**Counseling Faculty Meeting Minutes**

**2/9/2021**

In attendance: Yolanda Dupre, Thomas Foster

UPDATES

* Hire core faculty member:
  + Paperwork submitted, waiting on Dean’s office and AA
* Implement an information management system
  + Trevera: sent contract to Dean’s office
    - Redesign the standards matrices for core, CMHC, and school
* Standards are reset: DONE
* Moodle page set up in Filing Cabinet: DONE
* Revise each syllabi: Tom’s syllabi: DONE; Yolanda’s still in progress
  + - * Create learning activities for each standard: In progress
    - Advisory Committee Reformation
      * In progress, will be completed by April
* Second KPI Evaluation
  + Faculty decided to keep the CPCE for the comps exam, but move the second KPI evaluation for core, CMHC, school, and skills to the Advanced Techniques course. This evaluation will be considered the pre-practicum comps exam that allows students to enter Practicum.
* Student issues: None at this time