

University Calendar Committee Minutes- Nov. 10, 2010

Members Present: M. Camille (Chair), S. Duggins, C. Hughes, C. Joyce, A. Lockhart, A. Malta, M. McEacharn, M. Mitchell, D. Mosley, C. Reeks, C. Scroggins, N. Walker, J. Williams

Members Excused: B. Flowers-Gibson

1. The meeting was called to order on Wednesday, Nov. 10th at 3:00 p.m. (A&S Conference Room, Admin. 1-47).
2. The committee created a draft 2011-12 calendar after considering and discussing the following issues:
 - Issue 1 (Fall Holiday, 2011)
 - The committee recommends that a Friday be included in the Fall Holiday. Otherwise, staff would be forced to take 9 hours of leave instead of 4 hours.
 - The committee prefers a Thursday/ Friday holiday instead of a Friday/ Monday break because fewer one-day only classes would be impacted. (Faculty offer fewer Thursday-only classes compared with Monday-only classes.)
 - In the past, the committee scheduled the Fall Holiday so that it occurred when ULM had an away football game. Unfortunately, Athletics will not know the 2011 football schedule until March 2011. The only two away games known at this time both occur in September. So, the committee had to make its Fall Holiday recommendation with the knowledge that a 50% possibility exists that a home football game would be scheduled during the break.
 - The committee recommends Thursday, Oct. 13th & Friday Oct. 14th as the Fall Holiday. The advantage of these dates is that the first 8-week term would end the day before the Fall Holiday, creating a clear break between the first and second eight-week terms.
 - The committee did not consider scheduling the Fall Break during the third or fourth weekend in October because it would create an imbalance between first and second 8-week terms. (In those cases, Fall Break & Thanksgiving would both fall in second 8-week term.)
 - Issue 2 (Fall Semester 2011)
 - With a Thursday/ Friday Fall holiday, the committee recommends that classes meeting only on R or F schedule their finals during finals week to reach 2100 minutes. (If the Fall Holiday occurs over Friday/ Monday, then classes meeting only on M or F must have their finals during finals week to reach 2100 minutes.) The committee recommends that instructors teaching one-day only classes on the other days be allowed to offer their final either during finals week or during the week before finals.
 - Issue 3 (Spring Semester 2012)
 - The committee recommends that classes meeting only on M schedule their finals during finals week to reach 2100 minutes. The committee recommends that instructors teaching one-day only classes on the other days be allowed to offer their final either during finals week or during the week before finals.
 - The committee recognizes that there is an imbalance between TR classes (2285) and MWF (2160)/ MW (2135) classes. No apparent solution was recognized.
 - Issue 4 (Winter Session/ May Intersession/ Summer I/ Summer II 2012)
 - In the draft calendar, the committee notes that classes in Summer I/ Summer II meet the required 2250 minutes. Classes in Winter Session meet 2160 minutes and in May Intersession meet 2100 minutes, which are acceptable to the committee.
3. The meeting concluded at 3:55 p.m.