What if I am selected to complete the Verification Process?

If your application was selected by the U.S. Department of Education for review in a process called “Verification”, then you may be asked to submit additional documents to the ULM Office of Financial Aid. During this process, our office will compare information reported on the 2014-2015 FAFSA to 2013 financial information for accuracy. This process is not an option. Processing of your financial aid will not begin until all verification forms and required documents have been submitted to the ULM Office of Financial Aid.

Why was I chosen?
Some common reasons range from incomplete or contradictory information on the FAFSA to random selection.

What do I need to submit?
The verification documents and other requests will be found on the student’s Banner account. For more information, visit: www.ulm.edu/financialaid/ for How-To videos and pdf instructions.

How do I verify my income?
Personal copies of tax returns can no longer be accepted. The best action to expedite the verification process is to use the IRS Data Retrieval Tool. If the DRT is not utilized, there are several options for obtaining a copy of the tax return transcript.

How do I obtain a copy of my 2013 Tax Return Transcript?
1. Connect your FAFSA to the IRS using the IRS DRT.
2. Visit the local IRS Office and request a copy of the 2013 Tax Return Transcript.
3. Visit: www.irs.gov/Individuals/Get-Transcript and either create an account with the IRS and print a copy of the transcript, or request a copy by mail.
4. Or call the IRS at 1-800-829-1040 and request a copy of the tax return transcript.

NOTE: If granted an extension, please contact our office at 318-342-5320 or email us at finaid@ulm.edu.

For specific counselor information, visit: www.ulm.edu/financialaid/.