Chance Eppinette

Sent:	Thursday, February 18, 2021 9:26 PM
To:	Ronald Berry
Cc:	Kathy Masters; Michael Camille
Subject:	STAP 2-11-2021 Meeting Recommendations

approved 2/22/2021 RonBerry

Hello President Berry,

The STAP Committee met on Thursday afternoon, February 11, 2021.
This meeting focused on reviewing 9 ULM Community proposals for viable STAP funding.

Following is the summary of recommended proposals the group is sending forward for your review and approval. These are in rank order of the committee's review:

- The first 4 proposals are recommended for full or partial funding.
- If you agree, Information Technology will follow-up with the Investigators on the next 3 proposals to clarify usage intent that was not fully understood from the proposals.
- The committee did not recommend use of STAP funds for the 8th and 9th proposals.

(see attached spreadsheet for details)

Also included are the meeting minutes and addendum notes.
I am available for discussion if needed.

Yours truly,

Chance W. Eppinette

Date: 02/22/2021
Chance Eppinette, STAP Committee Chair

Chance W Eppinette
Director | Information Technology
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ULIB 309

2020-21 STAP Proposals - College Prioritized List

Committee Rank Order	College/Area Priority Order	Title	College / School / Program	Investigators	Amount Requested	Funding Proposed	Notes
1	CHS 1	Updating Current Radiography Labs	College of Health Sciences, School of Allied Health Radiologic Technology Program	Rebecca Hamm	$9,823.40	$9,823.40	Fully fund; good project w/ matching funds
2	CHS 2	Increasing Simulation Opportunities for Students	Colleges of Health Sciences, Kitty Degree School of Nursing	Donna Glaze, Susan Lacy, Jan Shows	$6,000.00	$6,000.00	Fully fund; good project w/ matching funds
3	CBSS 1	Update HMPH 124	College of Business and Social Sciences	Peggy Lane	$6,400.00	$6,400.00	Fully fund
4	CP 1	Pharmacy Mac mini lab	College of Pharmacy	Marcia Wells	$4,821.15	$4,191.20	Partial fund & provide spare monitors
5	CBSS 2	Laptops in the Classroom Cart	College of Business and Social Sciences, School of Management Marketing	Elizabeth Stammerjohan	$27,478.00	$27,478.00	Table for more clarification & Will need $10K in added WiFi capacity
6	CAES 1	Wi-Fi for Hanna Hall and the ULM Museum of Natural History to Benefit Instruction	College of Arts, Education, and Sciences, School of Sciences, Museum of Natural History	Dr. Kim Tolson	$6,768.00	$3,384.00	Table for more information and then recommend half match funding.
7	CAES 2	Establishing a multimedia instructional facility on the first floor of Hanna Hall	College of Arts, Education, and Sciences, School of Humanities Communication	Dr. Kim Tolson	$3,906.00	$1,953.00	Table for more information and then recommend half match funding.
NF	CAES 3	School of Education (SOE) Praxis Support Program	College of Arts, Education, and Sciences, School of Education	Amy Weems	$5,145.00		Not funded: Question of only 6 month subscription and Praxis is freely available on Internet; sub-par laptops
NF	STU-AFF 1	Terrace Multimedia Upgrades	Student Affairs	Meghan Olinger	$25,500.00		Not funded: pursue other facility funds
					$95,841.55	$59,229.60	

ULM STAP FY20/21 Committee Minutes

Date	02/11/2021	Start Time	4:02 PM	Adjournment Time	5:10 PM	Location	ZOOM

Type of Meeting ☐ Regular   ☒ Special

CHAIR	Chance Eppinette, IT Director
SECRETARY	Adam Taylor, Ex-Officio
ATTENDEES	Mark Labude, Jeron Medaries, Judy Fellows, Mel Mobley, Raquelle Franklin, Ryan Petersen, Adam Taylor, Chance Eppinette, Greg Andrews (Ex-Officio), Matthew Alfred,
ABSENT (EXCUSED)	Kade Smith, Olivia Bailey

Agenda

GENERAL ANNOUNCEMENTS

Introduced Greg Andrews as guest for AV assistance in reviewing these proposals.

Chance made suggestion that at the next STAP Committee meeting to consider an adjustment to the STAP rules to increase an allowance of 2 Students per College group to allow easier flexibility in the attendance capacity in orer to meet quorum requirements.

Proposal Review and Voting - received 9 proposals totaling $95,841.55. Maximum Total Award allowance - $70,000

DISCUSSION TOPICS

See addendum for full details.

3 sets of recommendatons: 4 proposals funded; 3 proposals tabled for clarifications if necessary; 2 proposals not funded
Motion made by Dr. Judy Fellows and 2nd by Raquelle Franklin;
"All in favor of proposal recommendations per spreadsheet of $59,238.40" - Motion passed by ALL

Use of $10,000 available project funds to expand WIFI coverage availability in Hemphill Hall classrooms:
Motion made by Dr. Judy Fellows and 2nd by Mark Labude;
All in favor of "Expanse of WIFI using available funds of approximately $10,000 for Hemphill Hall classroom coverage & capacity." - Motion passed by ALL

CONCLUSIONS

Mark Labude made motion to adjourn with a 2nd from Requelle Franklin. All in favor by signing off of ZOOM session.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Present committee minutes and recommended apprvoal of Spring 2021 proposals to President Berry.	Chance Eppinette	02-22-2021
Upon President Berry's approval, announce awards list with instructions to PIs. (dates adjusted due to Winter Storm Univerity Closure (2-15-2021 thru 2-19-2021)	Chance Eppinette	02-26-2021

Approved by committee/council chair   ☒ Yes   on   02/22/2021

Template revised 8/14/2017

- START Time – 4:02pm 2/11/2021
- Welcome everyone. Done
- Introductions

    – Greg Andrews, Classroom & AV Coordinator – IT staff member   Done

    - Others

➢ Use Snipping Tool to capture the ZOOM attendee list as the roll-call.

○ Find a participant

AT Adam Taylor (Me)

eppinette@ulm.edu (Host)

DJ Dr. Judy Fellows

Greg Andrews

JM Jeron Medaries

ML Mark Labude

Matthew Alfred

Mel Mobley

RF Raquelle Franklin

RP Ryan Petersen

➢ Discussion about the 9 proposals; $70K bucket available:

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CAES 2	Establishing a multimedia instructional facility on the first floor of Hanna Hall	College of Arts, Education, and Sciences School of Humanities Communication	Dr. Kim Tolson	$3,906.00	$1,953.00	Table for more information and half match funding.
CAES 3	School of Education (SOE) Praxis Support Program	College of Arts, Education, and Sciences School of Education	Amy Weems	$5,145.00		??? 6 month subscription and Praxis is freely available on Internet; sub-par laptops
CBSS 1	Update HMPH 124	College of Business and Social Sciences	Peggy Lane	$6,400.00	$6,400.00	
CBSS 2	Laptops in the Classroom Cart	College of Business and Social Sciences School of Management Marketing	Elizabeth Stammerjohan	$27,478.00	$27,478.00	Table for more clarification & Will need $10K in added WIFI capacity
CP 1	Pharmacy Mac mini lab	College of Pharmacy	Marcia Wells	$4,821.15	$4,200.00	Provide spare monitors
CHS 1	Updating Current Radiography Labs	College of Health Sciences School of Allied Health Radiologic Technology Program	Rebecca Hamm	$9,823.40	$9,823.40	matching funds
CHS 2	Increasing Simulation Opportunities for Students	Colleges of Health Sciences Kitty Degree School of Nursing Nursing	Donna Glaze, Susan Lacy, Jan Shows	$6,000.00	$6,000.00	matching funds
STU-AFF 1	Terrace Multimedia Upgrades	Student Affairs	Meghan Olinger	$25,500.00		
				$95,841.55	$59,238.40	

❖ Voting for which proposals/portions.

Can someone provide a Motion: _____ Judy Fellows _____

Do we have a 2nd of that: _Raquelle Franklin_

In the chat: All in favor of this <u>budget adoption</u>, respond by typing YES. Anyone against, respond with NO.

➢ Use Snipping Tool to capture the responses. ***

From eppinette@ulm.edu to Everyone:
All in favor of proposal recommendations per spreadsheet of $59,238.40
Yes

From Mel Mobley to Everyone:
Yes

From Mark Labude to Everyone:
Yes

From Dr. Judy Fellows to Everyone:
yes

From Jeron Medaries to Everyone:
Yes

From Ryan Petersen to Everyone:
Yes

From Raquelle Franklin to Everyone:
yes

From Matthew Alfred to Everyone:
yes

Next Motion stated below: Motion made by: _Judy Fellows;_   2nd made by: _Mark Labude_

Time allowing – Any other business?
Accept clarification on above spreadsheet in proposal notes in the future and decide afterwards and let IT decide. Get suggestions from Dr. Berry if necessary, on decisions for completing the 3 tabled items. Will have an electronic summary of the 3 tabled proposals back to the committee and include if motions are needed to accept/adjust those going forward.

- Motion to adjourn: _____ Mark Labude _____

- And a 2nd: ____ Raquelle Franklin _____

- In the chat: All in favor to adjourn, respond by typing YES. Anyone against, respond with NO.

  o   Did not use chat for this. All Yes, zero No, passed.

- Record Time 5:10pm 2-11-2021