



Office of the President

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August 19, 2026

Ms. Pamela Bartfay Rice, Esq.
Assistant Director, Professional Contracts
DOA-Office of State Procurement
P.O. Box 94095
Baton Rouge, Louisiana 70804-9095

APPROVED
DIVISION OF ADMINISTRATION
OFFICE OF STATE PROCUREMENT

Date: *August 21, 2026*
By: *Philip M. Sommer*

Deputy Director

RE: Contract Signature Authority

Dear Ms. Rice:

Pursuant to LA R.S. 39:1595 (B), the name(s) listed below have delegated signature authority for contracts from University of Louisiana at Monroe:

Dr. Michelle McEacharn, Provost and Vice President for Academic Affairs
Dr. William "Bill" Graves, Vice President for Business Affairs
Dr. Anne Case Hanks, Associate Vice President for Academic Affairs and Chief Research Officer
Ms. Lawanna Gilbert-Bell, Director of Sponsored Programs and Research (Grants/Research)
Ms. Cheri Perkins, Purchasing Director ($\leq$ \$20k)
Mr. SJ Tuohy, Athletic Director (Game Contracts Only)

Your approval of this request is effective immediately.

If you need further information, please contact Cheri Perkins, Purchasing Director, University of Louisiana at Monroe, at 318-342-5210.

Thank you,

Carrie J. Castille

Carrie Castille, Ph.D.
President

#TAKEFLIGHT