



Institutional Review Board (IRB) Minutes

Date 09/25/2019 Start Time 3:00 PM Adjournment Time 4:30 PM Location Sandel 209
 Type of Meeting Regular Special

CHAIR	Carl Thamelng
SECRETARY	Srinivas Garlapati
ATTENDEES	Dr. Wendy Bailes, Dr. Yiting Chu, Dr. Debra Craighead, Dr. Srini Garlapati, Dr. David Hale, Dr. Liz Lafitte, Dr. Carl Thamelng, Chair, Ms. Judith Naslund, Ms. LaWanna Gilbert, OSPR Liason, Dr. John Sutherlin, Director of OSPR
ABSENT (EXCUSED)	Ms. Donna Eichhorn, Dr. Stan Willams, Dr. Brenda Thomason

Agenda

GENERAL ANNOUNCEMENTS		
<p>Dr. Brenda Thomason was welcomed as a new member of the IRB committee. She was a former faculty member at Grambling State University. She could not attend the meeting due to prior commitments, however, she has emailed her comments on the IRB proposal discussed during the meeting.</p> <p>Ms. LaWanna Gilbert made a brief statement about her role in the IRB committee and has requested the committee members to contact her if there are any specific questions or concerns.</p> <p>Dr. Thamelng has requested that all the future email correspondences regarding IRB proposals should include the new vice chair Dr. David Hale, the new secretary Dr. Srinivas Garlapati and Ms. Judith Naslund.</p> <p>The next IRB meeting is scheduled on October 23rd, 2019 at 3:00PM in Sandel 209.</p>		
DISCUSSION TOPICS		
<ol style="list-style-type: none"> 1. Campus-wide policy on the use of students in research 2. Discussion on IRB proposal 997 3. Discussion on IRB proposal 998 		
CONCLUSIONS		
<ol style="list-style-type: none"> 1. Specific changes were made in the policy on the use of students in research. These changes are now added to the policy document that is now available on the IRB website. The investigators are recommended to review this document before designing their research methodologies. 2. IRB proposal 997 was not approved by the committee as it requires major changes in several sections of the proposal. The committee members shared their concerns and comments with the principle investigator of the proposal during the meeting. 3. IRB proposal 998 was also not approved as it requires a few minor changes in the proposal. The committee shared their comments and concerns with one of the investigators/colloborators of the proposal during the meeting. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Approved by committee/council chair Yes on 10/1/2019