

**Minutes**  
**University Library Committee**  
**March 19, 2008**

**Members Present:** L. Bryan, V. Eaton, S. Hayes, C. Lewis, C. Michaelides, R. Stevens, R. Zehnder and Dean Smith

**Members Absent:** D. Davis (traveling), S. Meyer (excused), L. Sloan (medical) C. Gissendanner, B. Ricks

**Item 1** – Call to Order: 3:30 PM

**Item 2** – The minutes from the February 20, 2008 meeting were approved with one minor grammatical correction.

**Item 3 – Announcements.** B. Ricks has volunteered to become chair for 2008-2009 year. Three members may be rotating off.

**Item 4 – Dean Smith's Report.**

- Seventeen departments have sent book orders totaling approximately \$20,000 thus far. Fifteen have not yet responded. Book orders are being processed as soon as they are received. The deadline is March 16, 2008.
- Dean Smith encouraged all departments to submit orders ASAP so they may be included in the current university budget
- Categorized journal requests have been received from only 5 departments despite a previous request from Don to department heads. Deadline will likely be extended to mid-April.

**New/Old Business**

- **QEP:** Recommendation to come from ULC to Dean Cass for inclusion. L. Bryan will write initial statement to be tweaked by entire committee with Don's final approval and okay.
- Adjourn: 4:00 pm