

**ULM Faculty Senate**  
**19 August 2010 Minutes**

**I. Call to order and roll call – meeting called to order @ 12:30pm**

A. Present – President Hill, Past-President Walker, Senator Andrews, Senator Bontty, Senator Clark, Senator Cummings-Strunk, Senator Einsenstedt, Senator Feldhaus, Senator Grinnell, Senator Hutto, Senator Lowe, Senator Matusiak, Senator Owens, Senator Reid, Senator Rhorer, Senator Steckline, Senator Sylvester

i. Quorum present

B. Absent – Senator Anderson\*

\* indicates excused absence

**II. Passing of the Gavel**

Outgoing President Walker passed the leadership of the Faculty Senate to President Hill.

**III. Approval of 15 April 2010 minutes**

Motion to approve as written (Feldhaus/Steckline). Motion passed and minutes were accepted and approved as written.

**IV. Committee Reports**

**A. Executive Board**

1. Committee Assignments (**attached**) – President Hill has assigned senators to 2 committees each (except Executive Board – due to budget meetings).
2. Faculty Senate Moodle site setup by the President/Secretary. Moodle site will be utilized by Faculty Senators and is not a public site for other faculty.
3. Committee meeting minutes should be submitted to Senate Secretary before the Faculty Senate meeting.
4. ULM Presidential Search Committee
  - a. Met one-time for community input. Other meetings are pending.
  - b. One applicant from Jacksonville State University (FL) from public web site
5. Long-term budget plans presented at College Meetings. University Administration (Drs. Richters and Pani) with Senate Executive Board prior to presentation at College Meetings.

DISCUSSION – for clarification, money is being “moved around” into accounts that “carry over” from year to year. Money is being moved out of “reserves” and “carry over” account to supplement shortfalls. Worst case scenario would be loss of up to 3 programs and up to about 20 faculty, though the administration is very hopeful it will not go that far. Off set and additional revenue will be supplemented by increased tuition, online fees and online courses.

## 6. Revisions to Board Policy Regarding Tenure

President Hill formulated a written response about the proposed changes. President Hill forwarded letter to Donna Rhorer, the Chair of the Faculty Advisory Council for presentation to the UL System Board along with letters from other UL System Faculty Senates and the Faculty Advisory Council.

DISCUSSION: Senator Lowe reported Library Faculty in Louisiana are also taking a position on these proposals.

## 7. Charges and Reminders

- a. Academic Standard – Adjunct Faculty qualifications, are they meeting qualifications for online teaching assignment. Committee should review faculty qualifications (online or on campus) and give report back to full senate.
- b. Faculty Welfare – Increased seats for Fall 2010 online classes made during the summer. Adjunct faculty should be used to cover additional seats or sections. Is the policy of using adjuncts for overload being applied? Research and determine if a problem exists and report back to the full senate. Committee should address and recommend solutions to workload issues/practices.
- c. Constitution and By-Laws –
  - i. A change was enacted to extend the term of a president for 1 year if the now past president term expires. A problem now exists because there is an imbalance in the terms of senators. Research possible solutions and by-law changes
  - ii. New Motion/Require Motion – Motion to change term dates of the open seats in College of Arts and Sciences to correct imbalance of all CAS Senators expiring at the same time. Will be addressed in New Business section.

## B. Faculty Advisory Council

1. Senator Rhorer would like to remain on the Committee until the end of the 1<sup>st</sup> semester to finish up old business.

Motion – Senator Rhorer (Walker/Feldhaus) will continue to serve for entire academic year 2010-2011. Motion passed without objection.

2. Policy Revision for Board Tenure Policy – Final meeting of the Faculty Advisory Committee received information on the changes to the Board Policies. University of Louisiana System wanted all Faculty Senates to review policies.

Responses and recommendations were returned to the UL System. Next week Senator Rhorer will give a final presentation to the UL System outlining the following (1) differences between instructors and faculty – if tenure is removed, everyone becomes instructors; (2) demonstration of faculty’s input into the service, research, etc. to the community, professions, etc. and most faculty do these “extra things” because of tenure and promotion, and (3) discussion of the lack of shared governance if protections of tenure are removed. Other discussions may include the definition of financial exigency and its affect on specific departments

Senator Rhorer would like all faculty to send her any projects above and beyond just “teaching”.

DISCUSSION – Senate discussed options, positives and negatives and impact to the community (local and statewide) and quality of education in Louisiana.

3. Nicholls State University was asking for information on hardship scholarships. Senator Rhorer and Kevin Cope (LSU FAC member) wrote a proposal to endow the state’s educational systems for submission to British Petroleum. Meetings are ongoing about the proposal and the proposal will be ready by the end of Septembers for submission.

**C. Academic Standards – no report**

**D. Constitution and By-laws – no report**

**E. Elections – no report**

DISCUSSION – if a position is open/vacant, the college senators introduce faculty to the senate for approval.

**F. Faculty Welfare**

1. ORP – Continued issues with the differences between faculty in ORP and PERF, Senator Walker has identified a person in the “powers that be” that would be willing to assist in resolving issues.

**G. Faculty Handbook**

1. Family Medical Leave Act – Senator Matusiak gave an update. The most pressing issue is a lack of communication and understanding of what FMLA is or is not and the processes. Senator Matusiak recommended the Human Resources Department create a Frequently Asked Question (FAQ) page about FMLA and ULM.

**H. Fiscal Affairs – no report.**

**V. Unfinished business – nothing came before the Faculty Senate.**

**VI. New Business**

**A. Library Issues**

- a. Senator Lowe reported the state legislature has reduced the funding to LOUIS. LOUIS is the funding libraries
  - i. ULM would lose 72 electronic databases (see attached list of LOUIS Funded Databases currently at-risk)
  - ii. BOR put money into the LOUIS for the current semester.
- b. Library Issues for Faculty
  - i. Library staff has asked faculty to be role models into what is and is not allowed in the library (cell phone, food and drink, etc.).
  - ii. Classrooms are not scheduled by the library staff. Please make sure the library staff knows you are scheduled for a classroom in the library.
  - iii. Classroom technology issues go to Adam Taylor, not the library staff

**B. Revisions for Faculty Handbook**

- a. Policies to be reviewed by the faculty senate
  - i. FMLA Policy
  - ii. EEO Statement – Genetic data
  - iii. Faculty Development Remediation
- b. Faculty Survey – Faculty Welfare charged with drafting survey to determine faculty needs.

**C. ULM HELPS**

DISCUSSION – Letter on new grant for suicide prevention training. Faculty Senate will send Senators Hutto and Feldhaus for training.

**D. Vacant seats –**

- a. CAS suggests Jim Casey as a senator for one of the positions. CAS Senators will bring Jim Casey to the next senate meeting.

**E. Officer elections in September**

- a. Please think about nominations President-Elect and Secretary-elect prior to the next Faculty Senate meeting.

**F. Other**

- a. Honor Council – Faculty Senate needs to represent the faculty on the honors council.

Motion – Walker/Lowe - Appoint Jana Giles to be the Faculty Senate representative on the Honor Council. Motion passed.

- b. Senator Steckline requested the following be addressed by the Executive Board

- i. Closing of building during the summer and possible negative affects to the building and equipment
- ii. Program closures in other states and how ULM would recruit (e.g. promote Louisiana as “the other LA” in California).

**VII. Adjournment – meeting adjourned @ 1:58pm**

**SCHEDULED FALL MEETINGS (Admin 2-91)**

Thursday, September 16, 12:30 -2:00

Thursday, October 14, 12:30 – 2:00

Thursday, November 18, 12:30 -2:00

There is the potential for called meetings. Called meetings are generally held during the same time slot.

## **Attachment 1: Faculty Senate Roster:**

### ARTS & SCIENCES (147 Faculty, 10 Seats)

Newly elected: Christine Strunk, Math & Physics (10-12)  
Continues: John F Anderson, Math & Physics (09-11)  
Monica Bontty, History (09-11)  
Claudia Grinnell, English (09-11)  
Anna M Hill, Biology (09-11)  
Shirlee Owens, Sociology (09-11)  
Donna A. Rhorer, English (09-11)  
Turner Steckline, Communications (09-11)  
To be filled: (09-11) recommend we change to (10-12)  
(09-11) recommend we change to (10-12)

### BUSINESS (44 Faculty, 3 Seats)

Continues: Bruce C Walker, Mgmt (10-11)  
Appointed: Robert Eisenstadt, Economics (09-11)  
To be filled: (10-12)

### EDUCATION (33 Faculty, 2 Seats)

Newly elected: Leonard Clark, Curr & Inst (10-12)  
Re-elected: Cecil Hutto, Psychology (10-12)

### HEALTH SCIENCES (52 Faculty, 3 Seats)

Re-elected: Matthew Matusiak, Health Studies (10-12)  
Continues: Linda Reid, Nursing (09-11)  
To be filled: (10-12)

### LIBRARY (10 Faculty, 1 Seat)

Continues: Megan Lowe, Reference (09-11)

### PHARMACY (51 Faculty, 3 Seats)

Newly Elected: Laurel Andrews, Clin & Adm Sci (10-12)  
Re-elected: Joseph Feldhaus, Clin & Adm Sci (10-12)  
Continues: Paul Sylvester, Pharmacology, (09-11)

The Executive Board: 1) President, 2) Secretary, 3) Past President, 4) President-elect, and 5) Secretary-elect

## Attachment 2: 2010-2011 Faculty Senate Committee Assignments

### Executive Board

Anna Hill (President)	Bruce Walker (Past President)	Secretary-elect
Matthew Matusiak (Secretary)	President-elect	

### Academic Standards

*Monica Bontty	Christine Cumming Strunk	Donna Rhorer
Turner Steckline	Laurel Andrews	

### Constitution and By Laws

*Megan Lowe (Parliamentarian)	Joe Feldhaus
Shirlee Owens	Leonard Clark

### Elections

*Joe Feldhaus	Turner Steckline	Robert Eisenstadt
Cecil Hutto	Megan Lowe	Linda Reid

### Faculty Welfare (w/ Faculty Handbook subcommittee – FH)

*Paul Sylvester	Shirlee Owens	John Anderson	Bruce Walker (ORP task force)
Leonard Clark	Linda Reid (FH)	Laurel Andrews	Cecil Hutto
Monica Bontty	Claudia Grinnell	Christine Cumming-Strunk	

### Fiscal Affairs

*Robert Eisendstadt	John Anderson	Paul Sylvester
Claudia Grinnell	Donna Rhorer	

### Enrollment Management Council Representative

### Honors Council Representative

Jana Giles

\*call first committee meeting before September 16 FS meeting to at least elect committee chair