



STAFF SENATE COMMITTEE

MINUTES

MARCH 13, 2012

1:30 PM

UNIVERSITY LIBRARY, ROOM 622

(approved as amended)

ATTENDEES	Members: Katrina Branson, Brandon Bruscato, Kirby Campbell, Tasha Fisher, Laura Knotts, Cindy Leath, Anthony Malta, Gail Parker, Roslynn Pogue, Heather Raley, Chris Ringo, Mary Schmeer, Cori Smit, Robin Taylor, Bryan Thorn, Lindsey Wilkerson
ABSENT (EXCUSED)	Tresea Buckhaults, Kelli Cole, Larry Estess, Catherine Estis
GUEST SPEAKER	Dr. Nick Bruno, President

Agenda Topics

CALL TO ORDER	A regular meeting of the Staff Senate was held on March 13, 2012 in the University Library Room 622 and called to order at 1:30 pm by Chris Ringo, President. A quorum was present.
MINUTES	Minutes of the previous meeting held February 14, 2012 were reviewed by the committee. No changes were suggested. Roslynn Pogue moved to approve the minutes; Heather Raley seconded. Motion passed.

DISCUSSIONS	<p><u>President's Report:</u> Chris Ringo gave details on new Tobacco Use Policy. President Nick Bruno will be sending out policy with a future effective date.</p> <p>Ringo sent campus communication via email regarding the GRAD Act presentation for all employees. Informational session was presented by Dr. Eric Pani and Barbara Michaelides.</p> <p>President Bruno was guest speaker. Provided Staff Senate with an update on the university.</p> <p><u>Committee Reports:</u></p> <p><u>Staff Welfare:</u> Katrina Branson will email senators a draft of the Staff Handbook as reviewed and edited by the Staff Welfare committee. Asked senators to respond via email with any changes, comments, suggestions, etc. by Friday, March 30. Branson will compile and refer to committee members for review.</p> <p><u>Unfinished Business:</u></p> <p>Staff Senate opinion survey remains on the agenda until training is complete by Chris Ringo and Lindsey Wilkerson. More information regarding the Staff Senate opinion survey will be discussed at a later date.</p>
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Next regular meeting – April 10, 2012 @ 1:30pm, Administrative Conference Room, Library 622.

CONCLUSIONS	There being no further business Chris Ringo adjourned the meeting at 2:05 p.m.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		