

MINUTES  
University Library Committee  
August 15, 2005

Present: Allen, Bryan, Davis, Findley, Holloway, Johnston, Ricks, Ross, Sloan, Stevens, Washington, Wilson, and Dean Smith

1. The committee welcomed five new members:  
Sarah Allen from the Department of Communicative Disorders  
Allen Johnston from the Department of Computer Information Systems  
Beth Ricks from the Department of Curriculum and Instruction  
Bill Ross from the Department of Clinical and Administrative Sciences  
Rick Stevens from the Department of Psychology
2. The minutes of the April 20, 2005 meeting were read and approved.
3. The Committee has two immediate needs:
  - a. Find a student who will be willing to serve
  - b. Develop a charge for the committee
4. A copy of the memo to Provost Richters requesting an increase in Student Library Fees was circulated. This request has been approved and the new fees are in effect as of this fall semester.
5. Dean Smith's report:
  - a. Three staff positions are open in the Library.
    - i. Emily Higdon from Collection Development has retired after 49½ years of service.
    - ii. Shirley Sibley from Special Collection has retired after 30 years of service.
    - iii. Kathy Gallent from Acquisitions has left.  
One of the classified positions is being converted to an unclassified position, so the Library will be filling two unclassified positions and one classified position to replace these losses
  - b. The Governments Documents office has moved. The Documents Librarian will now be housed in the reference area. Jo Galle and her staff are now occupying the former Government Documents office
  - c. The Student Success Center is temporarily located on the second floor of the Library. It will stay here until the Student Union Building renovation is completed.
  - d. The quiet study area is now in the Tower on the second floor.
  - e. All seven classrooms are being turned into smart classrooms. That work is nearly complete.
6. The monies from the Student Library Fees will allow the purchasing of books. Each department needs to generate or update its list of desired books. This list should be put into priority order. In addition, the reorganization of the University will require a new formula for allocation of those monies.

7. The meetings for the fall semester will be held in the fourth floor conference room of the library at 3:30 p.m. on the following Wednesday afternoons:
  - September 21
  - October 19
  - November 30

Respectfully Submitted,

Paul A. Washington  
ULC Secretary