

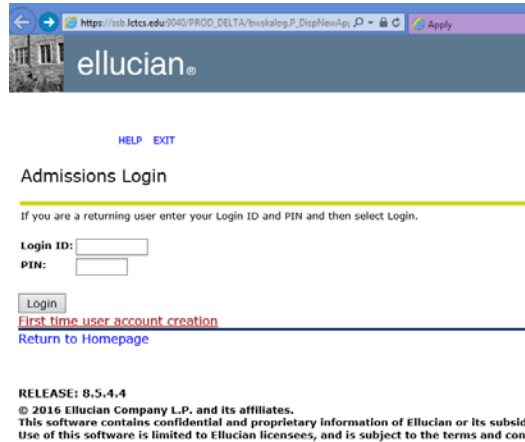


## HOW TO APPLY FOR DELTA DEVELOPMENTAL COURSES

If you have been advised you must take a developmental course, please follow the below procedures:

1. Apply to Louisiana Delta Community College as a visiting student

- a. Please click [here](#) ([https://ssb.lctcs.edu:9040/PROD\\_DELTA/bwskalog.P\\_DisNewApp](https://ssb.lctcs.edu:9040/PROD_DELTA/bwskalog.P_DisNewApp)) to apply
- b. Click on “First time user account creation” if you have never attended Delta



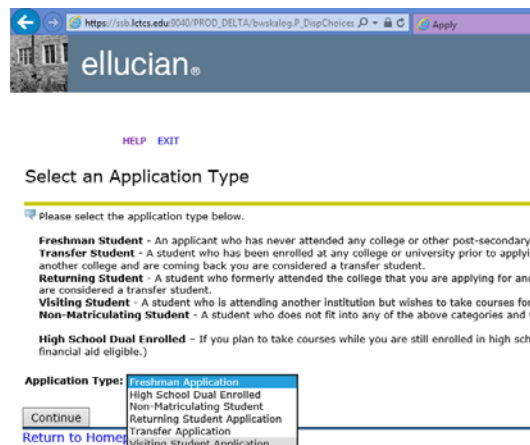
The screenshot shows the Ellucian Admissions Login page. At the top, there is a navigation bar with the Ellucian logo and links for HELP and EXIT. Below this is the title "Admissions Login" and a yellow horizontal line. A message states: "If you are a returning user enter your Login ID and PIN and then select Login." There are two input fields: "Login ID:" and "PIN:". Below these fields is a "Login" button. A red link for "First time user account creation" is visible, along with a blue link for "Return to Homepage". At the bottom, there is a release version "RELEASE: 8.5.4.4" and a copyright notice for 2016 Ellucian Company L.P. and its affiliates, along with a disclaimer about confidential information.

- c. Create your Login ID (up to 9 alphanumeric characters) and PIN (6 numbers)



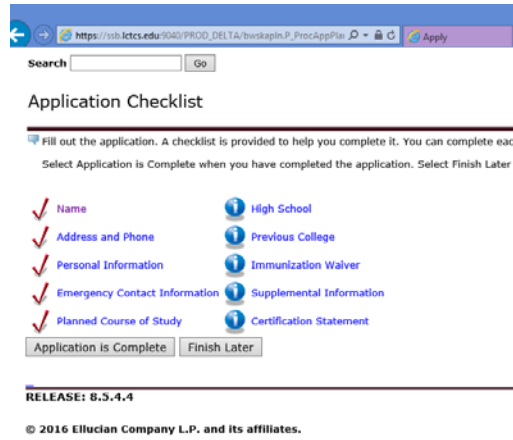
The screenshot shows the Ellucian Admissions Login - New User page. It features the Ellucian logo and HELP/EXIT links at the top. The title is "Admissions Login - New User" followed by a yellow horizontal line. A message instructs the user: "Please create a Login ID and PIN. Your Login ID can be up to nine alphanumeric characters. Your information to access the system in the future. You are entering information on a secure site." There are three input fields: "Create a Login ID:" (with a placeholder 'xxxxxxxx'), "Create a PIN:" (with a placeholder '\*\*\*\*\*'), and "Verify PIN:" (with a placeholder '\*\*\*\*\*'). A "Login" button is located below these fields. A blue link for "Return to Homepage" is also present. The bottom of the page includes the release version "RELEASE: 8.5.4.4" and the copyright notice for 2016 Ellucian Company L.P. and its affiliates.

- d. On the “Select an Application Type” screen, please click the dropdown and select “Visiting Student” and click continue

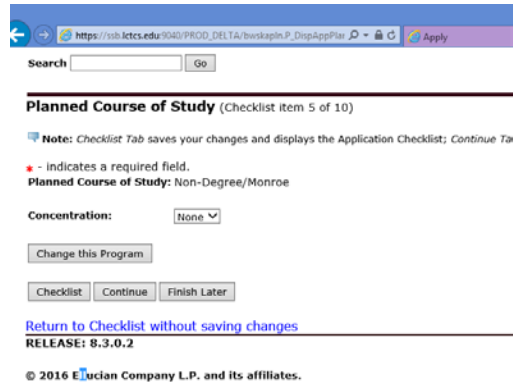


The screenshot shows the Ellucian Select an Application Type page. It features the Ellucian logo and HELP/EXIT links at the top. The title is "Select an Application Type" followed by a yellow horizontal line. A message states: "Please select the application type below." Below this, there are definitions for several application types: "Freshman Student", "Transfer Student", "Returning Student", "Visiting Student", "Non-Matriculating Student", and "High School Dual Enrolled". At the bottom, there is a dropdown menu for "Application Type:" with "Freshman Application" selected. Other options in the dropdown include "High School Dual Enrolled", "Non-Matriculating Student", "Returning Student Application", "Transfer Application", and "Visiting Student Application". There is a "Continue" button and a blue link for "Return to Homepage".

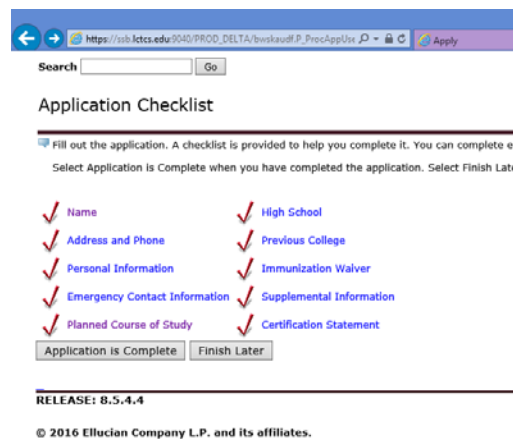
e. Continue through the different screens providing your information



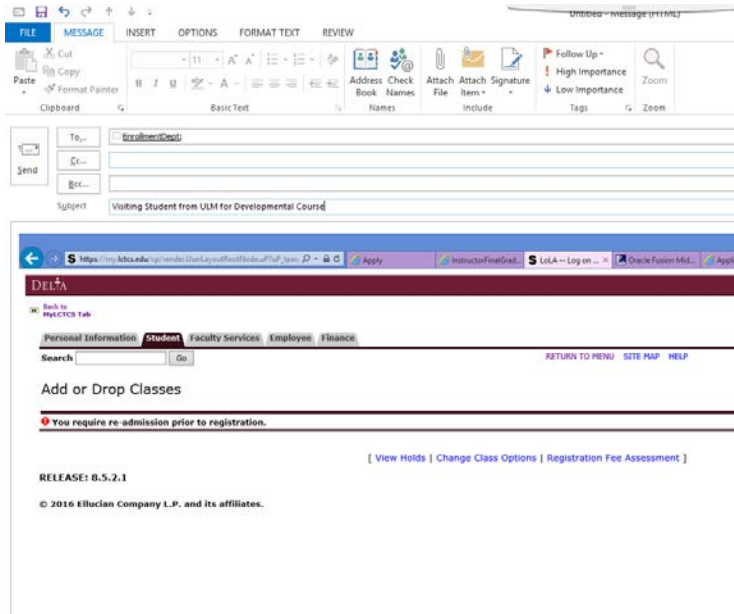
f. For Planned Course of Study, pick “Non-Degree/Monroe” from the dropdown



g. When all items are complete, click on “Application is Complete” button

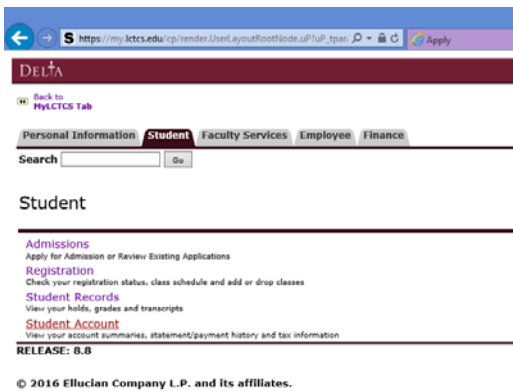


- Now that you have completed your application to Delta, you are required to provide proof that you are a full-time ULM student. Please take a screenshot of your class schedule in Banner. Paste the screenshot to an email. Address the email to [enrollmentdept@ladelta.edu](mailto:enrollmentdept@ladelta.edu) with the Subject line: “Visiting Student from ULM for Developmental Course”

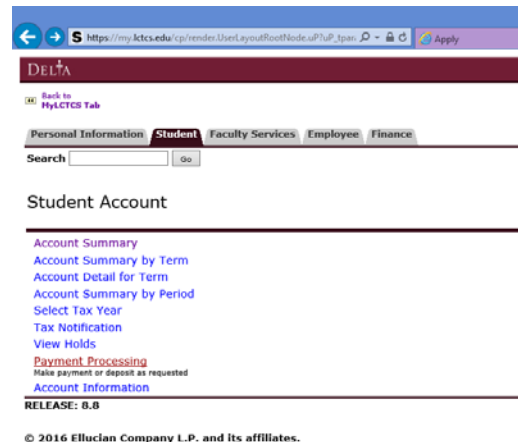


- Upon review of the application and receipt of the email for enrollment verification, you will receive a confirmation email stating you are admitted to Louisiana Delta Community College as a visiting student. At that time, please log back into Delta’s Banner (LoLA) and add the development course you need to take. Your advisor should have a list of the courses to include face-to-face Math, online Math, and online English courses.
- Once you are registered for the course, you will be charged fees and tuition. Please make sure you pay for the course either by visiting any of our campuses or through Delta’s Banner (LoLA).

1.



2.



3.

DELTA COMMUNITY COLLEGE

Back to MyLCTCS Tab

Personal Information **Student** Faculty Services Employee Finance

Search  Go

### Account Summary

Review summarized charges and payments to your account. Anticipated third party contract payments.

**Summary**

**Account Balance:** \$0.00

Description	Charge	Payment	Balance
Academic Excellence	\$0.00	\$0.00	\$0.00
Building Use Fee	\$0.00	\$0.00	\$0.00
ERP Fee	\$0.00	\$0.00	\$0.00
Operational Fee	\$0.00	\$0.00	\$0.00
SGA Fee	\$0.00	\$0.00	\$0.00
Student Life Fee	\$0.00	\$0.00	\$0.00
Student Services	\$0.00	\$0.00	\$0.00
Technology Fee	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Tuition Summer	\$0.00	\$0.00	\$0.00
<b>Charges:</b>	<b>\$0.00</b>		
<b>Credits and Payments:</b>	<b>\$0.00</b>		
<b>Account Balance:</b>	<b>\$0.00</b>		

[\[ Payment Options](#)

RELEASE: 8.5.4.4 MC:1.0

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4.

DELTA COMMUNITY COLLEGE

Back to MyLCTCS Tab

# SmartPay

powered by CASHNet®

**Student**

**Your Account**

Current Balance **\$0.00**

[Click here to make a payment](#) (Zero or credit balances are not displayed)

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**Your Recent Payments**

You have no recent payments. [View All](#)

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**Parent PINs**

You currently have no Parent PINs set up. [Add New](#)

**Your Bills**

There are currently no bills for your account.

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**Installation Payment Plans**

[Enroll in the Fall 2016 Payment Plan](#)

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**Saved Accounts**

You have no saved payment methods.