



# Faculty Development Committee

## Minutes

Date 03/23/2015 Start Time 2:00 AM Adjournment Time 2:45 AM Location ULIB 109  
 Type of Meeting  Regular  Special

<b>CHAIR</b>	Marilyn McIntosh
<b>SECRETARY</b>	Megan Lowe
<b>ATTENDEES</b>	Marilyn McIntosh, Megan Lowe, Joni Hoble, Monica Bontty, Donna Eichhorn, Peggy Meredith, Sami Nazzls, Ed Brayton, Mary Elizabeth Bridges, Myra Lovett
<b>ABSENT (EXCUSED)</b>	Jessica Brady

## Agenda

<b>GENERAL ANNOUNCEMENTS</b>		
Mayme and Tom Scott Professorship in Teaching Excellence selection University Week Fall 2015		
<b>DISCUSSION TOPICS</b>		
<p>Marilyn McIntosh described the Professorship and its details to the committee and outlined how nominees are identified. McIntosh indicated that she would send out the call for nominations via email.</p> <p>The FDC is responsible for reviewing nominee portfolios, which should be submitted by Wednesday, April 15, 2015. Starting Thursday, April 16, 2015, the portfolios will be available in McIntosh’s office for review by the committee. The portfolios would be available for roughly a week. Committee members may review the portfolios at their own leisure and in their own way (e.g., an individual may review them all at once, or review them in ‘shifts’). They will use a rubric to score the nominees which will be used to determine the winner. The committee's recommendation will be sent to the Vice President for Academic Affairs for approval by Dr. Pani and President Bruno. Announcement of the selection is proposed for May 1.</p> <p>The committee debriefed about University Week Spring 2015 and the reason for not having a Pecha Kucha (PK) session in the spring. McIntosh indicated that PKs seemed popular with faculty but did not want to “wear the faculty out” with doing them every University Week. For new members, McIntosh described what a PK was and described some of the past PK topics and past PK winners (who are voted on by attendees and who receive Starbucks giftcards, at McIntosh’s own expense) and invited members of the committee to submit PKs for the forthcoming fall. The committee also discussed possible sessions for the Fall; McIntosh invited FDC members to submit ideas.</p>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Call for nominations for Mayme and Tom Scott Professorship	Marilyn McIntosh	March 24, 2014