

The April 26, 2010, meeting of the Commencement Committee (CC), held in Student Center 161, was called to order at 3:30 p.m. by Committee Chair Karen Crowley. The meeting was comprised of the following agenda items:

1. Welcome and Introduction of Members
   Ms. Crowley welcomed all members, thanking them for their willingness to serve and their attendance at the meeting.

2. Review of Minutes – November 23, 2009
   Minutes from the November 23, 2009, committee meeting were reviewed and approved (motion, Dr. Humes; second, Ms. Wortham).

3. Overview of 2010 Spring Commencement Ceremony
   Ms. Crowley made the following remarks about the 2010 Spring Commencement:
   - To date, we will award 797 degrees to 793 students, with 768 planning to walk; however, we expect those numbers to decrease as we remove those who did not meet degree requirements and those who will graduate in absentia.
   - Senator Neil Riser, representing Senate District 32, will deliver the commencement address.
   - Dr. Pat Hébert will be the announcer for the ceremony.
   - The soloist will be Louis Nabors.

4. Preparation for Rehearsal and Ceremony
   The following items were discussed in preparation for the upcoming rehearsal and ceremony:
   - **Commencement information on Registrar’s webpage:** Ms. Crowley noted that the Registrar’s webpage now includes the letter to degree candidates, general information for guests, and information for disabled guests.
   - **Times/dates for reporting:** Committee members are asked to arrive at 8:45 a.m. on May 21 (rehearsal) and at 1:00 p.m. on May 22 (ceremony).
   - **Review of instructions:** Ms. Williamson directed members to the Fant-Ewing diagram for their assignments.
   - **Placement of signs:** Signs will be placed in Fant-Ewing on May 21 at 7:30 a.m. by at least three pairs of Committee members. Additionally, members are needed to assist in removing seat numbers from graduates’ chairs after the Saturday ceremony.
   - **Student-group assistance for tasks during ceremony:** Ms. Roshto volunteered to seek students to provide assistance during the ceremony.

5. Other Business
   - Ms. Crowley noted that, for the first time, associate’s degree recipients will receive the special academic recognition of *Honors* for a cumulative GPA of 3.50-3.799 or *High Honors* for a cumulative GPA of 3.80-4.00.
   - Ms. Crowley noted that the only photos taken during the ceremony will be of students as they cross the stage.
   - Committee members reported that the stock of extra tassels is depleted.

6. Adjournment
   There being no further business, the meeting was adjourned at 4:06 p.m.

Respectfully submitted,

Karen A. Crowley
Commencement Committee Chair and
Associate University Registrar
26 April 2010