



STAFF SENATE COMMITTEE

MINUTES

JANUARY 11, 2010

1:30 PM

ADMINISTRATIVE CONFERENCE ROOM
LIBRARY #622

CHAIR	Susan Duggins
ATTENDEES	Committee: Susan Duggins, Lillian Brown, Chris Ringo, Allison Bryant, Tasha Fisher, Cori Scroggins, Pamela Saulsberry, Dave Nicklas, Lindsey Wilkerson and Camile Currier.
ABSENT	Absent – Brenda Allen

Agenda topics

DISCUSSION	<p>A meeting of the Staff Senate was held on January 11, 2010 in the Administrative Conference Room – Library #622, and called to order at 1:38 pm by Susan Duggins, chair.</p> <p>Minutes of the previous meeting held December 14, 2009 were reviewed by the committee and approved.</p>
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DISCUSSION	<p>Old Business:</p> <p>Duggins reminded the committee of the Spring 2010 meeting dates set for the second Monday each month and will be as follows: February 8, March 8, April 12 and May 10.</p> <p>Committee Reports:</p> <p>Elections Committee – Lindsey reported that they were working with Brian from the Computing Center regarding the programming setup for our election timeline. All seems to be going well with very little to no problems expected.</p> <p>Staff Handbook – Tasha reported that the committee will plan to meet again in a few weeks.</p> <p>New Business:</p> <p>Dave Nicklas gave an update on the mid-year budget cut process and what can be expected. The Tucker Commission is scheduled to have their last meeting today before they formulate their recommendations which are due by February 18.</p> <p>Duggins informed the group that Brenda Allen will be leaving employment at ULM and will be going back to work for CHASE. Also Best Wishes were extended to Cori Scroggins on her recent engagement over the holidays.</p> <p>Discussion held regarding the "Bio section" on the Staff Senate Election Form. If you have any questions or suggestions to include on the election form – e-mail to Susan (duggins@ulm.edu). Discussed having a checkbox that will indicate that the person being nominated is or is not aware of their nomination to the staff senate. It was decided that nominations can be made for people who are in similar areas.</p> <p>Lindsey suggested that we include a vision/mission statement on our website for information purposes – the committee agreed. Upon final approval from the committee it will be posted on the Staff Senate website.</p>
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Next meeting is scheduled for February 8, 2010 @ 1:30 PM, Administrative Conference Room – Library #622.

CONCLUSIONS	There being no further business the meeting was adjourned at 2:35 pm.
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Items to review for next meeting:	PERSON RESPONSIBLE	DEADLINE

