



Graduate Council Minutes

Date 9/17/19 Start Time 3:30p Adjournment Time 4:24p Location Walker 2-94
 Type of Meeting Regular Special

CHAIR	Jeffrey Anderson
SECRETARY	Leigh Hersey
ATTENDEES	Kevin Baer, Heath Barnett (Faculty Senate Representative), Ruoxi Chen, Debra Craighead, Thomas Foster, Chris Gissendanner, Peggy Lane, Georgios Matthaiolampakis, Jack Palmer, Ava Pugh, Ann Marie Sisk, Paul Sylvester, Kenna Veronee, and Graduate College: Sushma Krishnamurthy
ABSENT	Claire Stammerjohan and Girish Shah

AGENDA

PRELIMINARY, OLD BUSINESS, AND INITIAL BUSINESS	
<p>A. Initial Business</p> <p>1. Approval of August 2019 minutes</p> <ul style="list-style-type: none"> • Motion to APPROVE by Ava Pugh; second by Heath Barnett • Approved by Council 	
GRADUATE FACULTY RECOMMENDATIONS	
<p>Graduate faculty recommendations were reviewed and voting conducted. The Graduate School maintains the results of the recommendations in the Graduate School office and provides the results to the program chairs and faculty members.</p>	
STUDENT APPEALS	
<p>Student appeals were reviewed and voting conducted. The Graduate School maintains the results of the appeals in the Graduate School office and provides the results to the program chairs and the students.</p>	
NEW BUSINESS	
<p>A. Time Limits for Graduate Degrees Policy</p> <ul style="list-style-type: none"> • Motion to APPROVE changes to Time Limits for Graduate Degree policy by Jack Palmer; second by Heath Barnett • Approved by Council, see Appendix A for final version 	

B. Course Auditing Policy

- Motion to APPROVE changes to Course Auditing policy by Heath Barnett; second by Jack Palmer
- Approved by Council, see Appendix B for final version

Approved by **committee**/council chair Yes on 10/10/19

Appendix A: Time Limits for Graduate Degrees

All work applied toward the master's degree must have been earned within the six years immediately preceding the completion of the graduate program, and seven years for doctoral programs. Any student who does not complete his or her degree within the specified time frame will be removed from the university unless granted a time extension upon appeal to the Graduate Council. Graduate programs may enforce stricter time limits for degree completion.

Appendix B: Course Auditing Policy

Upon the consent of the instructor and availability of space, students may be permitted to audit regular lecture classes only. Students must meet the class pre-requisites and pay standard tuition and fees. Any student using a fee waiver cannot register for audit. An audit may not be changed to credit, or vice versa, after registration closes. An audited course may not apply towards V.A. benefits.

Auditing a class allows a student to attend a class for self-enrichment and exploration. However, they cannot do any of the following: a) submit assignments b) take any examinations c) participate in laboratory, fieldwork or performances, clinical courses, workshops, foreign study programs d) receive evaluations. The instructor determines the level of participation (class discussions and classroom expectations) of the student auditing the course. Students auditing courses will not receive course credit, nor will they be permitted to take comprehensive examinations on work audited. Students may not audit courses on their degree plans, internships, independent studies, directed studies and readings, theses and dissertations. Once audited, a course may not be repeated for graduate credit unless the student has changed majors; in these instances, approval of the Graduate School must be sought.

Credit hours for courses audited are figured in fee assessment but not for certification of full-time status. An audited course, however, will count towards the maximum allowable credits per semester. Prior to registering to audit a course, students must check with Financial Aid regarding any possible restrictions.