



University Calendar Committee Minutes

Date 10/20/2022 Start Time 3:31 pm Adjournment Time 3:58 PM Location Zoom
 Type of Meeting Regular Special

CHAIR	Susie Cox
SECRETARY	Allison Jarrell
ATTENDEES	Dr. Susie Cox, Allison Jarrell, Anthony Malta, Chloe Beaver, Deborah Beaver, Katie Wilder, Sherilyn Wiggins, Brandon Bruscato, and Marla Harington.
ABSENT (EXCUSED)	R. Smith, Ethan Estis, Marla Harington, Brian Taylor, Kim Whorton

Agenda

GENERAL ANNOUNCEMENTS		
DISCUSSION TOPICS		
<p>Dr. Cox shared the draft Academic Calendar with the group. Adjustments to 23-24 Calendar were discussed as follows:</p> <ul style="list-style-type: none"> • Restore the full week of University Faculty/Staff Development at the beginning of each semester. • Fall Break is Thursday- Friday and we are trying to align it with OPSB and MCS fall break • There is a change in midterm grading from Thursday to Monday to Monday to Thursday grading period. We decided to keep it Thursday to Monday. • We have finals as Thursday/Friday and Monday Tuesday with grades due on Thursday at 3pm and graduation on Saturday • There is some discussion about having grades due after commencement on Monday or Tuesday. • We feel that this negatively impacts student's graduating, needing a final transcript for transfer, grad school or employment. It also delays notification of Academic standing, financial aid appeals, and processing of financial aid. • We discussed removing Winter session • We added initial and final payment deadlines • We discussed the graduation app period and late app period. 		
CONCLUSIONS		
<p>Dr. Cox will resend the working draft with updated dates. We will have more meeting to vote on the 23-24 Calendar after it is approved by other groups. This meeting is likely to be held during the first week of November. The meeting was adjourned by Dr. Cox at 3:58 p.m.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Approved by committee/council chair Yes No