** 2017 AP Summer Institute**

University of Louisiana at Monroe

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| **PERSONAL INFORMATION (Please print clearly)** |
| 🞏 Dr. 🞏 Mr. 🞏 Mrs. 🞏 Ms. | First Name:  | Last Name:  |
| Best Contact Address: |
| City: | State: | Zip: |
| Best Contact Phone: | Email (Most communication will be done by email. Please include an address you check regularly): |
| School Name: | School Address: |
| School Phone: | City: | State: | Zip: |
| School Fax: | School District: |
| Do you teach AP now? 🞏 Yes 🞏 No | If yes, how many years?  |

Every effort will be made to maintain course offerings as scheduled. However, if an Institute class is cancelled due to insufficient registration or other emergencies, we will notify you as promptly as possible by email or phone.  Therefore, it is important that the registration form be completed with accurate **summer** information.

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| **SESSION INFORMATION** |
| **July 17-20, 2017*** Biology (additional $50 lab fee required)
* English Language & Composition
* English Literature & Composition
* Human Geography
* U.S. History
 | 3 hours graduate credit is available for an additional $250Admission to Graduate Studies is required if you wish to receive graduate credit.Download a copy of the graduate school application fromhttp://www.ulm.edu/enroll/GApp.pdfor call (318) 342-1036 to get a copy.**Graduate school application and all required paperwork must be completed prior to , 2017**(Please note that required paperwork includes submission of transcripts from all post-secondary institutions attended before the university will admit you to enroll for credit. This does not affect your registration for the AP Institute.) |
| **ON CAMPUS HOUSING INFORMATION** |
| On campus housing is available for an additional $275 (Sunday – Wednesday). Rooms are dorm suites with private bedroom and a shared bath and small common area. **Check-in is Sunday afternoon from 4:00 – 5:00**. Rooms include desk, chair, bed (no pillow or linens) and dresser. No other items are provided.If on-campus housing is desired, please complete the following information. Name of requested suitemate: Special needs:  On campus housing is provided for participants only. Participants who plan to travel with spouse or children will need to make off-campus arrangements. Hotel information can be provided upon request. |
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| **PAYMENT INFORMATION – Make Checks Payable to University of Louisiana Monroe** |
| **Registration Fees****July 17-20** * **Early Registration** - $600Postmarked by March 31, 2017
* **Regular Registration** - $650If mailed after March 31, 2017
* **Additional Lab Fee if registering for Biology**

 | **Payment Options*** School/Personal Check (please include)
* School/District to be Invoiced by ULM(*payment must be received before registration will be confirmed; all payments are due before the first day of the institute*)

Name and Address (or Email) of Person to Receive Invoice:    Credit Card 🞏 Visa 🞏 Mastercard 🞏 Discover 🞏American Express Acct # Expiration Date Name as listed on card *(please print)* Signature of cardholder |
| **Optional Fees** |
| * **Graduate Credit Tuition** - $250(must be sent as a separate check payable to ULM)
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| * **On-Campus Housing** - $275(Sunday night through Wednesday night)

***Cancellation Policy**** 100% refund of amount paid if registration is cancelled before June 15, 2017
* No refunds after June 15, 2017; however registration can be transferred to new attendee
 |
| **Mail Payment & Completed Application to:**ULM College of Arts, Education & SciencesAttn: Rhonda Mann, Walker Hall #2-33Monroe, LA 71209*Make checks payable to University of Louisiana Monroe*If you are paying by credit card or your school is being invoiced, application can be faxed to (318) 342-1248. |
| **Have Questions?**Email Rhonda Mann at mann@ulm.eduPhone 318-342-1250 • Fax 318-342-1248 |

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