



# STAFF SENATE MEETING

## MINUTES

JULY 10, 2012

8:30 AM

UNIVERSITY LIBRARY, ROOM 622

<b>ATTENDEES</b>	Kristal Anzalone, Tresea Buckhaults, Kelli Cole, Camile Currier, Kristi Davis, Michael Davis, Larry Estess, Tasha Fisher, Jeff Hendrix, Heather Raley, Chris Ringo, Cori Smit, Robin Taylor, Lindsey Wilkerson
<b>ABSENT (EXCUSED)</b>	None

### Agenda topics

<b>CALL TO ORDER</b>	A special summer meeting of the Staff Senate was held on July 10, 2012 in the University Library Room 622 and called to order at 8:35 am by Lindsey Wilkerson, President. A quorum was present.
<b>MINUTES</b>	Minutes of the previous meeting held May 8, 2012 were reviewed by the committee. Changes noted. It was moved to approve the minutes as amended and seconded. Motion passed.

<b>DISCUSSIONS</b>	<p><b><u>President's Report:</u></b> Lindsey Wilkerson welcomed all Staff Senators and thanked them for coming in over the summer.</p> <p><b><u>Election of Officers:</u></b> Tresea Buckhaults was elected Vice-President, Heather Raley was elected Secretary, and Kelli Cole was named Parliamentarian.</p> <p><b><u>Visit from ULM President Bruno:</u></b> ULM President Bruno came by to meet the new Staff Senate and give an update on the university, the budget and his vision of how the university will move forward.</p> <p><b><u>Establishment of Committees:</u></b> New committee assignments were established.  <b><i>Communication</i></b> – Kelli Cole, Heather Raley, Lindsey Wilkerson  <b><i>Constitution and By-Laws</i></b> – Camile Currier, Tasha Fisher, Jeff Hendrix, Chris Ringo  <b><i>Elections</i></b> – Kristal Anzalone, Tresea Buckhaults, Kristi Davis, Cori Smit  <b><i>Staff Welfare</i></b> – Michael Davis, Larry Estess, Robin Taylor</p> <p><b><u>Establishment of 2012-2103 Meeting dates:</u></b> It was agreed that the meeting day and time (2<sup>ND</sup> Tuesday of each month at 1:30 pm in LIB 622) would remain the same. A few dates were adjusted for holiday, and a few dates will require moving to a different locale due to scheduling conflicts.</p> <p>In new business, Wilkerson gave a brief overview on the new Sexual Misconduct the university has developed as part of Title IX compliance and will announce to the campus in August.</p> <p>Wilkerson also gave a brief update on some reorganization within the Division of the Academic Affairs and some of the colleges.</p> <p>It was discussed that all Staff Senate officers would need to complete required survey training via CITI as part of the Office of Sponsored Programs and Research. The training is free, and takes several hours to complete.</p> <p>Wilkerson outlined several committee projects for the course of the 2012-13AY. Those include:</p> <ul style="list-style-type: none"> <li>• Customer Service Initiative (Staff Welfare/Communications)</li> <li>• Performance Evaluation (Staff Welfare)</li> </ul>
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	<ul style="list-style-type: none"> <li>• Restructure of SS roster based on Organizational Units ratios vs. total number of employees (C&amp;BL/Election)</li> <li>• Staff Senate handbook (Staff Welfare/Communications)</li> <li>• Survey (Communications)</li> </ul> <p>Wilkerson asked each committee to meet to elect a chair before the next meeting.</p>	
<p>Next regular meeting is scheduled for Tuesday, August 14, 2012 at 1:30 pm in LIB 622</p>		
<b>CONCLUSIONS</b>	<p>With no further business to discuss, the meeting was adjourned by Lindsey Wilkerson at 9:45 am</p>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
N/A		