



Undergraduate Council Meeting Minutes

To: Dr. Mark Arant
Provost & Vice President for Academic Affairs

From: Dr. Lon Smith
Chair, Undergraduate Council

A handwritten signature in black ink, appearing to read "Lon Smith", written over a horizontal line.

Signature

Minutes Approved by: A handwritten signature in blue ink, appearing to read "Mark Arant", written over a horizontal line.
Provost & VPAA

Date Approved: 4/3/25

Date: April 3, 2025

Attendees:

Arturo Rodriguez, Chris Michaelides, Jon Nickelson, James Boldin, Janis Weber, Lon Smith, Zachary Moore, Sara Webb, Clyde Smith, Joanna Hunter, Katie Smith, Shannon Banks, Amy Weems, Yolanda Dupre, Will Rogers, Jack Palmer, Jennifer Whited, Anthony Walker, Charles Hughes, Jordan Anderson, Ross Couvillon

Excused:

Discussion:

1. General Education not being taken till late in student's academic progression.
The general education, mainly the "Undergraduate Core Curriculum", are being taken very late in student program of study. It was discussed by the council that the creation and enforcement of rules that would not allow students to progress till they have completed their general education requirement may negatively impact graduation rates. Therefore, more investigation needs to be done into whether the issues is students not taking the courses that they are advised to take or is it an issue of bottleneck course that students are withdrawing from or failing or are students being advised out of non-major course work.
2. The use of the word "Substitutes for" in the catalog does not mean the same thing from program to program.
The council suggested discussing with program that use the term to identify or clarify the term "substitutes for".
3. The non-enforcement of the 18-hour limit on semester hours
Council representatives from the Registrar's office stated that due to the need to deal with registration for both winter and spring semester classes at the same time Banner

requires that the course hours be set at 24 hours, and this cannot be changed under the current system. The council discussed whether reports could be generated so that students taking excess credit could be identified before the semester has begun when changes to student schedules could be easily changed.

4. Communication of changes specifically approval and rejection of programs from the BOR

This is still an issue and further investigation is needed.

5. Building of the new curriculum forms

New forms are planned to be built over the summer with coordination with Graduate Council that we expect to use the same forms.

Action Items:

1. THE BIOLOGY PROGRAM requests:

Presenter:	A. Wiedemeier
Action:	Add new course BIOL 3004 (Fundamentals of Botany)
Course Description:	
<p>BIOL 3004 - Fundamentals of Botany</p> <p>3 cr.</p> <p>An introductory exploration into plant structure, reproduction and physiology. Topics include plant cells, morphology, anatomy, ecology, adaptations and economic value of plants.</p> <p>Prerequisite(s): "C" or better in BIOL 2030.</p>	
Credit Hours:	3
Current Level:	U
Activity Type:	LEC
Maximum Hours to Be Earned:	3
Cross-Listed:	
Change Effective:	Fall 2025
First Term Offered:	Fall 2026
Last Term Offered:	
Offered Fixed/Variable:	Fixed
Variable Range:	
Abbreviated Course Title:	FUND OF BOTANY
UCC Decision:	APPROVED
Notes:	

2. THE COMMUNICATION PROGRAM requests:

Presenter:	A. Rodriguez
Action:	Change COMM 2050
Current Course Description:	
<p>COMM 2050 – Introduction to Film & TV Production</p> <p>3 cr.</p> <p>A comprehensive introduction to the fundamental principles and practices essential for both film and television production.</p>	
Proposed Course Description:	
<p>COMM 2050 – Introduction to Film & Media Arts</p> <p>3 cr.</p> <p>A comprehensive introduction to the fundamental principles and practices essential for both film and other forms of video content.</p>	
Credit Hours:	
Current Level:	U
Activity Type:	
Maximum Hours to Be Earned:	
Cross-Listed:	
Change Effective:	Fall 2025
First Term Offered:	
Last Term Offered:	
Offered Fixed/Variable:	
Variable Range:	
Abbreviated Course Title:	INTRO TO FILM & MEDIA ARTS
UCC Decision:	APPROVED
Notes:	

3. THE SCHOOL OF VISUAL AND PERFORMING ARTS requests:

Presenter:	N. Bratcher
Action:	Add new course DANC 1001(Theory and Application of Dance)
Course Description:	
<p>DANC 1001 - Theory and Application of Dance</p>	

3 cr.	
A study of various forms of dance, including recreational and concert dance, with emphasis on dance enjoyment, appreciation, skills, techniques, history and theory.	
Credit Hours:	3
Current Level:	U
Activity Type:	LEC
Maximum Hours to Be Earned:	3
Cross-Listed:	
Change Effective:	Fall 2025
First Term Offered:	Fall 2025
Last Term Offered:	
Offered Fixed/Variable:	Fixed
Variable Range:	
Abbreviated Course Title:	THEORY & APP OF DANC
UCC Decision:	APPROVED
Notes:	

4. THE SCHOOL OF VISUAL AND PERFORMING ARTS requests:

Presenter:	N. Bratcher
Action:	Close and Remove DANC 3001(Theory and Application of Dance)
Credit Hours:	
Current Level:	U
Activity Type:	
Maximum Hours to Be Earned:	
Cross-Listed:	
Change Effective:	Fall 2025
First Term Offered:	
Last Term Offered:	
Offered Fixed/Variable:	Fixed
Variable Range:	
Abbreviated Course Title:	
UCC Decision:	APPROVED
Notes:	DANC 3001 will be replaced by DANC 1001