



STAFF SENATE MINUTES

MINUTES

APRIL 9, 2013

1:30 PM

UNIVERSITY LIBRARY, ROOM 640

ATTENDEES	Kristal Anzalone, Robin Barton, Tresea Buckhaults, Kelli Cole, Kristi Davis, Michael Davis, Larry Estess, Jeff Hendrix, Chris Ringo, Cori Smit, Lindsey Wilkerson, Kyle O'Neal
ABSENT (EXCUSED)	

Agenda topics

CALL TO ORDER	A regular meeting of the Staff Senate was held on April 9, 2013 in the University Library Room 640 and called to order at 1:38 pm by Lindsey Wilkerson, President. A quorum was present.
MINUTES	Minutes of the previous meeting held March 12, 2013 were reviewed by the committee. A change was proposed and noted. Kristal Anzalone moved to approve the amended minutes; Tresea Buckhaults seconded. Motion passed.
DISCUSSIONS	<p>President's Report: Lindsey Wilkerson acknowledged the questions that were circulating around campus about furloughs. The staff senate members discussed the idea of furloughs and their thoughts on the previous attempt at furloughs. It was agreed upon that the staff senate would support furloughs if they were equitable and equally enforced across the university.</p> <p>Lindsey informed the staff senate that he and Paul Sylvester, faculty senate president, would be sending separate letters to Dr. Woodley so that each group could express their separate concerns.</p> <p>Lindsey informed the staff senate that there would be multiple meetings on the new strategic plan soon. He said that he would send the staff senate members the dates of these meetings.</p> <p>Lindsey also acknowledged two staff senate members for their recent accomplishments. First, Michael Davis, assistant director for housing, received a Service Award from the Southeastern Association of Housing Officers during the annual conference held in Atlanta, GA in early March for his excellent contributions to ULM's housing program. Second, Kelli Cole, Assessment Research Analyst and English Instructor, presented a</p>

PowerPoint presentation at the Academic Summit held at ULM on April 12, 2013 that discussed the importance of service learning and how it can support the University's strategic plan.

Committee Reports

Communication: Jeff Hendrix announced that the committee did not have any news to report.

Constitution and By-Laws: Chris Ringo announced that the committee did not have any news to report.

Staff Welfare: Robin Barton announced that her subcommittee that consists of Michael Davis and Larry Estess were holding a meeting following this staff senate meeting to discuss the Modern Think Survey.

Elections: Cori Smit reported that elections would be held April 16-17. Staff will be voting on two (2) seats for the Executive VP area. Lindsey noted that we would have a full staff senate at our next meeting in May.

Unfinished Business: With regards to the staff handbook, Lindsey Wilkerson reported that Freddie Baragona, Director of Human Resources, asked if the staff senate and faculty senate could combine their handbooks to make one. Lindsey Wilkerson, president of the staff senate, and Paul Sylvester, president of the faculty senate, met and discussed this idea, but the faculty senate was not receptive to a merged faculty/staff handbook.

Kristi Davis, staff senate representative on the Arts and Sciences Dean search committee, informed the staff senate that two finalists would be coming to ULM on Monday, April 15 and Tuesday, April 16. The search committee is hoping to have a recommendation by the end of April and to have the new dean selected by July 1, 2013.

Lindsey Wilkerson reminded the staff senate members that elections for officers will be held at the next meeting on May 14, 2013. He informed the staff senate members that if anyone was interested in holding a position they needed to contact him by the end of April. Lindsey asked Chris Ringo if staff senate members who are rotating of this year could vote on the upcoming officer elections.

Chris stated that it was very clear in the constitution and by-laws, but that his interpretation was that yes the members who are rotating off can vote as well as the new members. Lindsey agreed with Chris's interpretation.

Chris noted that if this becomes an issue in the future, the staff senate could add an amendment to the constitution and by-laws to address this issue specifically.

New Business: Lindsey Wilkerson reported that committee assignments would be given at the meeting on May 14, 2013. Lindsey inquired to the staff senate about when they would like to hold the meetings for the fall semester. It was decided to wait and discuss this issue at the next meeting scheduled for May 14, 2013 so that the new staff senate members could be a part of that discussion.

Lindsey distributed a copy of the ULM copy/print/mail policy that was given to him by President Bruno and Dr. Richters. He asked that the staff senate members look over the policy.

Michael Davis informed the staff senate that he had spoken with Dr. Richters about the Auxiliary services hours during University breaks. The problem is that when the faculty and students are off campus, there are approximately 780-800 staff and students still on campus, but some of the Auxiliary offices either close early or are closed. There are also many athletes that are still on campus and must have access to some type of food services.

One example of this is the golf team; they had to be taken off campus to dine for lunch and dinner while facilities were closed during spring break. One idea was to have all staff offices close from 11:30-12:30 for lunch one day during a University break and have an event in Schulze dining hall to honor staff members at a luncheon.

They also suggested using the times when only staff members are on campus to have some type of staff appreciation day/week, similar to university week that is held for the faculty. Michael Davis said that he would talk with Dr. Richters to pass on the staff senate member's ideas.

Next Regular Meeting – Tuesday, May 14, 2013 @ 1:30 in the Library 622 Conference Room.

CONCLUSIONS There being no further business made Kyle O'Neal made a motion to adjourn; Kristal Anzalone seconded. Motion passed. The meeting adjourned at 2:23 pm.