faculty Services
- Search bar with a "Go" button.
- RETURN TO MENU SITE MAP HELP EXIT
- Section: Week at a Glance
- User: Karen A. Crowley, Mar 03, 2010 02:57 pm
- Message: The following is your class schedule by day and time. Classes that do not have scheduled meeting times or have time conflicts are listed at the bottom of the page. Click on hyperlinked courses for more detail.
- Go to (MM/DD/YYYY): Submit
- Navigation: Previous Week, Week of Aug 23, 2010 (1 of 20), Next Week
- Message: No courses with assigned times this week.
- Section: Courses without assigned meeting times:
 - ENGL 3021-0 (40664) BA
 - ENGL 1001-0 (40563) BA
- Navigation: [Active Assignments | Assignment History | Detail Class List | Mid Term Grades | Final Grades | Faculty Detail Schedule | Summary Class List]
- RELEASE: 8.0
- powered by SUNGARD HIGHER EDUCATION

Annotations:

- A red box labeled "CRN's" has an arrow pointing to the course numbers in the "Courses without assigned meeting times" list.
- A red box labeled "click on course numbers to view Faculty Detail Schedule" has an arrow pointing to the course numbers in the same list.

Detail Class List

The screenshot displays the Banner Self Service interface. On the left, the 'Faculty and Advisors' menu is visible, with 'Detail Class List' highlighted and circled. A callout box labeled 'select' points to this menu item. The main content area shows the 'Detail Class List' for the course 'Prof Writing & Comm: Hlth Sci - ENGL 3021 0'. A callout box labeled 'click here to see listing of other sections of this course' points to the 'Course Information' section. Another callout box labeled 'click here to view Summary Class List' points to the 'Enrollments' section. Below the course information, there are two tables of student enrollment data. Each table has a callout box labeled 'email students individually' pointing to an email icon in the 'Registration Status' column. At the bottom of the page, a callout box labeled 'email entire class' points to an 'Email class' button. The page also includes a search bar, navigation links like 'RETURN TO MENU', and a footer with 'RELEASE: 8.1' and 'powered by SUNGARD HIGHER EDUCATION'.

select

click here to see listing of other sections of this course

click here to view Summary Class List

email students individually

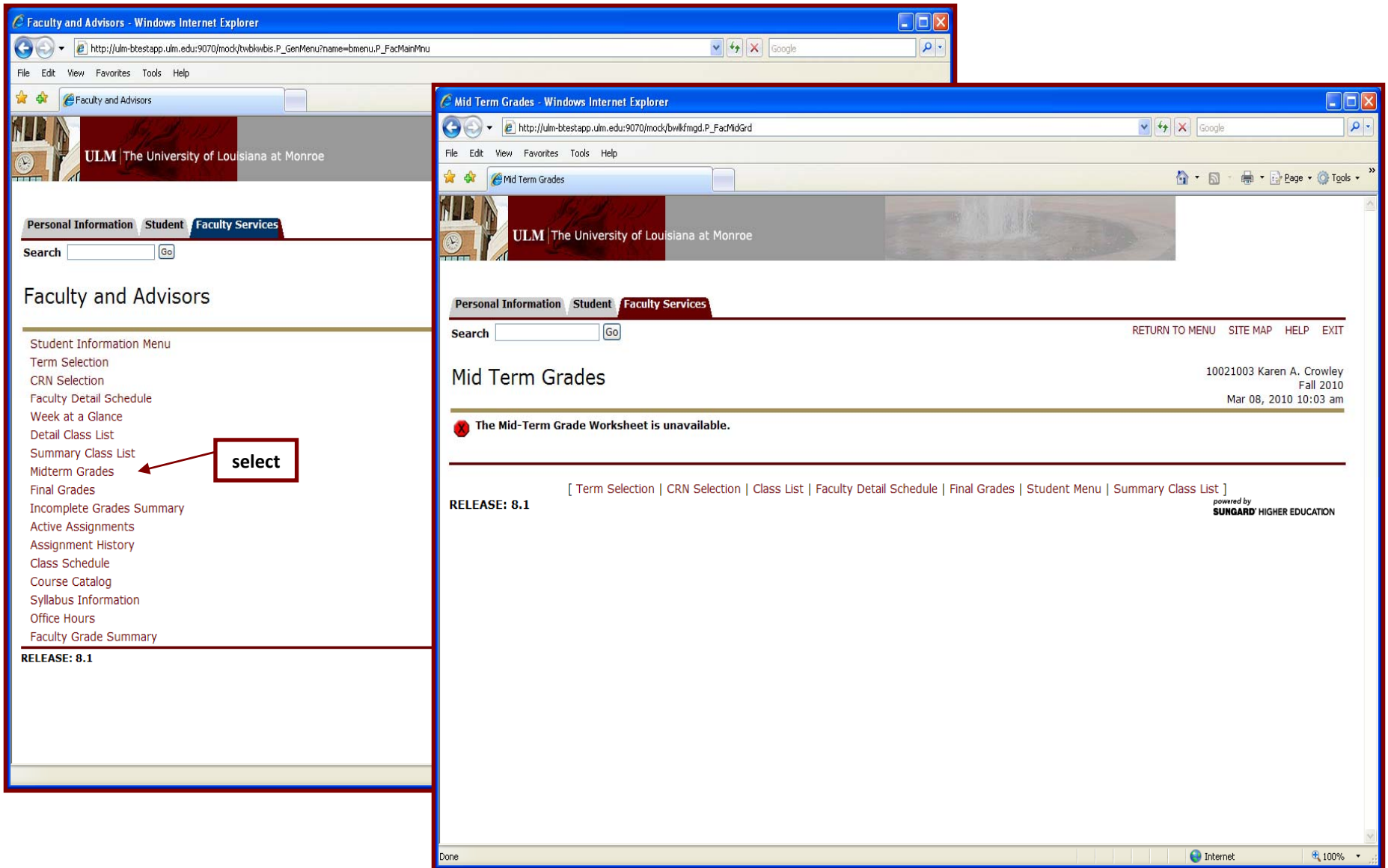
email entire class

Summary Class List

The image shows two overlapping screenshots of the Banner Self Service system. The left screenshot shows the 'Faculty and Advisors' page with a navigation menu where 'Summary Class List' is circled in red. A red box labeled 'select' points to this menu item. The right screenshot shows the 'Summary Class List' page for a specific class. A red box labeled 'click here to see listing of other sections of this class' points to the 'RETURN TO MENU' link. Another red box labeled 'click on the CRN to view Detail Class List' points to the CRN '40654' in the 'Course Information' section. A third red box labeled 'email students individually' points to the email icons in the 'Summary Class List' table. A fourth red box labeled 'email entire class' points to the 'Email class' link below the table. The 'Summary Class List' table contains the following data:

Record Number	Student Name	ID	Reg Status	Level	Credits	Final	Grade Detail
1	[REDACTED]	[REDACTED]	Registered by Staff	Undergraduate	3.000	A	[Email Icon]
2	[REDACTED]	[REDACTED]	Registered by Staff	Undergraduate	3.000	A	[Email Icon]

Midterm Grades



Final Grades

The screenshot shows two overlapping browser windows. The left window displays the 'Faculty and Advisors' page with a sidebar menu. The right window displays the 'Final Grades' page for the course 'Prof Writing & Comm: Hlth Sci - ENGL 3021 0'. Annotations include:

- A box labeled 'select' points to the 'Final Grades' link in the sidebar menu.
- A box labeled 'click here to see listing of other sections of this class' points to the course title 'Prof Writing & Comm: Hlth Sci - ENGL 3021 0'.
- A box labeled 'final grades' points to the 'Grade' column in the table.
- A box labeled 'email students individually' points to the email icons in the 'Registration Number' column.

Final Grades Page Content:

Prof Writing & Comm: Hlth Sci - ENGL 3021 0
CRN: 40664
Students Registered: 2

Record Number	Student Name	ID	Credits	Registration Status	Grade	Rolled	Last Attend Date	Attend Hours	Registration Number
1	[REDACTED]	[REDACTED]	3.000	Registered by Staff Feb 17, 2010	A		None	None	1
2	[REDACTED]	[REDACTED]	3.000	Registered by Staff Feb 17, 2010	A		None	None	2

RELEASE: 8.1

Incomplete Grades Summary

The image shows two overlapping browser windows. The left window displays the 'Faculty and Advisors' page with a navigation menu. The right window displays the 'Incomplete Grades Summary' page.

Navigation Menu (Left Window):

- Student Information Menu
 - Term Selection
 - CRN Selection
 - Faculty Detail Schedule
 - Week at a Glance
 - Detail Class List
 - Summary Class List
 - Midterm Grades
 - Final Grades
 - Incomplete Grades Summary** (circled in red)
 - Active Assignments
 - Assignment History
 - Class Schedule
 - Course Catalog
 - Syllabus Information
 - Office Hours
 - Faculty Grade Summary

Incomplete Grades Summary Page (Right Window):

- Page Title: Incomplete Grades Summary
- Search: Go
- Navigation: Personal Information | Student | Faculty Services
- Message: No incomplete grades have been assigned.
- Footer: RELEASE: 8.1

Annotation: A red box labeled 'select' with an arrow points to the 'Incomplete Grades Summary' menu item in the left window.

Active Assignments

Faculty and Advisors

- Student Information Menu
- Term Selection
- CRN Selection
- Faculty Detail Schedule
- Week at a Glance
- Detail Class List
- Summary Class List
- Midterm Grades
- Final Grades
- Incomplete Grades Summary
- Active Assignments**
- Assignment History
- Class Schedule
- Course Catalog
- Syllabus Information
- Office Hours
- Faculty Grade Summary

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View Active Assignments

RETURN TO MENU SITE MAP HELP EXIT

Karen A. Crowley
Mar 08, 2010 09:27 am

The following classes have active (not rolled to Academic History) students. The class syllabus and office hours may also be maintained.

Active Assignments

Prof Writing & Comm: Hlth Sci - ENGL 3021 0	Credits: 3.000
Associated Term: Fall 2010	Grade Mode: Audit , Standard
CRN: 40664	Course Level: Undergraduate
Status: Active	Syllabus: Add
Schedule Type: Lecture	Office Hours: Add
Instructional Method: Web Based 100% online course	Roster: Classlist
Campus: Main Campus	Detail Schedule: Display
Available for Registration: Feb 19, 2010 to Aug 27, 2010	

[View Assignment History | Week at a Glance | Detail Class List | Mid Term Grades | Final Grades | Summary Class List]

RELEASE: 7.2

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Assignment History

The image shows two overlapping browser windows from the Banner Self Service system. The left window is titled 'Faculty and Advisors' and shows a navigation menu with 'Assignment History' circled in red. A red box labeled 'select' points to this menu item. The right window is titled 'View Assignment History' and shows a table of assignments. A red box labeled 'click here to view Faculty Detail Schedule' points to the '40664' CRN in the table. Another red box labeled 'click here to see listing of other sections of this course' points to the 'ENGL 3021' course title in the table. The table has columns for Associated Term, CRN, Course, Course Title, Credits Level, Campus, Instructional Method, Open for Registration, and Status. The first row shows 'Fall 2010', '40664', 'ENGL 3021', 'Prof Writing & Comm: Hlth Sci 3.000', 'Undergraduate Main Campus', 'Web Based 100% online course', 'Yes', and 'Active'. Below the table are links for 'View Active Assignments', 'Week at a Glance', 'Detail Class List', 'Mid Term Grades', 'Final Grades', and 'Summary Class List'. The page also includes a search bar, user information for 'Karen A. Crowley', and a 'RELEASE: 7.2' notice.

Associated Term	CRN	Course	Course Title	Credits Level	Campus	Instructional Method	Open for Registration	Status
Fall 2010	40664	ENGL 3021	Prof Writing & Comm: Hlth Sci 3.000	Undergraduate	Main Campus	Web Based 100% online course	Yes	Active

Syllabus Information

The image shows two overlapping browser windows from Windows Internet Explorer. The left window displays the 'Faculty and Advisors' page with a navigation menu where 'Syllabus Information' is circled in red. A red box labeled 'select' has an arrow pointing to this menu item. The right window displays the 'Syllabus Information' page for 'Research - 40400 - COUN 5081 - 0'. A large red oval encircles the form fields for 'Long Section Title', 'Course URL', 'Learning Objectives', and 'Required Materials'. A red box labeled 'enter syllabus information in these fields' has an arrow pointing to this oval. At the bottom of the form, the 'Submit' button is circled in red, with a red box labeled 'click' and an arrow pointing to it. The page also shows user information for Karen A. Crowley and a 'Return to Previous' link.

Maintaining Office Hours

The image shows two overlapping browser windows from the Banner Self Service system. The left window displays the 'Faculty and Advisors' menu, with 'Office Hours' circled and a callout box labeled 'select'. The right window displays the 'Office Hours' maintenance page for Karen A. Crowley, with several callout boxes: 'use drop-down to select' pointing to the 'Contact Number' dropdown, 'click to allow students to view office hours' pointing to the 'Display' checkbox, 'enter in military time' pointing to the 'From Time' and 'To Time' input fields (1500 and 1630), 'click to select days' pointing to the 'Day of the Week' checkboxes (M, T, W, Th, F, S, U), and 'enter this info' pointing to the 'Location', 'From Date', and 'To Date' fields.

Faculty and Advisors - Windows Internet Explorer
http://ulm-btestapp.ulm.edu:9070/mock/twbkwbis.P_GenMenu?name=bmenu.P_FacMainMnu

Faculty and Advisors

Personal Information Student **Faculty Services**

Search [] Go

Faculty and Advisors

- Student Information Menu
- Term Selection
- CRN Selection
- Faculty Detail Schedule
- Week at a Glance
- Detail Class List
- Summary Class List
- Midterm Grades
- Final Grades
- Incomplete Grades Summary
- Active Assignments
- Assignment History
- Class Schedule
- Course Catalog
- Syllabus Information
- Office Hours**
- Faculty Grade Summary

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Office Hours - Windows Internet Explorer
http://ulm-btestapp.ulm.edu:9040/test/bwilkoffh.p_fac_office_hrs_post

Office Hours

Personal Information Student **Faculty Services** Employee

Search [] Go

RETURN TO MENU SITE MAP HELP EXIT

Karen A. Crowley
Fall 2010
Feb 23, 2010 02:11 pm

Use this page to maintain your office hours for a class. From/To Times and From/To Dates are required when adding office hours. Students may view your office hours when the Display indicator is checked. Office hours may be deleted by clearing out From/To Times or From/To Dates and clicking Submit.

You have successfully changed your office hour information.

Course Information
Research - 40400 - COUN 5081 - 0
CRN: 40400

Scheduled Meeting Times

Type	Time	Days Where	Date Range	Schedule Type	Instructors
Classroom	5:00 pm - 7:45 pm M	STRAUSS HALL 259	Aug 23, 2010 - Dec 10, 2010	Lecture	Karen A. Crowley (P)

Office Hours

From Time (0000-2359)	To Time (0000-2359)	Day of the Week M T W Th F S U	Contact Number	Location	From Date (MM/DD/YYYY)	To Date (MM/DD/YYYY)	Display
1500	1630	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	ULM Office Telephone 318-3425273	OMN 1	01/19/2010	05/19/2010	<input checked="" type="checkbox"/>
		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	None				<input type="checkbox"/>
		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	None				<input type="checkbox"/>
		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	None				<input type="checkbox"/>

Copy To: Select To Copy

Faculty Grade Summary

Faculty and Advisors - Windows Internet Explorer

http://ulm-btestapp.ulm.edu:9070/mock/twbkwbis.P_GenMenu?name=bmenu.P_FacMainMnu

Faculty and Advisors

Personal Information Student Faculty Services

Search Go

Faculty and Advisors

- Student Information Menu
 - Term Selection
 - CRN Selection
 - Faculty Detail Schedule
 - Week at a Glance
 - Detail Class List
 - Summary Class List
 - Midterm Grades
 - Final Grades
 - Incomplete Grades Summary
 - Active Assignments
 - Assignment History
 - Class Schedule
 - Course Catalog
 - Syllabus Information
 - Office Hours
 - Faculty Grade Summary

select

Faculty Grade Summary - Windows Internet Explorer

http://ulm-btestapp.ulm.edu:9070/mock/bwlkgrade.P_FacFinGrd

Faculty Grade Summary

Personal Information Student Faculty Services

Search Go

RETURN TO MENU SITE MAP HELP EXIT

Faculty Grade Summary

1 - 2 of 2

Course Information

Prof Writing & Comm: Hlth Sci - ENGL 3021 0

CRN: 40664

Students Registered: 2

Student Name	ID	Credits	Registration Status	Last Attend Date MM/DD/YYYY	Attend Hours 0-999.99	MidTerm Grade	Final Grade	Grade in Academic History
[REDACTED]	[REDACTED]							
[REDACTED]	[REDACTED]							

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click here to see listing of other sections of this course