

# ULM Graduate Council Curriculum Committee (GC-CC) Procedure for Curriculum Submission

1. Proposal is reviewed and approved by the program committee.  
Signed by Graduate Program Coordinator and School Director

2. Proposal is reviewed and approved by the College Curriculum Committee.  
Signed by the College Committee Chair.

3. Proposal is approved and signed by the College Dean and uploaded by the Dean or College Admn to the GCC Canvas site.

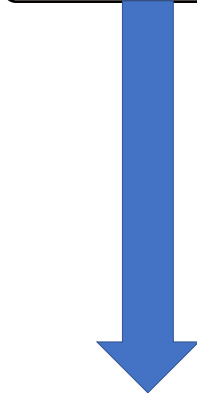
Uploads should be in .pdf format

4. Graduate School will review the proposal for completeness of paperwork

**Changes Required**

**No Changes Required**

Changes will be notated and proposal returned to Grad Program Coordinator with a cc: to everyone on the routing form.



Editorial only. New routing form not required.

Changes should be made by the graduate program coordinator and resubmitted to the GCC Canvas site via necessary approvals.

5. Dean of Graduate School will approve and move the proposal to the next available GCC Meeting.

6. The Graduate Council will review and **suggest changes**.

6. The Graduate Council will review and **approve/deny proposal** as presented. Proposal is forwarded to the Dean of Graduate School for review.

Changes that require resubmission must include a new routing form.

Proposal will be resubmitted via GCC Canvas according to Grad Council directive once changes are made.

7. Meeting minutes containing detailed summaries of each proposal will be sent to the VPAA by the Dean of Graduate School.

8. The VPAA will approve and forward all minutes to Dean of Graduate School for inclusion in the Graduate Catalog, and to the Assistant to the VPAA for upload to the ULM Website.