

**THE UNIVERSITY OF LOUISIANA AT MONROE**  
**University Research Committee Minutes**  
**August 15, 2005**

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**Members Present:** J. Bulot, V. Eaton, L. Bryan, J. Carr, M. Li, J. Low, J. McGahan, H. Mehendale, T. Parker, G. Roberts, T. Sasek, G. Shah, H. Williamson

**Members Absent:** None

The meeting was called to order by Committee Chair, Dr. Jay Bulot on August 15, 2005 at 2:15 p.m. in Library Conference room, 643. The following items were discussed.

**Item 1 – Welcome and Introduction of Members**

Dr. Bulot welcomed members of the committee and thanked them for their participation. All members introduced themselves and indicated their departments.

**Item 2 - Overview of Guidelines and Policies for University Committees**

The guidelines and policies for university committees, as presented by the provost at the meeting for committee chairs, were presented to the committee.

**Item 3 – Background Information**

Dr. Bulot provided an agenda as well as several sets of previous meeting minutes to members in order for new members to gain a sense of prior committee focus. He asked all members to communicate schedule information to him by e-mail in order to set a monthly meeting time.

**Item 4 – IRB Chair**

Dr. Bulot announced that Dr. Jean Low, a committee member, is also the 2005 chair for Institutional Review Board (IRB) and asked her to discuss pertinent information that may be of interest to the committee. She reported that the ULM Institutional Review Board will register with the Department of Health and Human Services Office for Human Research Protection. Additionally, Dr. Low reported that the IRB committee is discussing plans for a possible class for graduate students and faculty researchers on the history and ethics of Human Subjects Protection.

**Item 5 – Issues/Concerns**

Dr. Bulot asked members about potential areas of concern for the committee. Dr. Carr inquired about a rumored change in Research/Graduate Assistant pay for the upcoming semester/year. Dr. Eaton confirmed that a change is in place whereby GAs and RAs will receive four checks rather than five for the spring semester. This is in response to past difficulties encountered when students did not work their entire schedule but were still paid.

The meeting was adjourned at 3:30 p.m.