

# UNIVERSITY OF LOUISIANA AT MONROE

## Commencement Committee Minutes

April 25, 2016

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**Members Present:** F. Adams, S. Baggaly, P. Calk, C. Campbell, A. Carter, K. Cole, B. Cox, K. Crowley, S. Cruse, V. Eaton, D. Glaze, D. Golemon, F. Gregory, D. Gross, J. Herrock, L. Holin, C. Hummel, D. King, A. Malta, M. Mobley, C. Murphy, N. Nichols, A. Picard, J. Pope, S. Seeber, R. Thurlkill, E. Williamson, R. Williamson, J. Wood, D. Holtzclaw (guest).

**Members Absent:** L. Babin, C. Bruce, T. Buckhaults, D. Davis, D. Duncan, D. Duplechin, J. Guernsey-Pitchford, S. Humes, B. Jones, S. Jones, J. Letlow, S. Lunte, J. McDaniel, R. Mann, M. Mazza, R. Miller, A. Netterville, L. Pace, P. Roshto, R. Stewart, C. Strickler, D. Sumner, M. Thomas, A. Walker, J. Weber, K. Whorton.

The April 25, 2016, meeting of the Commencement Committee (CC), held in Library 3-B, was called to order at 3:31 p.m. by Committee Chair Karen Crowley. The meeting was comprised of the following agenda items:

### 1. Welcome

Ms. Crowley welcomed all committee members, thanking them for their time and service.

### 2. Review of Minutes – November 23, 2015

Minutes from the November 23, 2015, meeting were reviewed and approved (motion, K. Cole; second, C. Murphy).

### 3. Overview of 2016 Spring Commencement

Ms. Crowley made the following remarks about the 2016 Spring Commencement:

- As of this date, we will award 860 degrees (13 associate degrees, 615 bachelor's, 98 Pharm.D.'s, 121 master's, 2 Ed.D.'s, 11 Ph.D.'s). Only 760 candidates plan to walk.
- Dr. Bette Kauffman will be the announcer for the ceremony.
- Congressman Ralph Abraham will deliver the commencement address.
- Posthumous degree: Lauren Lang, Health and Pharmaceutical Sciences.

### 4. Rehearsal and Ceremony Dates/Times

Ms. Crowley called committee members' attention to the following dates and times for the 2016 Spring rehearsal and ceremony:

- Rehearsal - Friday, May 13, 2016, at 9:00 a.m.; all committee members report to Coliseum 43 at 8:30 a.m.
- Ceremony – Saturday, May 14, 2016, at 10:00 a.m.; all committee members report to Coliseum 43 in time to be assigned location by 9:00 a.m.

### 5. Preparation for Rehearsal and Ceremony

The following items were discussed in preparation for the upcoming rehearsal and ceremony:

- **Candidate/guest information:** Informational documents for students and guests are posted on the [Registrar's page](#) under the *Commencement* link.
- **Review of instructions and assignments:** Ms. Williamson directed committee members to the *Practice and Commencement Instructions for Marshals* handout, the Fant-Ewing diagram on which assignments are indicated, and the attendance card instructions.
- **Volunteer Sign-up:** Committee members were asked to volunteer to hang/remove signs and labels, as well as distribute rehearsal packets.

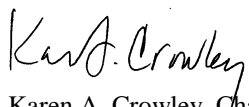
### 6. Other Business

- Ms. Crowley reported that a second photo opportunity would be added during the ceremony (portrait after graduate descends diploma stage).
- Ms. Crowley indicated that a survey would be sent to committee members regarding opinions about various facets of commencement. This will be done in anticipation of possible changes being considered relative to commencement.

### 7. Adjournment

The meeting was adjourned at 4:26 p.m.

Respectfully submitted,



Karen A. Crowley, Chair  
25 April 2016