

Calendar Committee Meeting
Thursday, November 15, 2012
Minutes

Present: Dr. Judy Fellows, Chair; Ms. Krystal Anzalone, Associate Registrar; Anthony Malta, Registrar; Camille Currier, Student Services; Dr. Anna Hill, Faculty Senate; Jared Breithaupt (for Gary Russ), and Nicole Walker, Business Affairs. Although unable to attend, Dr. Fellows discuss the information with the following committee members: Dr. Leonard Clark, Education; Caitlin Herrock, Athletics; and Cori Smit, Financial Aid.

The newly formed Calendar Committee met on Thursday, November 15, 2012 to discuss the calendar for academic year 2013-2014. Two scenarios were presented to the committee by the Chair, Dr. Judy Fellows. The first scenario targeted December 7, 2013 and May 10, 2014 commencement dates. The second scenario targeted December 14, 2013 and May 17, 2014 commencement dates. After reviewing and discussing the two scenarios, 100% of the committee recommended Scenario 1: December 7, 2013 and May 10, 2014 graduation dates.

The committee noted the following advantages for Scenario 1:

1. All students will be able to complete the semester earlier, allowing some to pursue seasonal employment opportunities
2. Students will be able to obtain their final transcripts, which are needed for employment, licensure, and other types of certification, before the holiday.
3. An earlier December graduation will allow Winter Session to begin earlier, which will not infringe upon the beginning of spring classes, May intersession classes, summer classes, and ultimately fall 2014 classes.

It should be noted that the date for Fall Break is arbitrary as it will depend on the football schedule.

Another topic that the committee initiated was the efficacy of continuing to offer May Intersession and Winter Session classes. The committee raised a question regarding whether the revenue generated from Winter Session and May Intersession was significantly in excess of the amount needed to amortize the faculty member's salary. The committee expressed that they believed that these sessions were originally implemented to accommodate students displaced by Hurricane Katrina. Members wondered about the impact these courses were having on enrollment during summer, fall, and spring semesters. The committee also noted that although services are open (e.g., Activity Center), students are not assessed fees for those facilities.

The meeting adjourned at 3:00 with the expectation that Cori Smit would submit the "drop dates" to Dr. Fellows who would then incorporate those into dates into both the narrative calendar and the dated calendar for Scenario 1, along with some other changes noted by the Committee. It is expected that the calendar will be submitted to Dr. Pani during the week of November 26, after the Thanksgiving break.

Respectfully Submitted,

Judy A. Fellows, Chair