



STAFF SENATE COMMITTEE

MINUTES

FEBRUARY 14, 2012

1:30 PM

UNIVERSITY LIBRARY, ROOM 622

ATTENDEES	Members: Brandon Bruscato, Tresea Buckhaults, Kirby Campbell, Kelli Cole, Larry Estess, Catherine Estis, Laura Knotts, Cindy Leath, Anthony Malta, Gail Parker, Chris Ringo, Mary Schmeer, Cori Smit, Robin Taylor, Bryan Thorn, Lindsey Wilkerson
ABSENT (EXCUSED)	Katrina Branson, Heather Raley
ABSENT (UNEXCUSED)	Tasha Fisher, Roslynn Pogue

Agenda Topics

CALL TO ORDER	A regular meeting of the Staff Senate was held on February 14, 2012 in the University Library Room 622 and called to order at 1:30 pm by Chris Ringo, President. A quorum was present. Chris asked Robin Taylor to take notes for the meeting.
MINUTES	Minutes of the previous meeting held January 10, 2012 were reviewed by the committee. No changes were suggested. Gail Parker moved to approve the minutes; Tresea Buckhaults seconded. Motion passed.

DISCUSSIONS	<p><u>President's Report:</u> Chris Ringo was unable to attend the President's Budget Meeting and asked for comments and discussion from senate members who attended.</p> <p><u>Committee Reports:</u></p> <p>Communications: Laura asked about the status of the revised tobacco policy. She also suggested sending another email about nominations for Staff Senate.</p> <p>Elections: We have received one election nomination thus far. May consider extension of nomination period. May consider change to number of senators representing each department.</p> <p>Staff Welfare: Have asked Katrina Branson to make a presentation on the Staff Handbook at the March meeting.</p> <p><u>New Business:</u> Staff Opinion Survey: Chris and Lindsey will finish training and distribute survey to employees. Date to be determined.</p> <p>GRAD Act Presentation: Chris has made tentative arrangements for Staff Senate to host a presentation on March 7th in the Nursing Auditorium. Confirmation pending.</p>
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Next regular meeting – March 13, 2012 @ 1:30pm, Administrative Conference Room, Library 622.

CONCLUSIONS	There being no further business Chris Ringo adjourned the meeting at 2:05 p.m.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		