



STAFF SENATE MINUTES

MINUTES

JANUARY 8, 2013 1:34 PM

UNIVERSITY LIBRARY, ROOM 622

ATTENDEES	Kristal Anzalone, Tresea Buckhaults, Kelli Cole, Camille Currier, Kristi Davis, Michael Davis, Jeff Hendrix, Cori Smit, Robin Barton, Lindsey Wilkerson, Kyle O'Neal
ABSENT (EXCUSED)	Larry Estess, Tasha Fisher, Chris Ringo

Agenda topics

CALL TO ORDER	A regular meeting of the Staff Senate was held on January 8, 2013 in the University Library Room 622 and called to order at 1:34 pm by Lindsey Wilkerson, President. A quorum was present.
MINUTES	Minutes of the previous meeting held December 11, 2012 were reviewed by the committee. A change was proposed by Jeff Hendrix. Amendments were noted. Michael Davis moved to approve the minutes as amended; Kristal Anzalone seconded. Motion passed.

DISCUSSIONS	<p>President's Report: Lindsey Wilkerson informed the members of the Staff Senate that President Bruno had discussed making changes to the strategic plan in order to make it a more useful tool for the university at the luncheon held at 11:30 am on January 8, 2013.</p> <p>Lindsey Wilkerson welcomed and introduced Kyle O'Neal to the Staff Senate, replacing the open position vacated by Amanda May.</p> <p>Committee Reports</p> <p>Communication: Jeff Hendrix announced that the committee did not have any news to report.</p> <p>Constitution and By-Laws: Chris Ringo, the Constitution and By-Laws committee head, was absent; Lindsey Wilkerson announced that the committee did not have any news to report.</p> <p>Elections: Cori Smit announced that the members of the Elections committee would be holding a meeting immediately following the Staff Senate meeting. Lindsey Wilkerson clarified that the Staff Senate would like for the Human Resources department to send a list of only eligible staff and faculty eligible for the Staff Senate. Cori Smit</p>
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informed the Staff Senate that nominations would begin February 1, 2013 and elections would be held midmonth in April 2013. Lindsey Wilkerson explained that in the past the Staff Senate has, because of computing issues, worked around the schedule of the Student Governing Association's elections. As of this election, the ULM Computing Center has updated the system allowing various elections to be held and voted for online simultaneously. Camille Currier asked Lindsey Wilkerson if the Staff Senate constitution gave a timeline of when elections should be held. Lindsey explained that the constitution listed that member elections should be held in April and officer elections should be held in May.

Staff Welfare: Robin Barton informed the Staff Senate that this committee would review the Staff Senate handbook in February 2013 after receiving comments, if any, from the designated staff listed at the previous meeting on December 11, 2012. Lindsey Wilkerson informed the Staff Senate that President Bruno expressed his confidence in the appointed staff to review the staff handbook; therefore, it will not be necessary to send to President Bruno before final amendments are made.

Unfinished Business: None.

New Business: Lindsey Wilkerson asked Kristi Davis, the Staff Senate representative for the Arts and Sciences Dean Search Committee, if she had any updates since the previous Staff Senate meeting on December 11, 2012. Kristi replied that the committee has not met since December and are still accepting applications; she stated that the committee has received approximately 40 application letters. Kristi announced that the interviewing portion for the dean search will start in February 2013. Lindsey Wilkerson inquired about the last date that the committee would take applications, and Kristi replied that she thought it was February 1, 2013 but would let him know if that date was incorrect.

Lindsey Wilkerson asked Dr. Pani if he could attend the February 5, 2013 Staff Senate meeting as the committee's guest speaker. Dr. Pani tentatively agreed if his schedule will permit him to do so. If Dr. Pani is not able to attend, Lindsey Wilkerson will ask an alternative staff member to attend as a guest speaker.

Lindsey Wilkerson reminded the Staff Senate members that the next meeting would be held on Tuesday, February 5, 2013 because of the Mardi Gras break.

Jeff Hendrix suggested that the Staff Senate wait until elections before any additional members are added to the Staff Senate. Lindsey Wilkerson agreed.

Kristal Anzalone asked Lindsey Wilkerson if Kyle O'Neal, who is currently filling the open position vacated by Amanda May, could be nominated in 2013 due to the fact that Amanda May's appointment was

set to end in 2013. Lindsey answered yes he could and read the following from the By-Laws for the Staff Senate "**Section 3. Terms of office.** Senators shall be elected annually in April and shall serve a two (2) year term of office to begin in May. Senators shall be eligible to serve a maximum of two (2) consecutive terms in office. After a one (1) term absence, candidates become eligible for election."

Next Regular Meeting – Tuesday, February 5,2013 @ 1:30 in University Library room 622

CONCLUSIONS There being no further business Kristal Anzalone made a motion to adjourn; Tresea Buckhaults seconded. Motion passed. The meeting adjourned at 1:54 pm.