



RESEARCH COUNCIL

MINUTES

Date: 10.11.2017

Start Time: 1:00 Adjournment Time: 1:20 p.m.

Location: Sandel Hall, room 236

CHAIR	Sami Nazzal
SECRETARY	David Irwin
ATTENDEES	Jeffrey Anderson, Katherine Boswell, Michael Chenoweth, Megan Lowe, Jana Sutton, Richard Thurkill, Neil White, Paul Wiedmeier, Karen Witek, Judy Kalinich (OSPR)
ABSENT	Joydeep Bhattacharjee, Madison Bonnette Khalid El Sayed, Siva Murru John Sutherland (OSPR)

AGENDA

1. Overview and Updates: Dr. Nazzal called the meeting to order at 1:00 p.m. He provided an overview and updates regarding issues discussed at the 9/27/17 meeting. These included the mission and objectives of the Research Council (RC) are changing. Now that OSPR is a separate unit with specific objectives related to research, there can be more emphasis upon helping faculty with research and how to pursue them at ULM. Dr. Nazzal reported that the email vote by the RC regarding the adoption of the immediate, short-term, and long-term objectives were approved with one “no” vote.
2. The minutes from the 9/27/17 meeting were provided prior to the meeting. The minutes were approved.
3. Subcommittee Report:
 - a. Research Council webpage: A link on the OSPR webpage is being considered. Members expressed the need for the RC to be more visible. This will help faculty know who they may contact within their college. In addition, the webpage may want to include a listing of all helpful websites regarding research proposals. The RC should include a set of a clear mission, objectives, and progress toward the objectives. The minutes of the RC meetings may be included on the RC webpage. M. Lowe stated that the webpage should be similar to the “Ask the Librarian”. **Person responsible: S. Nazzal**
 - b. OSPR webpage review: N. White and R. Thurkill reported that they are developing a survey regarding faculty opinions. They want to have the surveys distributed to faculty that will be relatively brief in nature. Specific content will be dependent upon conclusion of their review and submitted to the RC at the next meeting. **Persons responsible: J. Anderson and N. White.**
 - c. PRAF document: The review of the document is still being done by the RC members. The review will include it from a faculty’s perspective to determine



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- the ease of review, utilization, and streamlining the process including the use of electronic signatures. Persons Responsible: **K. Witek and J. Sutton**
- d. Cost-share policy: Dr. Irwin recently wrote a grant proposal and contacted OSPR regarding the policy of including space as in-kind expense for a research project. Dr. Brice Jones stated that there was not a policy which included the cost per square foot for in-kind. Dr. Irwin submitted a policy for consideration. The recommendation was: *The University of Louisiana-Monroe should adopt a policy of \$15 per square foot used when calculating dedicated space (totally or partially) for a research project/grant. The cost can be used as an in-kind match or direct cost to the funding agency.* Dr. Nazzal asked which universities were included in the review for the policy. Dr. Irwin said that he could not recall the specific universities, however, it included a cross section of public and private universities. Dr. Nazzal said that the policy needed to be discussed. Dr. Sutton said that the adoption of this policy may limit what a grant write may need in terms of specialized space. Some research projects have expensive lab costs. Dr. Nazzal that the members of the RC should ask other faculty regarding the pros/cons of this policy before being adopted. **Persons responsible: D. Irwin and S. Nazzal.**
- e. Faculty Club: Dr. Nazzal stated that the formation of a club, in conjunction with Academic Innovation Center and the Faculty Senate needs further discussion. Dr. Wiedmeier stated that the Faculty Senate should be consulted regarding matters related to faculty welfare. Dr. Sutton questioned Dr. Wiedmeier how the Faculty Senate considers all matters relative to faculty welfare. **Persons responsible: S. Nazzal and P. Wiedmeier.**
- f. (d) Intellectual properties: M. Lowe updated the RC regarding that the intellectual properties policies for ULM primarily reflect those by the State of Louisiana Board of Supervisors. She stated that access to this policy is cumbersome. Many people can't find the policy and it is not readily available to faculty on a webpage. Access to the policy needs to be reviewed from a faculty's perspective that allows it to be utilized in any research proposal. Also, a direct link should be made accessible. The Invention Disclosure form is not explicitly connected to the ULM Policy. The Copyright Handbook was last done in 1999 and needs to be updated. **Persons responsible: M. Lowe and S. Nazzal.**
- g. Student Research Day: Dr. Wiedmeier stated that he has had some discussion with other members of the committee responsible for Student Research Day. The expansion of this event should include more space for faculty (i.e. SUB), more proposals from faculty presenting a variety of research from the various colleges. The event might need to be a "Research Week" which has been adopted by other universities. This event should be



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coordinated with RC, Academic Innovation Center and Academic Affairs.

Person responsible: P. Wiedmeier.

- h. Emerging Scholars Program: Dr. Nazzal reported that more information needs to be obtained regarding how this program works and can be utilized by faculty. He will contact Dr. Barbara Michaelides who has oversight of the program to present at a future meeting. **Person responsible: S. Nazzal**

NEW BUSINESS:

- a. Dr. Nazzal will continue to emphasize to the members of the RC to make meetings so a quorum can be obtained. He said that many policies are being developed and/or proposed.

Respectfully submitted: Dr. David Irwin, Secretary