



# STAFF SENATE MINUTES

MINUTES

MAY 14, 2014

9:30 AM

UNIVERSITY LIBRARY, ROOM 622

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| <b>ATTENDEES</b>        | Christi Bailey, Kelli Cole, Kristi Davis, Michael Davis, Jason Dunavant, Richard Duran, Seth Hall, Jeff Hendrix, Shelley Johnston, Kyle O'Neal, Cyndy Robertson, Whitney Sutherland, Lindsey Wilkerson |
| <b>ABSENT (EXCUSED)</b> | Patricia Pate, Russell Hollis  |

Agenda topics

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| <b>CALL TO ORDER</b> | A regular meeting of the Staff Senate was held on May 14, 2014 in the University Library Room 622 and called to order at 9:30 am by Lindsey Wilkerson, President. A quorum was present.              |
| <b>MINUTES</b>       | Minutes of the previous meeting held April 9, 2014 were reviewed by the committee. No changes were proposed. Michael Davis moved to approve the minutes; seconded by Cyndy Robertson. Motion passed. |

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| <b>DISCUSSIONS</b> | <p><b>President's Report:</b><br/>         Welcome to our new members: Meghan Mazza, Jarrod Breithaupt, and Amy Estes. The staff senate awarded Jeff Hendrix with a certificate to thank him for his service because he rotated off of the staff senate at the conclusion of this meeting. Christi Bailey announced that she is retiring from ULM and this would be her last staff senate meeting as well. Lindsey will be giving Christi her service certificate soon. The staff senate thanks both senators for their service.</p> <p><b>Committee Reports</b></p> <p><b>Communication:</b> Jeff Hendrix had nothing to report.</p> <p><b>Constitution and By-Laws:</b> Kyle O'Neal gave a handout to the staff senate that describes the proposed amendments to be voted on at our next staff senate meeting. In order to pass, the amendments must be submitted in writing the meeting previous to the meeting when the vote will be cast and receive a 2/3 vote from the staff senate. There are 3 proposed amendments seen below:</p> <p><b>Item #1: Constitution, Article 4, Officers</b></p> |
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**Current Language:** Officers of the Staff Senate shall include: President, Vice President/President-Elect, and Secretary.

**Proposed Language:** Officers of the Staff Senate shall include: President, Vice President/President-Elect, Past-President, and Secretary.

**Reason for Change:** To clarify past-president as an officer in order to allow an additional senate seat to be available.

**Item #2: By-Laws, Article 1, Membership**

**Current Language:** Section 2. Representation. Senate membership shall be comprised of representatives from the following organizational units: Athletics, Chief Business Officer, President's Office (including Internal Audit, Compliance Services and Public Information), Vice President for Academics, Executive Vice President, and Vice President for Student Affairs.

**Proposed Language:** Section 2. Representation. Senate membership shall be comprised of representatives from the following organizational units: President's Office (includes Athletics, Internal Audit, Compliance Services and Public Information), Chief Business Officer, Vice President for Academics, Executive Vice President, and Vice President for Student Affairs.

**Reason for Change:** To combine a large organizational Unit (Athletics) with a small Organizational Unit (President's Office) to allow for more Senate Seat opportunities, plus it aligns both Organizational Units with the university's organizational chart.

**Item #3: By-Laws, Article 2, Officers**

**Current Language:** There is no current language. Proposed language is an addendum to the By-Laws.

**Proposed Language:** The Past-President shall serve a one year, non-voting, advisory role to the current president in an "At-Large" position.

**Reason for Change:** Placement of the past-president in an "At-Large" position allows for an additional Senate Seat to be available.

**Staff Welfare:** Kelli Cole had nothing to report.

**Elections:** Michael Davis noted that the elections went well; we got 3 new staff senate members.

**Unfinished Business:** Lindsey Wilkerson has put the staff senate's new president, Michael Davis, in charge of following up with President Bruno about the staff survey. Lindsey submitted the updated staff handbook to Dr. Graves, Dr. Pani, and Mr. Baragona. Meghan Mazza from the athletics compliance office told the staff senate that her department would be contacting various offices around campus to gather input on updating the policies and procedures for the athletic department. Lindsey Wilkerson stated that the staff senate

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|                           | <p>would support their initiative. Meghan also stated that her office would be getting new compliance software that other offices may have access to.</p> <p><b>New Business:</b><br/> Nominations were held for vice president of the staff senate. Kelli Cole was nominated by Lyndsey Wilkerson. Shelley Johnston made a motion to accept the nomination. Jason Dunavant seconded the motion. The staff senate voted unanimously to vote Kelli Cole as the Vice President of the staff senate for the 2014-2015 year.<br/> Nominations were held for secretary of the staff senate. Richard Duran was nominated by Christi Bailey. Seth Hall made a motion to accept the nomination. Kyle O’Neal seconded the motion. The staff senate voted unanimously to vote Richard Duran as the secretary of the staff senate for the 2014-2015 year.<br/> Lindsey Wilkerson will introduce Michael Davis to President Bruno as the staff senate president for the 2014-2015 year. Congratulations Michael!</p> |
|                           | <p><b>Next Regular Meeting</b> – To be decided by the new staff senate president Michael Davis.</p>  |
| <p><b>CONCLUSIONS</b></p> | <p>There being no further business Shelley Johnston made a motion to adjourn; Whitney Sutherland seconded. Motion passed. The meeting adjourned at 10:00 a.m.</p>  |