

**Minutes**  
**University Library Committee**  
**November 7, 2007**

**Members Present:** L.Bryan, D.Davis, V. Eaton, C.Gissendanner, S.Meyer,  
C.Michaelides, B.Ricks, L. Sloan, R.Stevens, R.Zehnder, and Dean Smith

**Members Absent:** S.Allen, R.Carpenter, C.Lewis

**Call to Order: 3:30 pm.**

**Item 1 - The minutes from the October 17, 2007, meeting were approved with minor changes.**

**Item 2 – Dean Smith’s report**

The interview process for the position in Special Collections is complete and soon will be filled with a start date at the first of the year.

Go Print is being used by ULM faculty and students. It is not approved for the Delta students and the library staff is advising them to bring a flash drive or email the work to themselves so that they can print at Delta.

Information literacy will become a part of the QEP, if the Library’s submission is used.

During October, 2007, circulation included 1300 books and 7000 net library books.

All state documents are being cataloged. Most government documents can now be checked out.

**Item 3 – Book allocation formula**

Three factors have been a part of the book allocation formula:

1. Base of \$1000
2. Student credit hours produced
3. Number of graduate programs offered

Dean Smith suggested a fourth factor (# of majors in the department). The committee discussed this possibility and recommended adding the majors as a factor in the book allocation process.

**Item 4 – Meeting adjourned at 4:20 PM**

Respectfully submitted,

Dorothy Davis  
ULC Secretary  
November 7, 2007