**ULM Libraries LOUIS Reciprocal Borrowing Cardholder Agreement**

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The ULM Library has reciprocal borrowing agreements with most of the academic libraries in Louisiana. The LOUIS Reciprocal Borrowing card (formerly known as the LALINC card) allows ULM graduate students and faculty to borrow items from participating libraries in Louisiana. The card is valid for one semester for students and a year for faculty.

**Upon receipt of this card, the cardholder agrees to:**

1. Follow the borrowing policies and procedures of the lending library;
2. Meet due dates (including Recalls) as set by the lending library;
3. Be responsible for any fines and fees incurred to the lending library through failure to meet due dates and/or to return any borrowed materials

Name



Street



City, State



Zip



CWID



Email



Telephone



Level 4 Category

Faculty/Staff

Graduate

Undergraduate-Restricted

Undergraduate

**Distance Education: I am enrolled in:**

Course Name/Number



At



As a/an

Graduate Student

Undergraduate Student

**\*Explanation of Reciprocity**

The LOUIS Reciprocal Borrowing Card is based on the level the home library is willing to reciprocate with any other participating LOUIS library. Levels range from 1-4 with 1 (one) as the most restricted reciprocity. Each library selects a level at which they will reciprocate. The lowest common level of reciprocity between any two libraries is the level at which the libraries will reciprocate (Example: Library A is Level 2 and Library B is Level 3; these libraries would reciprocate at Level 2.) Check with the home library for the reciprocity level of other libraries.

**Distance Education Exception**

Any student, regardless of classification, enrolled in a Distance Education class taught at another location/institution may be extended reciprocal privileges.

As a patron with an "acceptable circulation status," I am applying for direct borrowing privileges at universities in the LOUIS program. I will abide by the lending policies of those universities and will be responsible for materials I borrow.

Date 

Print this form and manually fill it out, then email a copy to library@ulm.edu

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