



Staff Senate Meeting Minutes for December 2024

Date: Wednesday, December 18, 2024	Time: 10:00 AM	Location: ULIB 622 Zoom for Guests
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Attendees	Senators Present: James Beinkemper, Medria Buford, Jessica Griggs, Shonnie Hall, Andrew Hardee, Caitlyn Hillard, Jennifer Huey, Sabrina McClain, Dana Mejia, Danielle Tolbird, Sara Webb, Wesley Welch	Senators Excused: Shane Dykes, Chance Eppinette,
		Senators Absent: Erick Burton, Michael Gammon
		Visitors: Joanna Hunter, Melissa Rhodes, Allison Thompson, Lauren Weatherford

Call to Order

- Month/Year Staff Senate Meeting called to order by President Mejia at 10:03 am.
- Roll taken by Secretary Wesley Welch.
- Visitors welcomed by President Mejia.

Approval of Last Meeting’s Minutes

- Motion made by Senator Welch to approve the Minutes of the November meeting. Seconded by Senator McClain. Senate approves the last meeting’s minutes.

Guest Speaker(s)

Fernando Cordova, Director of Internal Audit

- Fernando discussed the difference between what his department does as well as the types of risks and how to avoid them and compensate for them.
- Fernando discussed risk and how his office determines what is a risk and how to work with risks and how to avoid problems associated with them.
- His department reports to the UL system Board and not just ULM.
- PowerPoint was provided to the Staff Senate.
- President Mejia asked how the Staff Senate could assist his department. Assistance is usually asked through the VPs who filter the request down to departments. Website available that can also answer any questions relating to his office or the audit process.

Reports of Committees

Communications - Caitlyn is new head of the Communications Committee. Gathering info for snippets on Senators. Requested a Staff Senate photo as well as Division Photo at the next meeting.

Constitution & Bylaws- Nothing to report

Elections- nothing to report

Staff Welfare & Handbook- met to determine events we can do to show appreciation to staff. Reviewed handbook for revisions and will be compiling for our next meeting on Jan. 14th.

Past President – gathering information on salary comparisons

Continuing Business

Volunteer efforts

- United Way had some successful volunteer programs. It is encouraged to volunteer if one can.
- UW asked Senate members to visit the Emily Williamson Lab School to read Christmas stories to the children.

Vacate Senator Spot

- The vacant senator position under the President's Office has been filled by LaShina Warren.
 - Appointment vote approved with 10 Yays and 0 nays with 4 abstains.

Communications Committee Chair

- Senator Caitlyn Hillard accepted the chair of the Communications Committee.

Open Discussion

Wine over Water

- More info coming. Volunteers welcome.

Adjournment

- There being no other business, a motion to adjourn was made by Senator Tolbird and seconded by Senator Huey. Meeting adjourned by President Mejia.
- The next Staff Senate meeting will be on Jan. 15th at 10:00 am in the Library Conference Room 622.