



Office of the President

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DATE: May 29, 2024
TO: Deans, Division and Department Heads
FROM: Dr. Ronald L. Berry, President
RE: ULM Employee Holiday Schedule

Act 139 of the 1991 Regular Session of the Legislature provides that each institution of higher education shall designate a maximum of fourteen (14) legal holidays per calendar year to be observed as University holidays instead of observing the same number of state-designated holidays.

Accordingly, the following University holidays are designated for 2024-2025 and will be observed without regard to otherwise designated State Holidays.

<u>University Designated Holidays</u>	<u>2024-2025 Dates</u>	<u>Official State Holidays</u>	<u>University Closures*</u>
Independence Day	July 4	1	
Independence Day	July 5*		.5*
Labor Day	September 2	1	
Fall Break	October 18*		.5*
Thanksgiving	November 27	.5	
	November 28	1	
	November 29	.5	
Christmas/New Year	December 20*		.5*
	December 23*		1*
	December 24	1	
	December 25	1	
	December 26	1	
	December 27	.5	
	December 30	1	
	December 31	1	
	January 1	1	
	January 2*		1*
	January 3*		.5*
Dr. Martin Luther King Day	January 20	1	
Mardi Gras	March 3*		1*
	March 4	1	
Spring Break	April 18	.5	
	April 21*		1*
	April 22*		1*
Memorial Day	May 26	1	
		<hr/> 14	<hr/> 7*

Please make this information available to all employees within your unit.

Department heads are authorized to allow employees, where applicable, to work during holidays instead of using leave.

*These are employee leave days, i.e., compensatory leave, annual leave or leave without pay as appropriate.

**University offices will close at 12:00 pm on Wednesday, November 27, 2024, in observance of Thanksgiving break.

Winter session classes resume on Thursday, January 2, 2025.

All employees should report to work on Monday, January 6, 2025, following the Christmas and New Year break.

#TAKEFLIGHT