



STAFF SENATE MINUTES

MINUTES

DECEMBER 11, 2012 1:34 PM

UNIVERSITY LIBRARY, ROOM 622

ATTENDEES	Kristal Anzalone, Tresea Buckhaults, Kelli Cole, Camille Currier, Kristi Davis, Michael Davis, Larry Estess, Tasha Fisher, Chris Ringo, Cori Smit, Robin Barton, Lindsey Wilkerson
ABSENT (EXCUSED)	Jeff Hendrix

Agenda topics

CALL TO ORDER	A regular meeting of the Staff Senate was held on December 11, 2012 in the University Library Room 622 and called to order at 1:34 pm by Lindsey Wilkerson, President. A quorum was present.
MINUTES	Minutes of the previous meeting held November 13, 2012 were reviewed by the committee. A change was proposed by Cori Smit. Amendments were noted. Krystal Anzalone moved to approve the minutes as amended; Tasha Fisher seconded. Motion passed.
DISCUSSIONS	<p>President's Report: Lindsey Wilkerson announced that the he did not have any news to report.</p> <p>Committee Reports</p> <p>Communication: Jeff Hendrix reported via email that the committee did not have any news to report.</p> <p>Constitution and By-Laws: Chris Ringo announced that the committee did not have any news to report.</p> <p>Elections: Cori Smit announced that the Elections Committee will meet in January 2013, and nominations will be open in February.</p> <p>Staff Welfare: Robin Barton informed the staff senate that she e-mailed the members of the staff senate to review the staff handbook before finalizing the document by adding a table of contents. Once the handbook is completed, Lindsey Wilkerson will send the final copy to the Human Resources department (suggested by Larry Estess), Dr. Pani, Dr. Graves (suggested by Kristi Davis), and President Bruno for the purposes of finalizing the document. Camille Currier asked if the staff handbook would be only online; Lindsey Wilkerson replied that it</p>

would only be online. Larry Estess suggested that when Katrina Branson gives orientation she could reference the online staff handbook to new staff member(s).

Unfinished Business: None.

New Business: Lindsey Wilkerson provided a handout made by Chris Ringo that contained the proposed amendments to the staff senate constitution. Lindsey then explained the new wording. After the staff senate members had the opportunity to look over the document, a vote was taken to pass the amendments. Due to an excused absence, Jeff Hendrix voted via e-mail. The proposed amendments were approved.

Lindsey Wilkerson made a quick note that the social media policy was approved by President Bruno.

Lindsey Wilkerson informed the staff senate members that Amanda May is no longer employed at ULM, and therefore needed a replacement. Lindsey asked Kyle O'Neil, and he agreed to serve on the committee. Lindsey clarified that Kyle would serve Heather Raley's term until May 2013.

Lindsey Wilkerson asked Kristi Davis, the staff senate representative for the Arts and Sciences dean search committee, for an update. Kristi informed the staff senate that the Arts and Sciences search committee has taken input from the ULM community, and they are hoping to have the position filled by July 1, 2013. Lindsey inquired if there were a lot of applicants, and Kristi replied yes.

Lindsey Wilkerson approached Dr. Pani about having a guest speaker for the staff senate once a quarter. The staff senate members agreed that this was a good idea. Dr. Pani also thought it was a good idea and has agreed to be the first guest speaker; this will take place in January or February of 2013. Other prospective guest speakers include Dr. Graves, President Bruno, Dr. Richters, etc.

The staff senate members discussed the date of the next meeting that was scheduled for January 8, 2013 and agreed that this was still a good date to meet.

Chris Ringo informed the staff senate members that he has been meeting with Dr. Hood and the ULM Foundation committee to discuss changes to the process for nominating faculty and staff for the ULM Foundation Rewards for Excellence program. The committee has decided to reduce the amount of material that is required for nominating a faculty or staff member for the award.

Next Regular Meeting – Tuesday, January 8, 2013 @ 1:30 in University Library room 622

CONCLUSIONS There being no further business Kristal Anzalone made a motion to adjourn; Tresea Buckhaults seconded. Motion passed. The meeting adjourned at 2:03 pm.