



9/19/17

## Minutes

Date 09/18/2017 Start Time 2:00 PM Adjournment Time 3:00 PM Location Caldwell Hall 210  
 Type of Meeting  Regular  Special

<b>CHAIR</b>	Paula Thornhill
<b>SECRETARY</b>	Rotate Secretary Duties
<b>ATTENDEES</b>	C Berry, M Bontty, S Chaney, M Chapman, K Dawson, R Hensley, K Kim, K Taylor, P Thornhill
<b>ABSENT (EXCUSED)</b>	D Hale, M McDonald, C Mapp

## Agenda

<b>GENERAL ANNOUNCEMENTS</b>		
Purpose of Electronic Learning Committee, overarching goals, and updates on various online learning initiatives		
<b>DISCUSSION TOPICS</b>		
1. Distance Learning Policy 2. Course Evaluations 3. Academic Partnerships 4. Aslanian Market Research		
<b>CONCLUSIONS</b>		
Topics will be divided up among committee members for Distance Learning Policy. Goal is to finalize policy during Spring 2018		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Distance Learning Policy topics will be assigned to committee members. Committee members will review topics and provide feedback at next meeting	Paula Thornhill Committee Member	Spring 2018

Approved by committee/council chair  Yes on 9/20/18