



Innovation Center Council

Minutes

Date 09/06/2016 Start Time 1:00 PM Adjournment Time 2:00 PM Location AIC, WALK 1-137
 Type of Meeting Regular Special

CHAIR	Joydeep Bhattacharjee & Cliff Tresner
SECRETARY	Mary Elizabeth Bridges
ATTENDEES	Joydeep Bhattacharjee, Cliff Tresner, Bob Eisenstadt, Chris Gissendanner, Kris Bista, Charles Hughes, Paula Griswold
ABSENT (EXCUSED)	Mary Elizabeth Bridges, Mara Loeb, Tammy Johnston, and Tommie Church

Agenda

GENERAL ANNOUNCEMENTS		
The AIC Council met for the first time this semester to plan on further use of the room and give direction to the Council moving forward.		
DISCUSSION TOPICS		
<p>The council welcomed a new member. Charles Hughes is stepping in for Cyndy Robertson as she has taken on a new role in the University Library and her commitments call her away from this council.</p> <p>The council voted on and approved the call to design a form that would outline AIC usage. Kris Bista volunteered to layout the form once the council decides what needs to be included. This will be discussed at the next meeting.</p> <p>The council also discussed an event schedule for Fall 2016. At a minimum, two presentations will be hosted in the AIC. The first presentation will focus on the integration of available technology and its use in teaching. Sanjay Manandhar in the Computing Center may be a possible presenter for the "how-to" portion of the technology presentation. The second presentation will be a welcome for all faculty. The council will discuss both presentation ideas further at the next meeting.</p> <p>The council has been given a budget from Academic Affairs. Specific allocations were discussed for each area. Travel is included as a budget item and the council agreed that a visit to an established Innovation Center would be scheduled in Fall 2016. Additional budget usage for grants was discussed and will be outlined further in the future.</p>		
CONCLUSIONS		
The council concluded that items mentioned above would continue to be discussed at the next meeting.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The council will schedule a follow up meeting to discuss AIC usage, budget allocations, and plan for travel this fall.	Council chairs	n/a

Approved by committee/council chair Yes on 09/30/16