

Faculty Development Committee Meetings
Minutes

March 8, 2018
9:30 AM & 2:00 PM

Members in attendance:

Noelle Prestridge (NP) – ELQE

Vonny Thornton – NURS

Michelle Zagar – CHPS

Douglissa Powell - ELQE

Mkay Bonner – CBSS

Mel Mobley (via email communication) – CAES

Items discussed:

1. Mayme and Tom Scott Professorship in Teaching Excellence
 - a. Five portfolios have been submitted
 - b. NP will create a rubric based on requirements and % importance of each. A copy for each FDC member will be put in each portfolio in the ELQE Conference Room, ULIB 109A
 - c. Between 3/9/18 and 3/19/18, each FDC member will review the five portfolios and complete a rubric for each.
 - d. On 3/20/18 NP will compile the rankings from the rubrics. If there is a clearly outstanding candidate, that person will be the FDC nominee to Academic Affairs. If there are two candidates ranked closely together, NP will contact the FCC members for additional feedback to determine the nominee for Academic Affairs.
 - e. NP will write recommendation and submit to Academic Affairs before 3/23/18

2. Potential Faculty Development Activities
 - a. ALICE training – contact ULM PD
 - i. Possible follow-up: what to do in the aftermath of an incident
 - b. Google docs training – contact Lon Smith
 - c. Moodle trainings – contact Kim Taylor
 - i. Setting up a Moodle page (new course)
 - ii. Gradebook
 - iii. Kaltura
 - d. QEP and TALON Initiative (follow-up training) – contact Barbara Michaelides
 - e. Strategic Plan (follow-up training) – contact Eric Pani
 - f. Research/Grant Writing – contact Brice Jones
 - i. Grant Writing 101 (for those who have never written a grant)
 - ii. Basic Grant development
 - iii. Beginning research

3. Consideration of variations on University Week.
 - a. Possibly schedule alternate faculty development days during semesters when the university is open but classes do not meet.
 - i. R of Fall break
 - ii. W of Mardi Gras break
 - iii. R and/or F of Spring break
4. Possibly conduct survey of faculty for desired topics and/or training sessions and schedule training at regular intervals
 - a. University-wide
 - b. By College
 - c. By Program
5. Regular interval FDC meetings will be scheduled after the addition of new members for 2018-2019
 - a. 2017-2018 members not returning:
 - i. C. Robertson retired
 - ii. M. Mobley rolls off committee after 2017-2018
 - b. M. Zagar was to roll off committee (2018) but would like to remain and will continue as part of 2018-2019 FDC
 - c. Megan Lowe (Director of the Library) agreed to join FDC for 2018-2019
 - d. NP will contact CAES (VAPA) for recommendations to replace M. Mobley