



**Committee Facilities Committee
Annual Report of Activities
Date 02 September 2015**

Committee Charge:

The charges of the Facilities Committee as outlined the ULM School of Pharmacy Bylaws are:

1. Plan and coordinate all social and/or fund-raising events to be sponsored or co-sponsored by the College
2. Evaluate the state of current information technology and resources within the College of Pharmacy
3. Identify and prepare a prioritized list of needed technology and resources with an estimated cost of the resources.
4. Continue to monitor technology and resource needs and problems and make recommendations to the Dean of the College of Pharmacy concerning these issues
5. Make recommendations to the Dean regarding utilization and allocation of space in the Bienville building, those sections of Sugar Hall allocated to the College of Pharmacy and the satellite campuses in Shreveport and Baton Rouge
6. In conjunction with the Faculty Development Committee, develop a plan to provide ongoing faculty training with respect to technology.

In addition to the above standing charges, the committee is also charged this year to:

1. Monitor and report School current events and news and report to AACP and the University Public Relations with approval of the Dean's Office.

Meeting dates:

September 2015 – Meeting was cancelled due to University Closure

June 22, 2015

Issue	Results	Comments
Website Review	The committee identified several outdated pieces of information and wrong information on the website. Also anything mentioning the College of Pharmacy was switched to School of Pharmacy. There is still some ongoing projects as this was done over the summer and not everyone was present.	You can see the list of changes and if they have been completed at this link .
Student Handbook Review	No updates were identified to the student handbook	
Destruction of ULM Tech equipment by students	Policy was not supported by the committee as it was felt unneeded and unenforceable.	
Access for professors student testing cameras	The committee recommended that the ability for professors to utilize the cameras in the special testing rooms if they wish. IT has already added this ability to the classrooms and instructor training is available.	
Face to Face technology for faculty and students	The IT group has begun rolling out Skype to all faculty to facilitate face to face interaction between faculty and students.	