



FINANCIAL AID SERVICES

Sandel Hall 115 | 700 University Avenue, Monroe, LA 71209

Phone: (318) 342-5320

Email: finaid@ulm.edu | URL: <http://finaid.ulm.edu>

Spring 2022 Satisfactory Academic Progress Appeal Form
Priority Deadline: Monday, November 15, 2021

A student may appeal the suspension of their financial aid eligibility resulting from failure to meet the Satisfactory Academic Progress criteria by submitting this form along with a **typed** explanation of the circumstance that caused your lack of academic progress, any supporting documentation and a degree plan from your Academic Advisor. Please outline the changes you have made to prevent this situation from recurring. Be specific in your explanation. **Failure to submit adequate documentation upon initial submission will result in an automatic denial. ALL APPEAL DECISIONS ARE FINAL.** Please allow 10-15 business days for the appeal decision. A copy of the Satisfactory Academic Progress Policy can be found on the ULM Office of Financial Aid web site. **An appeal decision may impose limitations upon aid eligibility and/or future minimum academic standards.** You will be notified of the appeal decision via ULM student email and/or Banner. **It is the student's responsibility to make other arrangements to pay any tuition and fees while appeal is being reviewed.** **If your appeal is approved, you are expected to complete 100% of classes you attempt while on appeal. (no F, W, or I grades while in probationary status).** You also have to make a semester GPA of 2.0 for UG and 3.0 for GR while on appeal.

Name: _____ CWID: _____ DOB: _____

Address: _____ Phone #: _____

City _____ State _____ Zip _____ Email: _____

Academic Level (circle one) Undergraduate Graduate Professional Doctorate

Major: _____ Expected Graduation Date: _____ Hours Remaining: _____

CHOOSE YOUR DESCRIPTION OF POTENTIAL CIRCUMSTANCES AND REQUIRED DOCUMENTATION

1. Personal injury or illness of self

- Statement (**must be typed**) of circumstances, detailing medical condition that impaired performance and why future academic performance will not be impaired by condition.
- Statement from doctor, health services, etc. detailing the medical condition that impaired academic performance. The statement should specifically address the following:
 - The student's limiting medical condition and date span for which conditions existed.
 - If the condition may have impaired academic performance.
 - If the student has rehabilitated to such an extent that the medical condition should not significantly impair future academic performance.



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- A Degree Plan from the Academic Advisor.

Name: _____ CWID: _____

2. *Illness, Injury or death of an immediate family member.*

- Statement (**must be typed**) of circumstances, detailing medical condition.
- Statement from doctor detailing medical condition incurred by family member. Statement should specifically address medical condition and date span for which the condition existed.
- If deceased- death certificate or obituary.
- A Degree Plan from the Academic Advisor.

3. *Other extenuating circumstance* (Work does not qualify as an extenuating circumstance)

- Statement from student (**must be typed**) detailing circumstance(s) impairing **overall** academic performance and why future academic performance will not be impaired by circumstances.
- Supporting documentation of your extenuating circumstance.
- ULM Degree Plan (must include course names and course numbers.
- ULM Degree Plan must have expected date of graduation **if** within two semesters of completing your degree.

4. *Any student pursuing a 2nd degree or beyond: Please be sure your admission into new program is complete and updated by Admissions.*

- Statement (**must be typed**) from student detailing circumstances impairing **overall** academic performance and why future academic performance will not be impaired by circumstances.
- ULM Degree Plan print out with expected date of graduation **if** within two semesters of completing your degree. (Must include course names and course numbers)

Student Signature
(No e-signature)

Date



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