

THE UNIVERSITY OF LOUISIANA AT MONROE
Research Council Minutes
January 28, 2007

Members Present: Bulot (Chair), Eaton (Ex officio), Carr, Clow, Low, McGahan, Matusiak, Sasek, Gibson

Members Absent: Bryan (exec), Mehendale, Parker (exec), Shah, Williamson (exec).

Guest: Natalie Campbell, Don Smith

The meeting was called to order by Bulot on Monday, January 28, 2007 in the College of Arts and Sciences Conference Room. Bulot briefly reviewed the charge of the committee (see attached) and handed out the minutes from previous meetings for new members the following items were discussed.

Item 1—Research Council Appointments.

- Bulot indicated that based on previous meetings, the following committee members will be rotating off at the end of this academic year: Harold Williamson rotates off December 2007 while Bulot, McGahan and Bryan will be rotating off at the end of the 2008 academic year. Low, Parker and Shah at the end of the 2009 academic year and Clow at the end of the 2010 academic year.
- Election of officers. Bulot was nominated and unanimously elected as chair for the remaining semester. Parker was nominated and unanimously elected as secretary for the remaining semester.

Item 2— Follow Up from Last Semester

Bulot felt is useful for new members to review past accomplishments. Items from previous minutes were discussed.

- IRB Training. Campbell reported the IRB training was reduced to fewer modules. Required of all individuals (students and faculty) conducting research on human subjects requesting IRB review.
- Handling Disposal of Data. Each department should have a policy for data disposal. Smith sent members copy of the state policy on data management. Questions still remain on who pays for disposal and data left behind by faculty persons. Bulot was going to request information on data disposal by the University to see if there is a university policy.
- Faculty Overloads – will be reassessed after Fall 2007.
- Sabbaticals. Tabled to next meeting.

Item 3— Indirect Costs

N. Campbell provided information regarding indirect cost distribution. Information provided is for use by the committee and is not intended for distribution. Currently no indirect costs are being distributed to the colleges or departments. N. Campbell was asked to provide a list of all funded grants for the next meeting.

Item 4—Institutional Compliance.

Eaton informed committee that the Huron report is in the final drafts. However, Eaton suggested this committee be proactive with compliance issues and that the committee should play a larger role in monitoring compliance on campus. Once the draft is completed we will get a copy. Some of the highlights of the draft are: have a compliance officer, research compliance committee, more training and technology for training faculty.

Item 5—Indirect Costs

Bulot provided each member with a copy of the Indirect Cost Return and Use Policy and Procedures Memorandum. Eaton described the work done in past research councils on the movement to get this policy enacted. Member indicated it would be good to dedicate a percentage to development grants.

Item 6—Development Grants

Committee discussed need for redeveloping a program to fund faculty grants. Committee felt this was a useful program and that it assisted newer faculty with developing research programs. Committee suggested a draft plan be written and submitted to AA for review and comments. Bulot will send out and collect votes on moving draft plan forward.

Item 7—Announcements

McGahan will discuss current state of research on campus as well as need for a definition of "research" as it varies widely across disciplines.

This meeting was adjourned at 3:00pm.

Approved by the Council on 2/27/07 and respectfully submitted,

James J. Bulot, PhD
Assistant Professor of Gerontology