Institutional Review Board Minutes

Minutes

Date 08/27/2018  Start Time 3:30 PM  Adjournment Time 4:45 PM  Location Sandel 209

Type of Meeting  ☑ Regular  ☐ Special

CHAIR Dr. Carl Thameling

SECRETARY Rick Stevens

ATTENDEES Dr. Yiting Chu, Dr. Debra Craighead, Ms. Donna Eichhorn, Dr. Srinivas Garlapati, Ms. LaWanna Gibler-Bell, Ex-officio, Dr. David Hale, Dr. Grace Houston, Ms. Judith Kalinich, Ex-officio, Dr. Liz Lafitte, Dr. Rick Stevens, Dr. Carl Thameling, Dr. Stan Williamson.

ABSENT (EXCUSED) Ms. Diana Gooden

Agenda

GENERAL ANNOUNCEMENTS
Dr. Burt Ashworth visited the meeting to discuss the possible use of the Sona Systems experiment tracking system.

Dr. Grace Houston announced that this was the end of her 4-years on the committee and replacement suggestions were made.

DISCUSSION TOPICS
Old Business: Changes to RRPF, Expedited review changed to 2 weeks. Full reviews take a month. All members approved with the exception of one abstention.

New Business:
#867 - Declared incomplete due to failure to include surveys to be used, lacking of anonymous status, further suggestions for improvement were discussed.

#870 - Will be returned to clarify the participant recruiting process and more detail in the statement of data storage and security

CONCLUSIONS
Revised Request for Review is now posted on the IRB website. The next 3 meetings were planned for September 24th, October 22nd, and November 26st.

ACTION ITEMS

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Approved by committee/council chair  ☑ Yes  on 9/02/2018

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