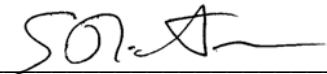


UNIVERSITY CURRICULUM COMMITTEE MINUTES

Date: 9/2/10

Minutes Approved by:  Date Approved 11/16/10

TO: Dr. Stephen Richters, Provost
Vice President of Academic Affairs

FROM: Dr. Lon Smith, Chair
University Curriculum Committee

FACULTY MEMBERS PRESENT: L. Smith, J. Boulton, J. Burgess, D. Chandler, A. Clack, L. Clark, L. Colvin (for D. Andrews), D. Davis, C. Grinnell, R. Hanser, D. Luse, H. Rappaport, A. Saydam, R. Stevens, K. Tolson, T. Zagar

FACULTY MEMBERS ABSENT:

FACULTY MEMBERS EXCUSED:

EX-OFFICIO MEMBERS PRESENT: J. Perrin, C. Lee, D. Williams

EX-OFFICIO MEMBERS ABSENT:

EX-OFFICIO MEMBERS EXCUSED:

Following items were discussed at the meeting

1. Schedule was set and posted. The meeting will be the first Thursday of the month this semester. This makes the remaining meetings October 7th, November 4th and December 2nd.
2. Lon Smith brought up the major issues that need to be discussed is semester Core Curriculum, Policies and Procedures, Webpage Update and Forms Update and Creation. Lon Smith suggested and the committee agreed that sub-committees would be formed to address these issues.
3. Core Curriculum sub-committee was charged with reviewing the Board of Regents requirements for degrees and verifying that we are compliant. Looking at the core curriculum as it relates to the junior college articulation. Then finally make suggestions on any possible changes to the core. The sub-committee assigned: Lead: Juliet Burgess, members: Leonard Clark, Kim Tolson, Serpil Saydam, and Rob Hanser

4. The Policies and Procedures sub-committee was charged with reviewing all policies and procedures currently defined by the UCC. They were to update any policies that do not reflect the current practices since the formation of the University Curriculum Committee from the Undergraduate Curriculum Committee and the Graduate Council. They were to determine if any policies or procedures needed to be added, removed or corrected. The sub-committee assigned: Lead: Donna Luse, Members: Johanna Bolt, Claudia Grinnell, Carolyn Lee and Joann Perrerr
5. The Webpages sub-committee was charged with updating the look and layout of the UCC webpage and the verifying that links to the UCC page were current and up-to-date. Also, the committee was to update the look so that it was more in line with other pages at ULM. The sub-committee assigned: Lead: Rick Stevens, Member: Deborah Chandler, Augusta Clark, and Dinah Williams.
6. The Forms sub-committee was charged with updating the forms to represent current procedures and policies. Also, look at possible alternatives to the current forms that could facilitate form entry, distribution and minute creation. The vision was to move the forms toward a more paper-less process that could be streamlined. The sub-committee assigned: Lead: Lon Smith, Member: Dot Davis, Harvey Rappaport and Donnie Andrews.
7. No curriculum changes were discussed at this meeting.