

2020 Bi-Weekly Pay Schedule

| Payroll # | Pay Period Dates | PAF Deadline to HR | Timesheet Due Date | Approver Due Date | Pay Date | Notes |
|-----------|-------------------------|--------------------|--------------------|-------------------|------------|--|
| 1 | 12/14/2019 – 12/27/2019 | 12/11/2019 | 12/12/2019 | 12/13/2019 | 1/3/2020 | Due dates changed due to Christmas holidays |
| 2 | 12/28/2019 – 1/10/2020 | 1/8/2020 | 1/10/2020 | 1/13/2020 | 1/17/2020 | |
| 3 | 1/11/2020 – 1/24/2020 | 1/22/2020 | 1/24/2020 | 1/27/2020 | 1/31/2020 | Deduction holiday |
| 4 | 1/25/2020 – 2/7/2020 | 2/5/2020 | 2/7/2020 | 2/10/2020 | 2/14/2020 | |
| 5 | 2/8/2020 – 2/21/2020 | 2/17/2020 | 2/18/2020 | 2/19/2020 | 2/28/2020 | Due dates changed due to Mardi Gras holiday |
| 6 | 2/22/2020 – 3/6/2020 | 3/4/2020 | 3/6/2020 | 3/9/2020 | 3/13/2020 | |
| 7 | 3/7/2020 – 3/20/2020 | 3/18/2020 | 3/20/2020 | 3/23/2020 | 3/27/2020 | |
| 8 | 3/21/2020 – 4/3/2020 | 4/1/2020 | 4/2/2020 | 4/3/2020 | 4/9/2020 | Due dates/pay date changed due to Good Friday |
| 9 | 4/4/2020 – 4/17/2020 | 4/9/2020 | 4/17/2020 | 4/20/2020 | 4/24/2020 | Due date changed due to Spring Break |
| 10 | 4/18/2020 – 5/1/2020 | 4/29/2020 | 5/1/2020 | 5/4/2020 | 5/8/2020 | |
| 11 | 5/2/2020 – 5/15/2020 | 5/13/2020 | 5/15/2020 | 5/18/2020 | 5/22/2020 | |
| 12 | 5/16/2020 – 5/29/2020 | 5/27/2020 | 5/29/2020 | 6/1/2020 | 6/5/2020 | |
| 13 | 5/30/2020 – 6/12/2020 | 6/10/2020 | 6/12/2020 | 6/15/2020 | 6/19/2020 | |
| 14 | 6/13/2020 – 6/26/2020 | 6/24/2020 | 6/25/2020 | 6/26/2020 | 7/2/2020 | Due dates/pay date changed due to July 4 th holiday |
| 15 | 6/27/2020 – 7/10/2020 | 7/6/2020 | 7/8/2020 | 7/9/2020 | 7/17/2020 | Due dates changed due to FY-end reporting |
| 16 | 7/11/2020 – 7/24/2020 | 7/22/2020 | 7/24/2020 | 7/27/2020 | 7/31/2020 | Deduction holiday |
| 17 | 7/25/2020 – 8/7/2020 | 8/5/2020 | 8/7/2020 | 8/10/2020 | 8/14/2020 | |
| 18 | 8/8/2020 – 8/21/2020 | 8/19/2020 | 8/21/2020 | 8/24/2020 | 8/28/2020 | |
| 19 | 8/22/2020 – 9/4/2020 | 9/2/2020 | 9/3/2020 | 9/4/2020 | 9/11/2020 | Due dates changed due to Labor Day holiday |
| 20 | 9/5/2020 – 9/18/2020 | 9/16/2020 | 9/18/2020 | 9/21/2020 | 9/25/2020 | |
| 21 | 9/19/2020 – 10/2/2020 | 9/30/2020 | 10/2/2020 | 10/5/2020 | 10/9/2020 | |
| 22 | 10/3/2020 – 10/16/2020 | 10/14/2020 | 10/15/2020 | 10/16/2020 | 10/22/2020 | Due dates/pay date changed due to Fall Break |
| 23 | 10/17/2020 – 10/30/2020 | 10/28/2020 | 10/30/2020 | 11/2/2020 | 11/6/2020 | |
| 24 | 10/31/2020 – 11/13/2020 | 11/11/2020 | 11/13/2020 | 11/16/2020 | 11/20/2020 | |
| 25 | 11/14/2020 – 11/27/2020 | 11/23/2020 | 11/25/2020 | 11/30/2020 | 12/4/2020 | Due dates changed due Thanksgiving holiday |
| 26 | 11/28/2020 – 12/11/2020 | 12/9/2020 | 12/10/2020 | 12/11/2020 | 12/18/2020 | Due dates changed due to upcoming Christmas holidays |
| 27 | 12/12/2020 – 12/25/2020 | 12/9/2020 | 12/10/2020 | 12/11/2020 | 12/31/2020 | Deduction holiday; Due dates changed due to Christmas holidays |

***Timesheets must be submitted by 12:00 NOON on due date**

***Approvers must approve by 12:00 NOON on due date**

***Dates are subject to change based on our holiday schedule**