



Admissions & Scholarships

Sandel Hall | 700 University Avenue | Monroe, LA 71209-1160

P 318.342.5430 | F 318.342.1915

Documents required to establish Louisiana residency for tuition purposes:

Student – enrolled part-time – 6 or fewer hours per semester:

- Employment verification letter (original) – on company letterhead with contact information, beginning and ending dates of employment, and must state full-time employment (averaging 35 or more hours per week)
- LA Driver's License – copy
- LA Voter's Card – copy
- LA State Tax Return – copy
- Purchase or rental agreement
- Utility receipt – copy

Student living with parent in Louisiana:

- Parent must provide the same documents as above (tax return must show student as a dependent of parent)
- Notarized statements from the student and parent verifying address of residency and address is the student's permanent residence

Student – spouse:

- Spouse must provide the same documents as student – enrolled full-time
- Marriage License – copy

Student employment transferring to Louisiana:

- Letter from employer – stating date of transfer – prior employment must be full-time
- LA Driver's License - copy
- LA Voter's Card – copy

Student – Guardianship – prior to 18th birthday:

- Only proof of guardianship approved by the courts
- Guardian must submit documents as a Louisiana resident

Student in the military or veteran:

- Veteran – DD214
- Military – proof home of record is Louisiana
- Military – stationed in Louisiana – military orders – DD-4

Undergraduate students, please submit documents to the Admissions Office or email admissions@ulm.edu.

Graduate students, please submit documents to the Graduate School Office at gradadmissions@ulm.edu

#TAKEFLIGHT