**Faculty Senate Meeting Minutes**

**Date: 8/29/24;** 12:30 pm, Walker 2-91 and Zoom

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| **Roster** | | | | | | | | | | |
| **Guests:** Blackburn, Audrey (reporter for the Hawkeye); | | | | | | | | | | |
| **CAES** | | **CBSS** | | | **CHS** | | **COP** | | **Library** | |
|  | Anderson, Jeff\* | |  | Ashworth, Burton\* |  | Ensminger, Kimberly |  | Comeau, Jill |  | Deuber, Melissa |
|  | Ji, Jane | |  | Bruce, Paul Robert |  | Glaze, Donna  -Excused |  | Jackson, Keith |  |  |
|  | Koers, Gregory | |  | David, Blair |  | Jones, Ashanti |  | Tice, Hilary\* |  |  |
|  | McGuire, Pat | |  | Harris, Courtney |  | Richardson, Amanda  -Excused |  |  |  |  |
|  | Murru, Siva | |  | Johnson, Mark |  | Showers, Jo Ellen |  |  |  |  |
|  | Rowley, Brendan | |  | McDaniel, Janelle\* |  | Traxler, Karen |  |  |  |  |
|  | Tresner, Clifford | |  | Tolleson, Josh |  |  |  |  |  |  |
|  |  | |  | Wiedemeier, Paul  -Excused |  |  |  |  |  |  |

X=Present; \*Indicates member at large

Agenda

* 4/18/24 FS minutes approval
* Officer Elections: President & Secretary
* Committee reports
* Request for Faculty preferred name policy
* Creation of University Citizenship Award
* Creation of mechanism for addressing concerns from faculty
* Proposed resolution that preloaded material in CANVAS be deleted from sections
* Policy consideration (posted in the CANVAS course)

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| **Business Type** | **Item Description** | **Action** | **Follow Up Plan** |
| ***Call to order*** | Time: 1230  Presiding: Dr. Jeffrey Anderson  Recording: Hilary Tice |  |  |
| ***Announcements*** |  | \*Dr. Arant: budget cuts to AA have been made, originally 2.5 mil needed but adjusted down to 440K but additional cuts may be needed in the future.  \*Changes to foundations: do away with candidate portfolios; make nominations more secretive.  \*Thanks to Ms. Hendry &, Joshua Chase for their help with CANVAS; & Mr. Murphy & Hanks with LA Mezonet help.  \*PLC-director position eliminated, AA evaluating a new model since director eliminated.  \*Enrollment: increased # of incoming freshman students but # of credit hours per student is declining.  \*Evaluation system is continuing to be reviewed.  \*Handbook should be released soon for faculty review.  \*Several new programs have been approved.  \*ACEs program active-6 students involved.  \*Student preferred name committee: Senator Anderson looking for students and staff/faculty members to sit on an appeals committee if something comes up. |  |
| ***Approval of Minutes*** | 4/18/24 minutes review | Motion to approve minutes by Senator McGuire; Seconded by Senator Jones; minutes approved unanimously. | Senator Anderson or Tice will send approved minutes to Robert Glaze to post on the ULM Faculty Senate website. |
| ***New Business*** | | | |
|  | **Officer Elections: President & Secretary** | Article 7 sec. 2 of the senate constitution was discussed. A suggestion was made to push officer elections forward two weeks, and a list of nominations would be provided at the next senate meeting for a vote. Senator Anderson gave a brief overview of the responsibilities of the open positions; there are no restrictions on the rank or tenure status of faculty in the officer positions but there is a preference for tenured faculty for president. Alternatives to rescheduling elections was discussed. Proposal to extend nominations to 9/12 and voting to next meeting was made, this was motioned by Senator McGuire, seconded by Senator David +2 others. Passed unanimously by Senators. | Nominations can be sent to Senator McGuire until 9/12 (nominations to be posted). Senate will vote on positions at next meeting. |
|  | **Committee Reports**  -Academic Standards (AS)  -Constitution and By-Laws (CBL)  -Elections (E)  -Faculty Welfare (FW)  -Fiscal Affairs (FA)  -Ad Hoc Committees: P&T | **-AS:** update provided by Senator Ji. Committee met several times last semester; talked about AI.  **-CBL:** update provided by Senator Tice. No meeting as of time of meeting.  **-E:** update provided by Senator McGuire. Nothing additional brought forward.  **-FW:** update provided by Senator Rowley. 1 senator withdrew; submitted workload policy, waiting for feedback  **-FA:** update provided by Senator David. trying to set up a meeting with Dr. Graves  **-PT:** update provided by Senator Tice. No meeting as of time of meeting. |  |
|  | **Request for Faculty preferred name policy** | At the end of the spring semester, Dr. Arant requested that a resolution be created for a faculty preferred name policy. Will most likely be based off of the student policy. Submit to FW committee for review and feedback. | Senator Anderson will send to Faculty Welfare committee. |
|  | **Creation of University Citizenship Award** | Requested by Dr. Arant. Would most likely be different from foundation awards. To be given out in the first meeting of a semester. Dr. Arant would like the senate’s input. | Senator Anderson will send to Faculty Welfare committee. |
|  | **Creation of mechanism for addressing concerns from faculty** | There is a grievance policy; however, a request was made to wait for the faculty handbook draft to get posted and then discuss this at the next senate meeting. Motion to approve made by Senator McGuire, seconded by Senators Bruce &Traxler. Item tabled by unanimous vote. |  |
|  | **Proposed resolution that preloaded material in CANVAS be deleted from sections** | Prepopulated CANVAS shells are creating problems and Senators were asked if they preferred that the information be removed. Master courses can have duplicate information to remove and information is not being updated. There was a preference to have the information removed. | Senator Anderson to talk with CANVAS personnel and create a resolution if needed. |
|  | **Policy Review**  -Summer faculty employment AA004.4  -Hiring faculty with remaining dissertation requirements AA009.1  -Attendance reporting AA017.1  -Incomplete grade policy AA021.1  -Workload final draft | AA004.4 Summer faculty employment: discussion focused on a 7-student minimum or if needed for a major.  AA009.1 Hiring faculty w/ remaining dissertation requirements: sets a limit for attaining credentials.  AA017.1 Attendance reporting: may need more information added but it is located in the policies database and Senators can still comment on the policy. Non-attenders will need to be reported since the University wants to minimize discrepancies and be in line with financial aid requirements. Senator Anderson suggested that faculty receive notifications to remind faculty to document this. When considering the requirements section, there is no clear definition of what constitutes attendance and would it change depending on format of class (eg. online vs in-person).  AA021.1 Incomplete grade: specifies that students must be passing the class and further clarifies eligibility for students to use this option. Senators discussed whether a statement about exclusions to the specifications should be added to the policy.  Workload: waiting for feedback from Academic Affairs and the Deans. Request made to table. Motion made to table by Senator Comeau, seconded by Senator McGuire; passed by unanimous vote. | Senators were asked to email Senator Anderson feedback.  Senator Anderson will share feedback on the policies with the Provost next TH. |
|  | **Creation of a Faculty memorial page** | Former alumni proposed this to Senator Anderson. Discussion of feasibility and responsible party(ies) ensued. A few various departments and organizations were discussed that could spearhead the project. Alumni Affairs was the preferred department to be in charge of the memorial page. Senators Johnson and Rowley had looked at this previously but the project did not advance and was focused on current employee memorials. | Senator Anderson to reach out to the History program and Alumni Affairs for further input. |
| ***Old Business*** | | | |
|  | None |  |  |
| ***Adjourn*** | Time: 1347 |  |  |