

**UNIVERSITY OF LOUISIANA AT MONROE**  
Title IV-E BSW Child Welfare Training Project  
Academic Year \_\_\_\_\_

**INSTRUCTIONS FOR APPLICATION**

**Students! Note these are updated criteria, which vary somewhat from those listed in the last edition of the ULM Social Work Program Student Handbook 2005-2006, pages 14-15.**

1. **Applications are available from the Social Work Department office.**
2. Students are advised to read the description of the program **and the sample ULM & DSS/OCS Student Contract** before applying. *This is a **competition** with a **\$5,000.00** stipend award that **requires state employment upon graduation**. If you are selected, you will be required to sign and abide by the student contract under penalty of repayment of any stipend received to DSS/OCS. *While you are allowed to go straight to a master's in social work program upon graduation from ULM, you are still obligated to fulfill your employment requirement. This is called a deferral of your work obligation.**
3. Students must complete the application form and submit to the ULM Social Work Office, Mrs. Andrea Savage, on \_\_\_\_\_ **no later than, before 4:30 pm**. Additional paper may be used to answer open-ended questions on the application form if the student feels it is necessary.
4. Students must contact their references and request permission before delivering the yellow reference form enclosed in the application packet. Advise the reference person of the February 18th deadline to submit the reference letter to the Title IV-E Project Coordinator at ULM. If these are not received, your application will be considered incomplete and will not be included in the competition. *Be sure to stamp the enclosed self-addressed envelopes as a courtesy to your reference person.*
5. After applications are received and eligibility verified, student applicants will be contacted for a panel interview which will be conducted at the Region VIII DSS/OCS office, 122 St. John Street, in Monroe. Students will receive a letter from the Title IV-E Project Coordinator at ULM with this appointment date. Interviews will be scheduled between \_\_\_\_\_ **and** \_\_\_\_\_, depending on the number of applicants.
6. If selected, students will be required to complete their field placement in one of the 12 parish offices within the Region VIII DSS/OCS area, which are indicated on the application form. All efforts are made to locate selected students in a parish office that is as convenient to the student as possible, but it is possible that selected students may be required to drive to an outlying rural parish. This is dependent on the availability of DSS/OCS staff available for student supervision.
7. **ELIGIBILITY REQUIREMENTS:**
  - GPA of 2.5 in social work courses for the major (Overall 2.0 GPA)
  - Eligible for field placement in Fall \_\_\_\_\_ or Spring \_\_\_\_\_
  - Completed SOCW 408: Child Abuse & Neglect before semester of field placement
  - Clear Criminal History Record, Driver's Record, and Drug Screen (these are all conducted if student applicant is selected by DSS/OCS, with Drug Screens randomly assigned after selection; selected students who are found to have falsified this information on application will be immediately dismissed from Title IV-E participation)
  - Completed at least 6 credit hours before semester of field placement from the following courses:
    - SOCW 401: Child in the Community
    - SOCW 403: Social Work with Family Violence
    - SOCW 405: Differential Diagnosis
    - PSYCH 203: Child Psychology
    - PSYCH 205: Adolescent Psychology
    - CJUS 308: Substance Abuse
    - CJUS 415: Juvenile Delinquency
    - FSCI 431: Parenting
  - Willingness to travel by air or automobile to out-of-state and in-state conferences as may be required
  - Willingness to complete Driver Safety Course through ULM Environmental Health & Safety Dept.